



Agenda for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, July 27, 2015

following Annual Meeting

* * * * *

- A. Call to order:** President Williams called the meeting to order at 7:24 pm.

- B. Roll call:**
 - Board Members Present: Williams, Laukka, VanLaanen, VanDeKreeke, Halron
 - Board Members Excused: all present
 - School Choice Advisory Representative: excused John Van Dyck
 - Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Brian Nelsen, Dirk Ribbens, Bick Senger, Kris Hucek, Kurt Weyers, Pete Marto, Maria Area, Val Hodgson, Mike Aubinger, Cathy O'Brien.

- C. Declaration of quorum:** Quorum present

- D. Pledge of allegiance:** The pledge was recited

- E. Adoption of Agenda:** One additional staffing item was added to item G4a4 and 5. Moved by Laukka seconded by VanDeKreeke to adopt the agenda with the addition of one staffing item under G4a4 and 5. Aye 5, Nay 0. Motion carried 5:0.

- F. Citizens and/or delegations:**
 - 1. Public Forum – Any citizen and/or delegations: No issues presented.

- G. Consent Agenda:**

One correction was made to the dates listed in B1 of the Executive Minutes. Moved by Laukka seconded by VanLaanen to adopt the consent agenda items 1-5 as presented. Aye 5, Nay 0. Motion carried 5:0.

 - 1. Minutes of the regular meeting held on Monday, June 22, 2015
 - 2. Minutes of the executive session held on Monday, June 22, 2015
 - 3. The schedule of checks written 6/16/15 to 7/20/15
 - 4. Staffing:
 - a. **Administration/Teacher/Exempt:**
 - 1. **Resignation of Ashley Anvelink** from her full time Grade 2 Instructor position at Valley View Elementary School effective at the end of the 2014-2015 school year. Approval of this resignation is contingent upon collection of a \$400.00 late resignation fee. Posting is currently underway to fill this vacancy.
 - 2. **New hire of Ruth Fazzini** to the full time Pupil Services Program Coordinator position with the District effective with the 2015-2016 school year. Ruth will be placed at Step 12 Lane H for an annual salary of \$65,034.45. This position is vacant due to the resignation of Alex Baierl.
 - 3. **New hire of Lisa Anderson** to the full time Grade 3 Instructor position at Valley View Elementary School effective with the 2015-16 school year. Lisa will be placed as a Professional Educator at Step 6 Lane F, \$54,643.09. This position is vacant due to the resignation of Ashley Anvelink.

4. **New hire of Michael Smits** to the full time Grade 8, Science Instructor position at Parkview Middle School effective with the 2015-16 school year. Mike will be placed as a Professional Educator at Step 9 Lane G, \$59,838.76. This position is vacant due to the resignation of Julie Branner.
 5. **Hire of Kathleen Pludeman** to the .53 FTE Title 1 – Literacy, Limited Term Instructor position at Parkview Middle School effective with the 2015-16 school year. Kathy will be placed as a Professional Educator at Step 3 Lane E. Salary = \$26,207.12. Kathy held this position for the 14-15 school year as well. With the renewal of the grant, the District is able to fund this position again for the 15-16 school year.
- b. **Staffing – Other**
1. **Resignation of Colin Laukka** from his Noon Duty Supervisor position at Valley View Elementary School effective at the end of the 2014-15 school year. Posting is currently underway to fill this vacancy.
5. **Co-curricular contracts:** 133 co-curriculars were approved.

H. Superintendent's Report

- **Workcamp appreciation** – Thank you to Mike Aubinger and the Ashwaubenon Press for their feature on the work camp that was housed at Parkview in July. Thank you to Betsy, food service staff, Tom Schmitt, maintenance staff, Kris Hucek and Parkview staff for all the work they did with the workcamp staff and students. Over 400 students participated in the workcamp. Hanes shared pictures from the workcamp.
- **Administrators/Coordinators/Directors Retreat with Studer** – Retreat was held on July 22nd and 23rd.
- **All Staff Welcome Back** on August 26, 2015, 8:00 am in AHS Café.
- **50th AHS Celebration:** August 15, 2015. Volunteer opportunities are available.
- **Summer School** – Thank you Maria and Colleen for their work during summer school
 Students: 1,163 /High School Volunteers: 72
 Support Staff Total: 24
 Teaching Staff Total: 84
 Looking ahead...Colleen & Maria still looking to improve with possible additional course offerings to recommend classes for credit options, etc.

I. Discussion Items:

1. **Building Projects Updates:** Hanes provided an update on the building projects. The community center bids go to the village board on July 28th. Bids for the pool/auditorium are due back on August 19th.
2. **Klipstine Park Contamination Remediation Options:** Lucius stated that portions of the land up for remediation are owned by the Village and the School District. Both groups are going to their individual boards to discuss sharing in the costs for remediation. Lucius spoke about Krcmar Field and the options to rebuild or turn it into green space. The current space for the baseball field is not big enough to play varsity games on. The District portion of the remediation project would be \$400,000. If the baseball diamond is replaced, the cost would increase to approximately \$800,000. This does not include the cost of lights.

Discussion

- Williams discussed the Rettler Report and some the items listed that the School District should consider funding. The Village Board is going to have to decide what they would like to do with playground equipment and band shell.
- Can we put the baseball field off until we recover from this remediation? Lucius stated that this could be too costly and go we could end up going through this again with contamination issues.
- The group discussed the need for two fields and whether it should be on campus or at Cornerstone.
- Nick Senger stated he met with Rex and Coach Kilp to review what would need to be changed at Cornerstone to make it more useable.
- The board discussed their concerns about children sharing the field with adult leagues where alcohol is present. It was felt that the Village has tight control over drinking at the field.

- The group discussed the possibility of rotating Krcmar Field. Lucius stated rotating the field would only make it smaller.
- Is the old community center staying? The Historical Society board will be discussing the possibility of moving into this building.
- What is the cost of renovating the field at Cornerstone? Rex is looking into these costs.
- It was felt that having a field on the school campus would draw more people to games.
- If the field was removed from the campus, would the Krcmar name go someplace else? This is being discussed.
- Would it be helpful to have more greenspace for the health grant we received for the park? Yes once the trails are put in.
- Do the physical education classes need more green space? With an exceptionally small campus, we could use more green space.
- Based on what it cost to make changes to the field at Pioneer, it was felt that more than \$100,000 would be needed to make changes to current fields.
- Lucius asked the board if there was any member not in favor of sharing the costs of the remediation. He stated that one of the most expensive areas to truck the contaminated soil is located very close to Parkview.

Lucius ended it by requesting any one with questions about the remediation call Brian Hanes or Keith Lucius.

J. Action Items:

1. **Resolution Authorizing A One-Year Taxable Tax and Revenue Anticipation Revolving Line of Credit For Cash Flow Purposes In An Amount Not To Exceed \$6,000,000:** Lucius explained that the most the district would need to borrow at any given time would be \$6,000,000. This allows us to minimize the number of days we have an outstanding balance.
 - Last year the District saved about \$40,000 with a line of credit.
 - First Merit is giving us the best deal.
 - The first draw will be in August and would be for about 4 days.
 - Last year an advance was taken about 5 times throughout the year.
 - The interest variable on the line set at LIBOR plus 1%.
 - There is a \$9,250 commitment fee in addition to interest.
 - This option is much less expensive than issue TRAns (Tax and Revenue Anticipation Notes) because money is only borrowed if/when needed and is repaid as soon as tax or aid is received.
 - The District works with Davis and Kuehlthau as our bond attorney
2. **Resolution Authorizing a Ten-Year State Trust Fund Loan for \$1,000,000.:** Lucius explained that the district is seeking board approval of a \$1 million 10-year State Trust Fund Loan for contamination clean-up. The loan will have a 10 year term and interest will be fixed at 3.25%
 - The \$1 million amount is intended to cover the cost for the field between the High School and Parkview and the district portion of the costs for Klipstine Park.
 - As part of the State budget a revenue limit exemption was created that allows the District to borrow funds for the clean-up of site contamination.
 - The loan will not impact our operating fund levy or equalization aid.
 - The District will need to annually levy into a Debt Service Fund to make the principal and interest payment on the loan.
 - After speaking with a number of financial institutions, the State Trust Fund loan program is the most cost effective.
 - There are no closing costs or legal fees for Trust Fund loans, so interest is the only cost the District will incur for this loan.

Moved by Van Laanen seconded by Halron to adopt Resolution Authorizing a Ten-Year State Trust Fund Loan for \$1,000,000 as presented. Aye 5, Nay 0. Motion carried 5:0

3. **Commemoration of School Facilities recommendation for PV Fitness Center:** Kris Hucek explained that Dawn VanHoosen was a teacher at Parkview Middle School from 1971 to 2003. The Parkview Physical Education Department was given a \$10,000 donation from Dan. VanHoosen in honor of his wife. The donation was being used to maintain the new fitness equipment purchased with the Pep Grant. The Physical Education Staff and Department are requesting that the fitness center be renamed the Dawn Van Hoosen Fitness Center in her honor.

Moved by VanLaanen seconded by Laukka to adopt Commemoration of School Facilities for PV Fitness Center as presented. Aye 5, Nay 0. Motion carried 5:0

4. **Grievance Policy Update – second read:** Hanes presented the Grievance Policies for a second read. No further changes were recommended.

Moved by VanDeKreeke seconded by Halron to adopt the Grievance Policy Updates as presented. Aye 5, Nay 0. Motion carried 5:0

5. **Hockey Trip** - Nick Senger explained that per 2015-16 WIAA Senior High School Handbook, the school board needs to approve the Sunday game request for a three day tournament in Sheboygan on November 27, 28, and 29. The 29th is a Sunday and would require board approval. Participating in the tournament would eliminate from the game schedule a trip to Rochester MN for the Winter Holiday. This would allow players a 10 day break and a savings of money.

Moved by VanDeKreeke seconded by Halron to approve the Hockey trip that would allow the team to play on Sunday as presented. Aye 5, Nay 0. Motion carried 5:0

K. Board & Superintendent Communications:

L. Future Board Meetings & Topics:

- A board workshop is scheduled for **Monday, August 24, 2015, at 5:30 pm** in the District Office.
- The next board meeting is scheduled for **Monday, August 24, 2015, at 6:30 pm** in the District Office.

M. Adjournment

Moved by VanLaanen seconded by Halron to adjourn to the meeting at 8:18 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk