



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, December 10, 2012 **6:30 pm**

A. Call to order:

President Williams called the meeting to order at 6:30 pm at the district office.

B. Roll call:

Board Members Present: Williams, Laukka, VanLaanen, VanDeKreeke, Halron
Board Members Excused: none
Others Present: Brian Hanes, Keith Lucius, Brian Nelsen, Brad Taylor, Pete Marto, Mark Sheedy, Dirk Ribbens, Maria Arena, Kurt Weyers, Brenda Conradt, Lauren Lubinski

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Moved by Laukka seconded by VanLaanen to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Citizens and/or delegations:

1. Public Forum –no issues presented.
2. Student Presentation – Preview of Pioneer Winter Musical – Lauren Lubinski, Brenda Conradt and Pioneer students performed a portion of Pioneer’s Winter Musical. Over 100 students auditioned for and are taking part in the musical.

G. Consent Agenda:

Moved by Laukka seconded by Halron to adopt the Consent Agenda as presented. Aye 5, Nay 0. Motion carried 5:0.

1. Minutes of the regular meeting held on Monday, November 26, 2012
2. Minutes of the executive session held on Monday, November 26, 2012
3. The schedule of checks written 11/17/12 to 12/03/12
4. Staffing:
 - a. **New hire of Paula Christensen to the Family Resource Center Coordinator** position at Cormier School effective November 26, 2012. Paula will be compensated \$20.20/hour. Normal hours per year are 796. This position is vacant due to the resignation of Jill Sobieck.
 - b. **Other Leave request of Lori Roethlisberger** as per Topic III-Employee Pay and Benefits - Leaves of Absence of the Employment Handbook for Professional Staff Members, from January 28, 2013 through May 10, 2013. This is a non-paid leave of absence. During her absence, a long term sub will be hired. Lori is a full time ELL Instructor at Pioneer Elementary School, working with an emergency license. In order to complete DPI licensure requirements, Lori must fulfill student teaching requirements outside of the District as well as within during this timeframe. After completion, it is anticipated Lori will be granted initial licensure.

- c. **Child Rearing Leave request of Michelle Yurek** as per Topic III-Employee Pay and Benefits - Child Rearing Leave request of Michelle Yurek as per Topic III-Employee Pay and Benefits - Leaves of Absence of the Employment Handbook for Professional Staff Members, from January 2, 2013 through then end of the 2012-13 school year. This is a non-paid leave of absence. During her absence, a long term sub will be hired. Michelle is a full time Elementary Instructor at Valley View Elementary School. She has been on a medical and then a maternity leave. This leave does not qualify for FMLA. Without FMLA protection, Michelle must request unpaid child rearing leave to allow her to stay home with her new baby. Per Board policy this leave will coincide with the grading period. Michelle will be responsible for all insurance premiums while on this unpaid leave. Because of the unusual nature of this situation, we recommend that the Board waive the normal notification requirement for child rearing leave.

H. Superintendent's Report:

- **AEF Update:** The foundation will have a new logo as well as designate new responsibilities to its board members. Thanks you to Craig Bower for his work on the logo.
- **Adult Crossing Guard Week:** The district and village will hold a dinner for the adult crossing guards on January 16th in honor of Adult Crossing Guard Week

I. Discussion/Presentation Items:

1. **Policy Revisions – first read:**

- Policy 5630.01: The board inquired about how often restraints are used. Nelsen stated that they are used very little and only as a last resort. All special education staff have been trained on the use of restraints and seclusion. The board inquired about the locking of doors listed in item F. Nelsen stated that all locks have been removed from these doors. At the September board meeting, the board will be presented the annual report mentioned in the last paragraph on page 3.
- Policy 6520: Add the following as payroll deduction options on page one – contributions to a board approved charitable organization; contributions to 457 and 403b plans

2. **US 41 Construction Update:** Lucius shared a US 41 construction update. He thanked the State and Village of Ashwaubenon for accommodating the school district's requests, keeping the district informed as the project changes and allowing the district to be involved in the planning.

- Morris Ave. and Cormier Rd. closures: the time frame was moved to prevent a significant increase in bussing costs to the district.
- Parkview Rd to US 41: Night time and intermittent closures during the fall of 2013 through 2015.
- Hanson Rd. overpass: Overpass to close from September 2013 through August 2014. Students that will be affected by this closure already receive bussing. It may impact summer school because bussing is not provided. Students walking or riding bike to after school activities will have to find an alternative route.
- Cormier Rd.: Intermittent lane closures and restrictions in 2013. Short term closures for 30 days in 2014 and 2015; 2 weeks in 2016. Preparation for construction in Fall of 2014 and 2015. This may affect membership in summer school 2014 and 2015.
- Pilgrim Way: Ridge Rd. to Cormier Rd. will have a 30 day closure in 2014. This closure will be concurrent with Cormier Rd.
- Lucius requested the state add a safe walking path on Morris Ave. and Cormier Rd. when they are under construction. They are looking at installing taller barriers during this time that would prohibit pedestrians from crawling over.
- Morris Ave.: Intermittent lane closures and restrictions in 2013. Short term closures for 30 days in 21014, 2015 and 1 week on 2016. This is all in preparation for construction in fall of 2014 and 2015. Morris Ave. will not be closed simultaneously with Cormier Rd. and will be open for Packer games.

Lucius stated the main concerns/discussion points throughout this project are safety issues, congestion, signage issues, pedestrian walking two and from school and temporary bussing issues. The district will continue to provide updates as we receive them.

J. Action Items:

1. **Audit Report:** Lucius presented the annual audit report. He stated that it is an unqualified report. The auditors' recommended a change in the approval process for credit card expenditures. The district made this change. No inappropriate expenditures were found. The board asked if Schenk did the audit again this year. Lucius explained that they did and that Schenk has the most experience working with schools. He also explained that the Government Accountability Board will be requiring a second auditor to look at statements. He stated that unless we have a certified person to do this, we will have to pay for this service. Lucius is looking into our options.

Moved by VanLaanen seconded by VanDeKreeke to adopt the annual Audit Report as presented. Aye 5, Nay 0. Motion carried 5:0.

K. Board & Superintendent Communications:

- VanDeKreeke recognized the dance team, dance team coordinators and parents for the flawless event held at the high school. The event had 46 dance teams attend.
- VanDeKreeke stated that the 2013 Taste of Ashwaubenon will be held on March 13th.
- VanDeKreeke provided an update on the multi-purpose field. A total of \$470,000 has been raised so far through commitments and donations. The NFL grant selection is behind schedule and will not be announced until April. He thanked all those involved in the grant writing and communication about the field. He requested this topic is placed on the January board agenda for further discussion.
- Laukka thanked the district staff and families for their generosity in adopting families throughout the holiday seasons through a number of district supported programs. Arena thanked Ginny Laukka for the work she does in heading up the Nativity Giving Tree Program.

L. Future Board Meetings & Topics:

1. The next board meeting is scheduled for Monday, January 28, 2013, at 6:30 pm.
2. Future Topics:
 - Multipurpose field update
 - Alumni Association update
 - School Board convention update

M. Adjournment

Moved by Laukka seconded by Halron to adjourn the meeting at 7:23 pm. Aye 5, Nay 0. Motion carried 5:0

Respectfully submitted,



Jay VanLaanen, Clerk