



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, September 12, 2011

6:30 p.m.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

A. Call to order:

President Williams called the meeting to order at 6:31 pm at the district office.

B. Roll call:

Board Members Present: Laukka, VanLaanen, Williams, VanDeKreeke, Halron
Board Members Excused: None
Others Present: Brian Hanes, Keith Lucius, Brian Nelsen, Jill Rhude, Brad Taylor, Ed Krcmar, Hank Schmitt, Matt Anderson, Kurt Weyers, Mark Sheedy, Kris Hucek, Pete Marto, Mike Bitar

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Moved by VanLaanen seconded by Laukka to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Citizens and/or delegations:

1. Public Forum – no issues presented.
2. Presentation of "The Award for Energy Stewardship": Mike Bitar presented The Award for Energy Stewardship to the district. He thanked the district for their partnership with Energy Education. Lucius recognized Ed Krcmar and Mike Beno for the work they did in starting and enhancing this program in our schools. He recognized Hank Schmitt for continuing with the program and making steps for additional improvements.

G. Consent Agenda:

Moved by Laukka seconded by VanDeKreeke to adopt the Consent Agenda as presented. Aye 5, Nay 0. Motion carried 5:0

1. Minutes of the regular meeting held on Monday, August 22, 2011
2. The schedule of checks written 08/16/11 to 09/02/11 (#148, 1126-1133, 13173-13214 and 81734-82762)
3. Staffing:
 - a. Hire of Sherry Zimmerman to the 1.0 FTE 4K Aide position at Cormier effective September 1, 2011. Sherry, who is currently a .50 4K Aide at Cormier will be compensated \$14.93/hour as a full time aide. This position is available due to increased enrollment.

- b. **Hire of Sandra DeBruin** to the .12 FTE FACE position, limited term available at Parkview Middle School effective with the 2011-2012 school year. Sandra is currently a 1.0 FTE FACE instructor at Parkview. This overload will bring her to a 1.12 FTE (.12 limited term). She will be placed at 4C, \$48,589.22. This overload is due to enrollment.
- c. **New hire of Jerrold Olmsted** to the Noon Duty Supervisor position at Pioneer Elementary School effective with the beginning of the 2011-2012 school year. Jerrold will be compensated \$10.25 per hour. This position is vacant due to the resignation of Darla Schmitz.
- d. **New hire of Stephanie Kelly** to the Early Childhood, .50 FTE, Limited Term instructor position and the Educational Associate I-Special Education Aide, .50 FTE position, both at Cormier School effective with the 2011-2012 school year. Stephanie will be placed at Step 2 Lane A as an initial educator. She will be compensated \$17,911.26. As an Educational Associate she will be compensated at \$13.71/hour, \$9,165.13 for the year. The instructor position is available due to the transfer of staff to the new 4K .50 FTE position and the aide position is available also due to internal transfers pertaining to the resignation of Amy McNulty.
- e. **Hire of Cheri Nenahlo** to the 1.0 FTE Educational Associate I – 9 Month, Library Aide position at Pioneer Elementary School effective with the 2011-2012 school year. Cheri is currently a .49 FTE Educational Associate – Special Education Aide at Valley View. She will be compensated \$14.93/hour in her new position. This position is vacant due to the resignation of Amy McNulty.
- f. **New hire of Kristin VanDen Heuvel** to the Breakfast Supervisor and Noon Duty Supervisor positions at Cormier School effective 9/1/11. Kristin will be compensated \$10.25/hour. This position is vacant due to the transfer of Kris Hoffman.
- g. **Hire of Patricia Mallien** to the Noon Duty Supervisor position at Pioneer elementary School effective with the beginning of the 2011-2012 school year. Pat just retired from the District as a Food Service Assistant at the High School. She will be compensated \$10.25 per hour.
- h. **New hire of Nancy Upstone** to the Educational Associate I-Clerk, .29 FTE position at Cormier School & Early Learning Center effective 9/6/11. Nancy, who is a current substitute and support staff retiree of the District, will be compensated \$13.71/hour. This position is vacant due to the transfer of Kris Hoffman to Parkview.
- i. **Resignation of Tammy Mellinger** from her Breakfast Supervisor position at Pioneer Elementary School effective immediately.
- j. **Hire of Amy Christman** to the Breakfast Supervisor position available at Pioneer Elementary School effective September 6, 2011. Amy, who is also a Noon Duty Supervisor at Pioneer, will be compensated \$10.25/hour. This position is available due to the resignation of Tammy Mellinger.
- k. **New hire of Anne Atkinson-Dellamater** to the .29 FTE Food Service Assistant-Dishwasher position at Cormier School effective September 6, 2011. Anne will be compensated \$12.03 per hour. This position is vacant due to the transfer of Santa Zastrow.
- l. **New hire of Michelle DeGrave** to the .43 FTE Food Service Assistant position at Valley View elementary School effective with the beginning of the 2011-2012 school year. Michelle will be compensated \$12.03/hour. This position is vacant due to the transfer of Robert Luebke.
- m. **New hire of Gerald Tenor** to the Stockroom Delivery/Operation Custodian, 1.0 FTE position with the District effective 9/6/11. Jerry will be compensated \$15.34/hour. This position is vacant due to the retirement of Steve Frelich.
- n. **New hire of Jacob Hintz** to the Night Custodian position at the High School, effective 9/19/11. Jacob will be compensated \$16.46/hour. This position is vacant due to an internal transfer related to the resignation of Bruce Vizelka.
- o. **Resignation of Charlene Powers** from a .43 FTE Food Service Assistant/Cashier position at the High School effective immediately. Char was awarded this position at the 8/22/11 board meeting but declined the position on August 23. Char will continue to be an Educational Associate – Aide, .34 FTE at the High School.
- p. **New hire of Lia Steinbrecher** to the Food Service Assistant & Cashier, .43 FTE position at the High School effective with the beginning of the 2011-12 school year. Lia will be compensated \$12.03 as a FSA and \$12.47 as the Cashier. This position is vacant due to the resignation of Dani Le Sage (Char Powers). Lia is currently a substitute for the District.

- q. **Resignation of Ryan Verrier** from his Grade 4 Instructor position at Valley View Elementary School effective September 19, 2011. Ryan's resignation is contingent upon the Board of Education from the Green Bay School District approving his recommendation of hire.
 - r. **Hire of Denise Williams** to the .20 FTE Grade 6, Limited Term position for the 2011-2012 school year. Denise is currently a 1.0 FTE Grade 7 Instructor placed at 15J. She will be compensated \$80,878.19 as a 1.20 instructor for the 2011-2012 school year. This additional FTE is needed due to enrollment.
4. Co-curricular contracts:
- a. There are 36 co-curricular contracts being submitted to the board for approval.

H. Superintendent's Report:

- Hanes thanked the directors, Matt Anderson and the IT staff for their work in the deployment of the netbooks to the freshmen and sophomores.
- Hanes stated that Matt Anderson has been selected to present at a state conference (SLATE). This is a complement to Matt, his department and where the district is heading.

I. Discussion/Presentation Items:

1. **Board Policy and Bylaw Update:** Hanes open the discussion on the first read of the revised board policies and bylaws updates. The group discussed additional changes/questions they wanted addressed. Changes/questions noted on hard copies and placed with minutes and are to be presented to board for second read at next meeting.
2. **Student Count Update:** Lucius provided an update of the student count so far this year. He stated that the numbers being presented at unofficial until after the third Friday count is in. The district is 69 students above staffing and 19 students below in open enrollment predicted numbers. He reviewed the numbers at each school. Cormier is 39 students above predictions resulting in the addition of a half teacher and half aid position. He stated that even though the middle and high school have larger class sizes, they are still within an acceptable range. The estimated enrollment for the district is 3163 with 1014 at the high school.

J. Action Items:

1. **Proposed one board meeting per month:** At the August board meeting the group discussed holding one board meeting a month. The board discussed their concerns with having only one meeting (i.e. less continuity and a feeling of disconnect). It was discussed keeping two meeting (designating one for policy review). It was suggested trying one meeting a month and eliminating the board compensation increase voted on during the annual meeting.

Moved by Williams, seconded by VanLaanen to have one board meeting a month for one year and defer the payment of the raise issued at the Annual Meeting. The board meeting will be held on the fourth Monday of the month with an exception in December where it will be held on December 12th. The one meeting a month will be reviewed in one year. The board reserves the right to schedule an additional meeting each month if needed. Aye 5, Nay 0. Motion carried 5:0

K. Board & Superintendent Communications:

- Valley Views new sign has been installed.
- Drive way at Valley View may be reconfigured in the next few years as a result of the Safe Routes to School Program.

L. Future Board Meetings & Topics:

- The next regularly scheduled Board meeting is Monday, October 24, 2011, at 6:30 pm.

M. Adjournment

Moved by VanLaanen seconded by Halron to adjourn the meeting at 8:34 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jay VanLaanen', with a long horizontal flourish extending to the right.

Jay VanLaanen, Clerk