



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, March 14, 2016**

**6:30 pm**

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**A. Call to order:** President Williams called the meeting to order at 6:33 pm.

**B. Roll call:**

Board Members Present: Williams, Laukka, VanLaanen, VanDeKreeke,  
Board Members Excused: Halron  
School Choice Advisory Representative: James Andersen  
Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Paul Trondson, Brian Nelsen, Andy Bake, Kurt Weyers, Brian Carter, Kris Hucek, Pete Marto, Maria Arena, Rhonda Richlen, Amy Bunkleman, Adam Mommaerts, Jamie Averbeck, Scott Truskowski, Jill Perock

**C. Declaration of quorum:** Quorum present

**D. Pledge of allegiance:** The pledge was recited

**E. Adoption of Agenda:** Moved by VanLaanen seconded by Laukka to adopt the agenda as presented. Aye 4, Nay 0. Motion carried 4:0

**F. Citizens and/or delegations:**

1. **Public Forum** – Any citizen and/or delegations: no issues presented
2. **Board Member Recognition** – Mark Williams recognized Ginny Laukka for her 15 years of service on the school board. He presented Laukka with a school bell and expressed the board’s appreciation for all she has done for the district.
3. **Bright Lights Presentation** - Adam Mommaerts and 5<sup>th</sup> grade students Grace Nesvacil and Janet Parise presented highlights from Valley View
4. **AMPA Presentation** – Rhonda Richlen and AMPA president Jill Perock presented the recent changes to the AMPA website. The goal was to create a website that consolidates all music related websites. Richlen worked with all music directors to come up with this new site. It includes a calendar that teachers can add to and a Facebook page. Richlen demonstrated how to view school specific events, course descriptions, faculty bios, concert attire, solo ensemble schedules, attendance policies, fundraising policies, community events, a gallery of photos, AMPA board information, and donation and funding requests. Thank you to Richlen and the AMPA group for taking on this task and to Mandy Schroeder for helping set it up.

**G. Consent Agenda:**

Moved by VanDeKreeke seconded by VanLaanen to adopt the consent agenda items 1-5 as presented with the addition of G4c and G4d. Aye 4, Nay 0. Motion carried 4:0.

1. Minutes of the regular meeting held on Monday, February 22, 2016.
2. Minutes of the executive session meeting held on Monday, February 22, 2016.
3. The schedule of checks written 2/18/15 to 03/8/16.
4. Staffing – Support (2 positions)
  - a. **Resignation of Helen Drall** from her part time, Food Service Assistant and Cashier positions at Parkview Middle School, effective at the end of the 2015-16 school year. Posting is expected to take place to fill this vacancy.

- b. **Retirement request of Debra Friedl** from her full time Administrative Associate - Guidance Secretary position at Ashwaubenon High School, effective at the end of the 2015-2016 school year. Debbie will qualify for Early Retirement Benefits as afforded to her by the Ashwaubenon School District and the Support Staff Employee Handbook. Debbie is in her 42<sup>nd</sup> year with the District.
  - c. **Resignation of Deborah Last** from her Morning and Noon Duty Supervisor positions at Pioneer Elementary School, effective March 9, 2016. Posting is underway to fill this vacancy.
  - d. **Retirement request of Angela Salamone** from her full time Educational Associate - Special Education Aide position at Pioneer Elementary School, effective at the end of the 2015-2016 school year. Angela will qualify for Early Retirement Benefits as afforded to her by the Ashwaubenon School District and the Support Staff Employee Handbook. Angela is in her 15<sup>th</sup> year with the District as a Support Staff member.
5. Co-curricular contracts: 2 co-curricular contracts were approved.

#### H. Superintendent's Report

- **Building Project Update/Fundraising Progress** – The brickwork being applied to the front of auditorium. Everyone is invited to participate in a building project tour at 3:15 pm on Tuesday, March 15<sup>th</sup>.
- **Beaux Mettler Innovation Center Event** – On May 12<sup>th</sup> there will be by invite only a celebration of the Beaux Mettler Innovation Center. The event will showcase what is going on in the center and explain the goals in continuing to develop this center.
- **Sweet 16** – Thank you Ginny on behalf of administration, student, staff and the community. Laukka has filled every role on the board. She is known for always putting students at the center of every decision. Hanes thanked Laukka for the 15 years she served on the board.

#### I. Discussion Items:

1. **Policy Updates** –Williams presented policies for first read. Hanes stated that many of the changes being presented are legal updates. Policies will be brought back to the board for a second read in April. Policy discussion:
  - Discussed the wording in the Weapons policy – Should “qualified former law enforcement officers” be allowed to carry on school grounds? The board questioned why this wording was necessary. Some suggested removing the statement. The Crisis Committee is surveying other schools to see what they are doing. Hanes will review this policy with Eric Dunning.

#### J. Action Items:

1. **PLTW - Computer Science Program:** Jill Kieslich and Jamie Averbeck presented the Computer Science Program portion of PLTW. They stated that Ashwaubenon is a PLTW district at the high school and at Parkview. The PLTW science program is relatively new but has been on the radar of the district's science department. Averbeck spoke about how the district can expand our current computer science program by utilizing the PLTW curriculum. Discussion:
  - Reviewing how this program can be expanded to a 6-12 program.
  - 1.4 million of stem jobs are computer science based.
  - Android tablets at middle school are purchased through PLTW. There may be some flexibility with this.
  - Eliminated some classes in the past and replaced with the PLTW class. PLTW aligns with AP classes giving students the opportunity to take AP exams.
  - Would this be integrated with the Beaux Mettler Innovation Center? Many of the skills and concepts will transfer over to this area. Many of the same principals and curricular styles are carried between tech ed and Computer Science PLTW.
  - We are discussing taking the bio med curriculum and working with Bellin School of Medicine.
  - With PLTW we may be able to pick and choose courses we want to offer.
  - Does this program affect budget? Lucius stated that this is a 0 cost item because the students have to be there and we will be able to use existing equipment. We many need to purchase only few machines.

- Licensing requirements? Craig Hoiska will have to go for two weeks of training this summer. He did one week last summer.
- Are other schools doing this? This is a new program that is in the process of being built and development. Hanes stated that the program needs a teacher that is willing to go above and beyond. It is a solid two weeks of intense training that augments their knowledge. We are able to do much of this because of teachers like Mr. Hoiska.
- The board felt it was swapping classes for classes with little investment in equipment needed. The programs are needed and the district is able to choose a more economical piece of equipment through this program. The positives in using this program are many.
- This program will have an 8<sup>th</sup> grade requirement.

Moved by VanLaanen seconded by VanDeKreeke to approve the addition of the PLTW Computer Science Program into the current computer science program in grades 8-12 as presented. Aye 4, Nay 0. Motion carried 4:0

2. **Youth Options:** Nelsen request that 19 students be approved for Youth Options for the fall of 2016. A majority of the Youth Options requests are for the CNA course offered at NWTC. Nelsen stated that of the 19 requests, the district will only see about a quarter of the students actually participating in these courses. He reminded the board that Youth Options course are available for student to apply to if they have exhausted the high schools course offerings or need a comparable course that is not offered by this district. A student can make multiple Youth Options requests but due to scheduling conflicts they typically can only take one or two of their selections.
- The board inquired about the reality of offering a CNA course on campus. The last time this was looked into, the expense of the teacher, curriculum and equipment needed to offer this course through the district was too expensive. It was cheaper to offer it through Youth Options.
  - The board inquired if Youth Options was included in the budget. Yes it is.

Moved by VanLaanen seconded by Laukka to approve the Youth Options Requests as presented. Aye 4, Nay 0. Motion carried 4:0

3. **Preliminary Budget Review:** Lucius explained that the budget review being presented is preliminary budget. In order to balance the budget, \$1,160,352 needs to be cut. Lucius stated that the preliminary budget includes a 0 increase in open enrollment, a 5% increase in insurance rates and 1% increase for all staff. Two key factors playing a role in this year's budget is a decline in enrollment and extra costs incurred by the district for the building projects. Lucius stated that right now he anticipated 5 FTE reduction in staff. After staff reductions, that would leave a balance of \$885,325 in remaining reductions needed to balance the budget. Lucius presented the list of 13 items that he would recommend be considered to balance the budget. He asked the board to suggest any change in priority or other items they feel should be looked at. The board did not recommend a change in priority.

**Discussion:**

- Are we going to have layoffs? May be some partial layoffs but may be handled through retirements. There could be some partial layoffs in specials if needed.
- What impact does insurance have on this list? We are anticipating a 5% health insurance premium increase yet there is hope that that we could still have a 0% increase on premiums because of the good year we are having.
- What is the definition of "delay" in project? – Delay is typically moving the project back 1 year. However, once we have our actual student count number in September we could work delayed projects back into the budget.
- Discussed how open enrollment effects budget. Discussed the role that advertising has on open enrollment applications. Should we consider career fairs or advertising the positive reasons why families should pick Ashwaubenon?
- Chromebook replacements - Currently 5<sup>th</sup> and 9<sup>th</sup> graders are at 1 to 1 with Chromebooks. A delay in rotation would make it 2 to 1. 8<sup>th</sup> graders are able to take their Chromebooks home while 5<sup>th</sup> grades are on a cart and remain at school. Reducing the number of devices will make accomplishing standard testing difficult (i.e. computer device requirements needed to perform testing will become an issue.)

- About 60% of our students bring their own device. However when it comes to testing, we are not able to use these devices. During these times, we need to take devices from other schools to accommodate testing needs.
- The board was reminded that nothing in the technology budget is new or add on. All devices budgeted are for updating current equipment. We are just working to keep what we have current. We have leaned up our devices over the last year so we are at a good level now. We have looked at other way to purchase less rugged equipment that remains on carts verses more rugged equipment that goes home with students.
- The end of life date on some of the equipment is October 2016. This is in the middle of the school year which will make switching out more difficult. Also if we get rid of this equipment now, it may have some resale value.
- What does end of life mean? Google may no longer update or support the version of Chrome OS on the Samsung devices. If a standardized test required a higher OS then what is on the device, Google may not support the device with this update.
- Can we offer testing on bring your own devices? Having teachers responsible for getting everyone on the same page with their personal devices would be a nightmare. On district devices, we are able to put a lockdown browser on the device that prevents the user from clicking off the testing page.
- What is the difference between item 9 “reduce salary increase by 0.5%” and item 13 “reduce salary increase by 0.5%”? The total salary increase for each staff member is 1.0%. Item 9 would eliminate 0.5% of it and item 13 would eliminate the remaining 0.5%.
- Have we ever thought about cutting co-curriculars? Cutting co-curriculars does not make too much of an impact. Plus these type of activities keep students engaged and keeps enrollment up. The board stated that we are here to educate the kids so if it is a difference in eliminating teachers or co-curriculars we need to consider reducing co-curriculars
- Consider adding skinnies across the board and cutting prep time in half. Research has been done in minutes in front of student at all school levels. High school teachers may have more time during the school day but their days are also longer. Overall the number of hours in front of students is very close between all the school levels. Melanie Lasee added that 2 out of 4 terms teachers are also assigned supervisory duties during their prep times.
- Even though we are forced to make changes to the budget, we have also had the ability to add things to it like PLTW curriculum. We have a set budget that requires us to make choices on how this money is spent.
- What is included in “specials”? Physical Education, Art, Music and World Language. Lucius stated that this list will be brought back in April as well as any staffing changes (layoffs and partial layoffs).

**K. Board & Superintendent Communications:**

Thank you to Ginny Laukka for your 15 years of service to the board.

**L. Future Board Meetings & Topics:**

- The next board meeting is scheduled for **Monday, April 25, 2016, at 6:30 pm** in the District Office.

**M. Adjournment**

Moved by Laukka seconded by VanLaanen to adjourn the meeting at 8:21 pm. Aye 4, Nay 0. Motion carried 4:0.

Respectfully submitted,



Jay VanLaanen, Clerk