



Minutes for Regularly Scheduled Board Meeting

To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Monday, October 26, 2015 6:30 pm

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A. Call to order: President Williams called the meeting to order at 6:31 pm

B. Roll call:

- Board Members Present: Williams, Laukka, VanDeKreeke, Halron, VanLaanen
Board Members Excused: all present
School Choice Advisory Representative: excused John Van Dyck
Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Tom Schmitt, Brian Nelsen, Maria Arena, Tom Barnhart, Dave Stroud, Jeremie Meyer

C. Declaration of quorum: Quorum present

D. Pledge of allegiance: The pledge was recited

E. Adoption of Agenda: Moved by Laukka seconded by VanLaanen to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Citizens and/or delegations:

- 1. Public Forum - Any citizen and/or delegations:
2. Bright Lights Presentation: Ashwaubenon High School - Expanding manufacturing & engineering learning opportunities through the Beaux Mettler Innovation Center. Brian Nelsen introduced AHS Tech Ed teachers Tom Barnhart, Dave Stroud, Jeremie Meyer and AHS student Zach Follett. Barnhart, Stroud, Meyer and Follett spoke about the District's Tech Ed Program.

Follett and Barnhart:

- The Tech Ed program has enable Zach to move in the direction to attend NMU or UW Stout once he graduates.
Follett explained the building of the formula car and the end goal of racing it.
Follette explained what the Beaux Mettler Innovation Center means to him and his classmates. It's the culture that helps to make the program a success.

Stroud provided an update on the center:

- Teachers are receiving training.
Creating the hole in wall has enabled large equipment to be brought in.
The Manufacturing Alliance, NWTTC, and the Beaux Mettler Foundation have helped move the center forward.
He invited everyone to come and see the changes so far.

Meyer spoke about the future:

- The vision and future of the program is what confirmed his decision to come to Ashwaubenon.
AHS acquired a Haas Mini Mill.
Presentation of the AJ Indy Car.
Custom metal forming and Ferrari presentation.
Working with Folkman in Howard on short course kart testing.
The future of welding program in the district.

G. Consent Agenda:

Moved by VanLaanen seconded by VanDeKreeke to adopt the consent agenda items 1-3 as presented. Aye 5, Nay 0. Motion carried 5:0.

1. Minutes of the regular meeting held on Tuesday, September 29, 2015.
2. The schedule of checks written 09/22/15 to 10/19/15.
3. Co-curricular contracts: There were 22 co-curriculars presented for approval

#### H. Superintendent's Report

- **Building Project Update:** Hanes provided an update on the building projects.
  - The preliminary draft and project timeline were presented at the last meeting.
  - Footings have been poured for the auditorium.
  - Footings are starting to be poured for the pool.
  - The fundraising committee is still accepting donations. The group recently met to identify and prioritize areas in the project they can enhance with the money being raised. The money being raised is helping the district and village do additional things/upgrade to the projects. Hanes thanked Lissa Marth and Ken Bukowski for all the work they have done with fundraising.
  - Sprinkler heads were installed on the field between Parkview and AHS, top soil is in and sod is hoping to be laid next week.
- **Studer Group District Survey:** Hanes stated that the first round of the surveys have been sent out to staff. Goals will be set once the survey results are reviewed. Hanes stated he is hoping to have results available for the November board meeting.

#### I. Discussion Items: no items presented

#### J. Action Items:

1. **Youth Options:** Nelsen stated that 12 students submitted Youth Options requests. Nelsen, Kieslich and the guidance counselors reviewed all the requests and they meet the necessary requirements. The board stated that some students have multiple requests. Will all requests be approved? No, students will often make multiple requests just in case their first request is not available, they have a backup plan. Rarely can a student fit their multiple requests into their schedule. Moved by VanLaanen seconded by Laukka to approve the Youth Options as presented. Aye 5, Nay 0. Motion carried 5:0
2. **Interagency Agreement:** Hanes explained that the Interagency Agreement being presented has always been an informal agreement between the school district and public safety. Per the recommendation of Chief Dunning, an Interagency Agreement was presented to the board to formalize the verbal agreement and safe guard both parties for liability reasons. This agreement allows certain information to be disclosed between the two parties. This agreement puts a focus on safety and security in village, school district and community. Moved by VanDeKreeke seconded by Halron to approve the Interagency Agreement as presented. Aye 5, Nay 0. Motion carried 5:0
3. **Cormier Parking Lot:** Tom Schmitt presented the proposal for Master Planning Services by Rettler Corporation for the Cormier Parking lot. The Master Planning Services would cost \$6,000.  
Discussion
  - The goal is to provide a safe student drop off/pickup area around Cormier.
  - Rettler would provide a traffic flow/concept drawing and a project cost estimate based on current market conditions.
  - Rettler would be paid on a time and materials basis incentivizing them to get the project done in a cost effective way. This gives the district the flexibility of locking in on lower costs.
  - This proposal does not include the cost of putting together the bid specs. This is just the design portion of the project.
  - The district has a good relationship with Rettler. They have a very good understanding of what we are dealing with having worked on other projects with us.
  - The board asked if we have identified an overall need that Rettler should focus on. On this project it is the student safety and getting students into the school quickly and as easily as possible (i.e. traffic issues).
  - Is this project built into the budget? Yes it is built into both the current year and next year with completion over the summer.
 Moved by VanLaanen seconded by VanDeKreeke to approve the Cormier Parking Lot Master Planning Services from The Rettler Corporation for the amount of \$6,000 as presented. Aye 5, Nay 0. Motion carried 5:0

4. **Master Planning Services:** Tom Schmitt presented the proposal for Master Planning Services by Brander Construction Technology for the spaces vacated by the current pool vessel and supporting areas. The Master Planning Services would cost \$7,000.

Discussion

- These services will help the district determine the best use of this space in the long term.
- Brander will provide an evaluation of the current structure, concept drawings of possible uses, final master plan layout drawing and preliminary construction cost estimates.
- We need to think ahead so we are not limited to using the space for only certain things.
- The board asked if we are creating this plan for the right reasons. The budget is tight and should the money be spent on this area just because the square footage is there.
- VanLaanen stated that the pool is part of the 10 year plan and at this point, it is a liability to leave as is so this proposal is not an option.

Moved by VanDeKreeke seconded by Halron to adopt the Master Planning Services with Brander for \$7,000 as presented. Aye 5, Nay 0. Motion carried 5:0

5. **Pool Infill and Slab Design Services:** Schmitt presented the proposal for the design of the infill and slab by Brander Construction for the current pool vessel. These services would cost \$21,000.

Discussion:

- The current pool vessel would need to be in filled for safety reasons and for future space planning purposes determined in Action Item 4.
- Brander will propose how and what it will be filled with. They will provide more detailed services and bid specs.
- Bid results will come back to the board for approval.
- Project would start in November 2016 after the new pool is open and operational.

Moved by VanLaanen seconded by VanDeKreeke to approve the Pool Infill and Slab Design Services from Brander Construction for the amount of \$21,000 as presented. Aye 5, Nay 0. Motion carried 5:0

6. **Final Budget Adoption:** Lucius stated that in July the board adopted the preliminary budget. Since that time, the budget has been updated to reflect actual student count, state aide and the following:

- Equalization aid is up \$983,207 over the DPI July estimate
- Increase of over \$400,000 in the revenue limit calculation due to:
  - Environmental remediation exemption of \$124,000
  - Voucher student adjustment of \$38,397
  - Prior year open enrollment adjustment of \$4,445
  - Hold harmless protection related to decrease in resident students totaling just under \$1 million.
- Total revenue is up \$190,429 from the Annual Meeting.

Discussion:

- In order to balance the budget the following adjustments were made:
  - In order to maintain class sizes, salaries and benefits of \$155,000 were increase to add 4K, 2<sup>nd</sup> grade and 3<sup>rd</sup> grade classrooms.
  - Local control budget (based on actual student counts) at Cormier, Pioneer and Valley View increase \$7,670.
  - Open Enrollment outgoing decreased \$66,034.
  - District wide maintenance budget increase of \$93,792. Used as a budget balancing item, the increase will be used to reduce the 2016-17 building projects by moving the Cormier project into the 2015-16 budget year.
- Tax Levy for all funds totaling \$19,145,161. This is an increase of about \$60,000 from July and \$5,000 from last year.
- Mill rate will drop to \$9.9989 per \$1,000 of equalized property value. This is down from \$10.0562 last year.
- Mill rate includes the levy for the contamination remediation.

- We can balance the budget this year with a little extra to put back into the Building and Maintenance budget.
- The group discussed putting money in Fund 43 to start the clock on the 5 year wait period. Lucius stated that at this time we are borrowing for cash flow so he does not want to tie up money in this fund. A small amount could be deposited to start the 5 year window.
- Options to start Fund 43:
  - Take \$1,000 from 10 yr. maintenance budget
  - Take \$1,000 from expenditures
  - Wait until the end of the year to see if we have any money left over that can be placed in Fund 43.
- Do we have money put away for future turf maintenance? No we have money in fundraising to use first. This is the type of project Fund 43 could be used for.

Moved by VanLaanen seconded by Laukka to adopt the revised 2015-16 revised budget of \$31,339,605 as presented. Aye 5, Nay 0. Motion carried 5:0

7. **Final Levy Adoption:** Lucius reviewed the total proposed 2015-16 property tax levy of \$19,145,161 and its the breakdown by fund as follows:

General Fund	\$17,345,755
Debt Service Fund	\$1,275,000
Community Service Fund	\$400,000
Remediation Debt Levy	\$124,416

Lucius stated the mill rate for the proposed levy is \$9.9989 per \$1,000 of equalized property value (down from the \$10.0562 mill rate for 2014-15). This decrease is a result of property value increases of less than 1%. Moved by VanDeKreeke seconded by Halron to adopt the 2015-16 property tax levy of \$19,145,161 as presented. Aye 5, Nay 0. Motion carried 5:0

**K. Board & Superintendent Communications:**

- Hanes stated that he has heard a lot of positive comments about Pioneer's Carnival. Hats off to the entire PTO and parents. Thank you to high school students that ran the games and stayed after to help clean up!

**L. Future Board Meetings & Topics:**

- The next board meeting is scheduled for **Monday, November 23, 2015, at 6:30 pm** in the District Office.

**M. Adjournment**

Moved by VanLaanen seconded by Laukka to adjourn to the meeting at 7:33 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk