



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, December 14, 2015**

**6:30 pm**

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**A. Call to order:** President Williams called the meeting to order at 6:30 pm

**B. Roll call:**

Board Members Present: Williams, Laukka, VanLaanen  
Board Members Excused: VanDeKreeke, Halron  
Others Present: Brian Hanes, Keith Lucius, Tammy Lampereur, Brad Taylor, Brian Nelsen, Pete Marto, Andy Bake, Kurt Weyers, Lisa Kasten, Mary Amenson, Brenda Conradt, Lauren Lubinski

**C. Declaration of quorum:** Quorum present

**D. Pledge of allegiance:** The pledge was recited

**E. Adoption of Agenda:** Moved by Laukka seconded by VanLaanen to adopt the agenda as presented. Aye 3, Nay 0. Motion carried 3:0

**F. Announcement of executive session:**

In accordance with W.S. 19.85(1) (g) an executive session will be held at the end of the meeting for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**G. Citizens and/or delegations:**

1. Public Forum – No issues presented.
2. Bright Lights Presentation:
  - a. Holiday Road Trip – Brenda Conradt, Lauren Lubinski and Pioneer 4<sup>th</sup> and 5<sup>th</sup> grade students presented a scene and a song from Pioneer’s winter musical “Holiday Road Trip”.
  - b. Interactive Strategy Grant – Lisa Kasten, Mary Amenson and Pioneer 4<sup>th</sup> and 5<sup>th</sup> grade students demonstrated a few small group activities from the Interactive Strategy lessons. Mrs. Amenson applied for a grant through Brown County Crime Prevention and used the money awarded to purchase materials for these classes.

**H. Consent Agenda:**

Moved by VanLaanen seconded by Laukka to adopt the consent agenda items 1-4 as presented. Aye 3, Nay 0. Motion carried 3:0.

1. Minutes of the regular meeting held on Monday, November 23, 2015.
2. The schedule of checks written 11/17/15 to 12/07/15.
3. Staffing
  - a. Retirement request of Mara Manning from her full time Art Instructor position at the High School, effective at the end of the 2015-2016 school year. Mara will qualify for Early Retirement Benefits as afforded to her by the Ashwaubenon School District. Mara is in her 24<sup>th</sup> year as an instructor with the District.
  - b. Hire of Javier Martinez to the full time Night Custodian position at the High School effective 12/14/15. Javier, who is currently a half time (.50 FTE) Night Custodian at the High School, will be

compensated \$ 17.81/hour, the same rate he is currently being compensated. This position is vacant due to the resignation of Jacob Hintz.

- c. **Resignation of Laura Rowell** from her Noon Duty Supervisor position at Cormier School & Early Learning Center effective October 28, 2015. This vacancy has been filled through the posting process.
  - d. **Hire of Debra Radloff** to the Noon Duty Supervisor position at Cormier School & Early Learning Center effective 11/2/15. Debra will be compensated \$10.35/hour. This position is vacant due to the resignation of Melissa Ness
4. Co-curricular contracts: 5 co-curriculars were approved

#### **I. Superintendent's Report**

- **SkillsUSA** - Congratulations to the students that participated in SkillsUSA. A total of 32 students participated in this event and won 19 medals.
- **Wisconsin Finance and Investment Challenge Bowl** – Ashwaubenon placed first in the event earning 265 points.
- **Special Ed Vans** – Lampereur reminded the board of the special education van article that appeared in a recent board update. She stated that the current vans are experiencing maintenance issues. Currently one van is not drivable and likely can't be repaired. She has been seeking bids to replace a van but is finding dealers reluctant due to liability reasons to provide estimates on a school van used to transport students. Tammy stated that she may need to gather the board for a special meeting prior to the January board meeting to approve the purchase of a van. The board asked how the van will be funded. The funding will come from the Idea Grant. Williams suggest contacting Lamers for options. The board asked the age of the current vans. They were purchased in 2000 and 2001.
- **Thank you for the generosity shown by district staff, families and school board** – Thank you to everyone for the donations to the Giving Tree program, food drives, Thanksgiving baskets, Cormier Cookie Drive, and United Way campaign. Thanks to everyone who helped to pay it forward.

#### **J. Discussion Items:**

1. **Open Enrollment Policy 5113 – first read**: Hanes explained that Policy 5113 – Open enrollment Policy must come to the board for review and approval yearly and prior to the start of the February 1<sup>st</sup> open enrollment application period. The board was presented the policy for first read. Change to the policy reflect changes to state law.

#### **K. Action Items:**

1. **Bylaw and Policy Updates - second read**: Williams requested the board individually review and take motion on the presented bylaws and policies.

Bylaw 0100: The board recommended that board members be physically present at board meetings in order to vote. Board members would not be able to vote via phone or other manners of remote access. Moved by VanLaanen seconded by Laukka to approve the presented updates and above board recommendations to Bylaws 0100. Aye 3, Nay 0. Motion carried 3:0.

Bylaw 0142.5: Moved by Laukka seconded by VanLaanen to approve the updates to bylaw 0142.5 as presented. Aye 3, Nay 0. Motion carried 3:0.

Bylaw 0142.7: The board recommended adding “the Director of Curriculum and Instruction” and “the Director of Pupil Services” to the list of staff member a new board member would be invited to meet with during orientation. Moved by VanLaanen seconded by Laukka to approve the presented updates and above recommendations to Bylaw 0142.7 as presented. Aye 3, Nay 0. Motion carried 3:0.

Bylaw 0145: Moved by Laukka seconded by VanLaanen to approve the updates to Bylaw 0145 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 5514.01: The board recommended that suggested addition of “allowing the use of snowmobiles by legally qualified individuals for travel to and from school provided that the snowmobile is operated only within designated areas” be omitted from the current policy. It was felt that this change was not a necessary to the currently policy. Moved by VanLaanen seconded by Laukka to exclude from Policy 5514.01 the suggested update allowing the use of snowmobiles to travel to and from school. Aye 3, Nay 0. Motion carried 3:0.

Policy 5730: Moved by Laukka seconded by VanLaanen to approve the updates to Policy 5730 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 5751: Moved by VanLaanen seconded by Laukka to approve the updates to Policy 5751 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 1213: The board recommending checking one more point to include in the list of standards. They recommended checking “an administrative staff member shall not send students on any personal errands”. Moved by VanLaanen seconded by Laukka to approve the updates and the above recommendations to Policy 1213 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 1241: Moved by Laukka seconded by VanLaanen to approve the updates to Policy 1241 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 2260.01: The board recommended adding “on the School District’s website” and “in the School District’s calendar” to places in the district that the Compliance Officers are listed. They also selected the “district administrator” option on page 7. Moved by VanLaanen seconded by Laukka to approve the presented updates and board recommended updates presented above to Policy 2260.01 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policies 3120.09 and 4120.09: Moved by VanLaanen seconded by Laukka to approve the deletion of Policies 3120.09 and 4120.09 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 8120: Moved by VanLaanen seconded by Laukka to approve the creation of Policy 8120 to replace Policies 3120.09 and 4120.09 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policies 3121 and 4121: Moved by Laukka seconded by VanLaanen to approve the updates to Policies 3121 and 4121as presented. Aye 3, Nay 0. Motion carried 3:0.

Policies 3230 and 4230: Moved by VanLaanen seconded by Laukka to approve the updates to Policies 3230 and 4230 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 3281 and 4281: Moved by Laukka seconded by VanLaanen to approve the updates to Policies 3281 and 4281 as presented. Aye 3, Nay 0. Motion carried 3:0.

Policy 8390: Moved by VanLaanen seconded by Laukka to approve the updates to Policy 8390 as presented. Aye 3, Nay 0. Motion carried 3:0.

2. **Alternative Expulsion Hearing Policy - second read:** Lampereur provided the board with examples of abeyance agreements in other district. She stated that an abeyance agreement provides the district the option to work with first time offenders. Abeyance agreements offer the ability to customize the plan to the individual student/situation.

**Discussion**

- The board requested that if the abeyance is approved, the board reviews the process yearly to see if it is working or needs to be changed.

- Lampereur explained about the addition to Policy 5610 that allows the board an early reinstatement option. This option gives the board the flexibility to allow a student to return early from an expulsion if the board feels it is appropriate.
- The board asked for input from Brian Nelsen on the abeyance agreement. Nelsen stated he feels that this is the right decision and is in favor of moving it forward.
- The board asked for a change in wording under the “Expulsion” section. It was recommended that the wording be changed from “has the right” to “has the option”.

Moved by Laukka seconded by VanLaanen to approve the updates to the Suspension/Expulsion policy to include the option for an abeyance agreement as presented. Aye 3, Nay 0. Motion carried 3:0.

3. **Academic and Career Planning:** Nelsen explained that as a result of Act 20, he is recommending some changes in courses required for graduation. As a result of Act 20’s new requirements, he is requesting the board replace the current Life Issues course as a graduation requirement with an Education, Career, and Financial Planning course. This course would be required by all freshman. It would help the students in career planning, goal setting and responsible financing. Nelsen stated that the Life Issues course would still be available as an elective. Most if the content currently covered in the Life Issues course is offered in 7<sup>th</sup> grade and in freshman health.

Discussion

- Should we be offering this course over the summer? We have been meeting with Colleen Hanson to review summer offering and building our course catalog.
- Should we be offering more required courses toward the end of high school versus overloading them in the freshman year? This course builds upon the previous year so it is necessary to have it required as a freshman in order to meet the career planning goals it is meant to accomplish by the time a student graduates.

Moved by VanLaanen seconded by Laukka to approve the Academic and Career Planning course requirement and eliminate the Life Issues course requirement as presented. Aye 3, Nay 0. Motion carried 3:0.

4. **School of Choice Board Representative:** Williams presented the application of James Andersen for School of Choice Board Representative. He asked Mr. Andersen if he had any questions or comments he would like to share. Mr. Andersen stated he is seeking the opportunity to get involved in the schools and to pay it forward. He stated he currently has children in the district and his wife serves on the AEF board. He felt that this opportunity would fit well in their lives. Williams stated that he has spoken to a number of people regarding Mr. Andersen. The feedback that he has received has been of high praises

Moved by VanLaanen seconded by Laukka to approve the School of Choice Board Presentative application of James Andersen as presented. Aye 3, Nay 0. Motion carried 3:0.

**L. Board & Superintendent Communications:**

Williams stated that the final beam is being hoist on the auditorium project. Prior to putting the beam in place, the village and school district will be asked to sign the beam. Allison will be inviting everyone involved to attend the signing.

**M. Future Board Meetings & Topics:**

- The next board meeting is scheduled for **Monday, January 25, 2016, at 6:30 pm** in the District Office.
- The board asked for a closed session following the January regular meeting to discuss administrative reviews and to perform an evaluation on the Superintendent. Jennifer will work with the board president to solicit feedback from the board regarding the Superintendent’s performance.

**N. Adjournment to executive session:**

In accordance with W.S. 19.85(1) (g) an executive session will be held at the end of the meeting for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice

concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Moved by Laukka seconded by VanLaanen to adjourn to the executive session at 7:50 pm. Aye 3, Nay 0. Motion carried 3:0.

**O. Adjournment**

Moved by Laukka seconded by VanLaanen to adjourn the meeting at 8:15 pm. Aye 3, Nay 0. Motion carried 3:0.

Respectfully submitted,



Jay VanLaanen, Clerk