

Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Monday, June 13, 2016

6:30 p.m.

- A. Call to order:** President VanLaanen called the meeting to order at 6:30 pm.
- B. Roll call:**
 - Board Members Present: VanLaanen, Williams, Trondson, VanDeKreeke, Halron
 - Board Members Excused: no absences
 - School Choice Advisory Representative: James Andersen
 - Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Tom Schmitt, Betsy Farah, John Fischer, Kurt Weyers, Pete Marto
- C. Declaration of quorum:** Quorum present
- D. Pledge of allegiance:** The pledge was recited
- E. Adoption of Agenda:** Moved by Williams seconded by Trondson to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0
- F. Citizens and/or delegations:**
 - 1. Public Forum – no issues presented
 - 2. Bright Lights – Parkview Middle School’s DI Team “Beans of Jelly” discussed their trip to the DI Global competition. Team members Peter, Mason, Ally, Lilly, and Yasmine (Miles unable to attend) discussed the competition, performances by other teams, and activities they participated in while in Knoxville. The team competed in the Fine Arts Challenge. They placed 12th in the Central Challenge and 24th in the Instant Challenge. Hanes congratulated the team and thanked coaches Cara and Jana on the work they did to get to Globals.
- G. Consent Agenda:**
 - Moved by VanDeKreeke seconded by Halron to adopt the consent agenda items 1-3 with the addition of G38 (teaching staff) as presented. Aye 5, Nay 0. Motion carried 5:0.
 - 1. Minutes of the regular meeting held on Monday, May 9, 2016
 - 2. The schedule of checks written 5/03/16 to 6/06/16
 - 3. Staffing:
 - **Teacher Staff**
 - 1. **New hire of Taylor Schmidt** to the full time Kindergarten Instructor position at Pioneer Elementary School effective with the 2016-2017 school year. Taylor will be placed at Step 4 Lane A as an initial educator, \$41,601.55. This position is vacant due to the leave of absence of Allison Callahan for the 2016-2017 school year.

2. **Hire of Bridget Johnson** to the .50 FTE 4K Instructor position at Cormier School & Early Learning Center effective with the 2016-2017 school year. Bridget will be placed as a professional educator at Step 4 Lane A, \$43,791.00. This position is vacant due to the retirement of Allison Baganz, full time instructor. Bridget is currently a .50 FTE 4K instructor and serves as the District's Family Resource Center Coordinator. With this new position, Bridget will become a full time instructor and will terminate from her Family Resource Center position.
 3. **New hire of Emily Loritz** to the part time, .50 FTE Language Arts Instructor position at the High School effective with the 2016-2017 school year. Emily will be placed at Step 4 Lane A as an initial educator, \$20,800.78. This position is vacant due to the resignation of Charnae LaLuzerne.
 4. **New hire of George Reynolds** to the part time, .65 FTE Art Instructor position shared between the High School and Valley View effective with the 2016-2017 school year. George is expected to be placed at Step 4 Lane F as an initial educator, \$33,034.41 once credits have been submitted and verified. This position is vacant due to the retirement of Mara Manning.
 5. **New hire of Nicole Zwiers** to the 1.0 FTE Cross Categorical Instructor position at the High School effective with the 2016-2017 school year. Nicole is expected to be placed at Step 6 Lane D as a professional educator, \$51,853.59 once credits have been submitted and verified. This position is vacant due to the resignation of Jennifer Pratt.
 6. **New hire of Kylie Kasten** to the 1.0 FTE Grade 3 Instructor position at Valley View Elementary effective with the 2016-2017 school year. Kylie will be placed at Step 4 Lane A as an initial educator, \$41,601.55. This is a new position due to student enrollment at Valley View.
 7. **Resignation of Kathleen LaPrise-Brusky** from her .50 FTE FACE Instructor position at the High School, effective at the end of the 2015-16 school year. Posting will take place to fill this vacancy.
 8. **New hire of Renee Vandenberg** to the .85 FTE, Literacy/Coaching Instructor position, limited term at Valley View Elementary School for the 2016-2017 school year. Renee, pending verification of previous employment, will be placed at Step 7 Lane I as a professional educator, \$53,277.12. This is a new limited term position for the 16-17 school year and is grant funded.
- **Support Staff**
 1. **New hire of Jill LeMere** to the full time Educational Associate – 9 Month, Special Education Aide position at Pioneer Elementary School effective with the 2016-2017 school year. Jill will be placed at the entry level on the salary schedule and will receive \$16.14/hour. This position is vacant due to the retirement of Angela Salamone.
 2. **Hire of Karen Blazek** to the 1.0 FTE Administrative Associate-Elementary Secretary, 9 month position at Cormier School effective with the 2016-2017 school year. Karen will be compensated \$17.12/hour. Karen is currently a .93 FTE Clerk at Valley View & Cormier. This position is vacant due to the resignation of Rose Kelley.
 3. **Hire of Lynn De Roach** to the .43 FTE Educational Associate-Clerk position at Valley View Elementary effective with the 2016-2017 school year. Lynn will be compensated \$16.51/hour. Lynn is currently a .57 FTE Library Aide at Valley View, therefore combined with this hire, she will become a full time employee. This position is vacant due to the transfer of Karen Blazek.

4. **Resignation of Donna Beno** from her Noon Duty Supervisor position at Pioneer Elementary School effective at the end of the 2015-2016 school year. Posting will take place to fill this vacancy.
5. **Resignation of Veselina Koparanova** from her Noon Duty Supervisor position at Ashwaubenon High School effective at the end of the 2015-2016 school year. Posting will take place to fill this vacancy.

H. Superintendent's Report

- Hanes recognized Valley View Elementary administrators and staff on the Wisconsin RtI Center School of Distinction recognition for their work with PBIS. This is the 4th time the school has been awarded this recognition.
- Thank you to Summer School administrators and staff on the success of the first day of summer school. This year the district has new offerings at the middle and high school levels.

I. Discussion/Presentation Items:

1. **Cormier Parking Lot Review:** Tom Schmitt presented the multi-year plan for the Cormier School parking lot. The changes to the parking lot will create a safer environment for parent drop off and pick up. The plan consists of two phases.
 - **Phase I:** Rebuilding of the parking lot, adding a row of parking spaces, and replacing a piece of asphalt with sidewalk.
 - **Phase II:** Construction of a drop off/pickup turn loop north of the parking lot, redirecting traffic in the existing parking lot to enter on the north entrance and exit on the south, and creating a new entrance door on the north end of the building. An additional entrance will provide another door for teachers to assist students entering and exiting the building.

Discussion:

- Any concern about the lack of green space? This has not been an issue for playground space or for physical education classes.
- What is the space inside the turn loop being used for? Snow removal and water runoff.
- What is the timing of Phase II? This is contingent on the budget. The plan is for the summer of 2017.
- Is it more of a problem having three different spots for student drop off? Current school designs support this theory. Also, the three different types of traffic (buses, parents, and walk in) need to be separated. Cormier staff is real good about providing assistance to students at all entrances.
- Can the upper parking lot be used by buses or parents? The upper parking lot is part of the playground.
- Can we redesign the loop to save on green space (i.e. creating the exit on Broadway instead of Center)? The District met with public safety and felt the flow of traffic worked better to enter and exit onto Center versus Broadway.
- Will new entrance to the building have a canopy? Yes
- Could the loop be designed to enter from Broadway and exit onto Center? Public Safety wants to keep school traffic on the side streets and off Broadway.
- Phase I was approved at the last meeting and Phase II will come to the board around February or March of next year. The payment portion of Phase I is schedule for Thursday of this week if weather allows.
- Discussed relocating the dumpster. The dumpster is located for easy garbage pickup and away from student play areas.

J. **Action Items:**

1. **Adoption of Annual Meeting and Budget Hearing Agendas:** Lucius stated the agendas are similar to previous years. He asked for board input/changes. No further changes were recommended. Moved by Williams seconded by VanDeKreeke to approve the adoption of the Annual Meeting and Budget Hearing Agendas as presented. Aye 5, Nay 0. Motion carried 5:0.
2. **Policy 5111 and Bylaw 0140:** As requested by the board, Policy 5111 and Bylaw 0140 were returned to the June meeting for further review. Brian Hanes contacted the district lawyer for input on both documents.

Discussion:

Policy 5111: Board inquired if the district is responsible for educating illegal aliens.

- Per the district lawyer, school districts are legally required to educate illegal aliens. This is not an option.
- Williams stated that he feels everyone is entitled to an education but does not feel it is fair to expect taxpayers to pay for the education in illegal aliens. He stated that it should be required that a person be a resident of the United States in order to receive an education.
- VanDeKreeke asked if it was possible to deny an open enrollment applicant if they are an illegal alien. This is not a denial option. He asked what the funding option is for an illegal alien. Lucius explained that if a student is living in the district, they are considered residents of the district and are funded the same as any other resident student. If they apply for open enrollment as a non-resident student and are approved, they are funded like all other open enrollment students.

Bylaw 0140: If a position on the board is vacant and the board is not able to fill it, the board wants to leave it vacant until the next election.

- Per the district lawyer, the school district must comply with the intent of the statute, meaning that the board should appoint a person to the vacant position within 60 days. If the board does not agree on a candidate, then the President can appoint. He stated this has not yet been challenged.
- In the past, the board has both appointed a person and left it to the next election. There are definite advantages to being appointed versus elected.
- The current board is very agreeable so appointing may be ok now but the decision made today will also affect any future board.
- There will be applicants trying for an appointed position that would not typically run for an elected position.
- If the president is left to appoint a person, board members could side with the president to get a specific person in.
- Hanes reminded the board of the downsides to having an even number of members on a board.

The board discussed the legal recommendations and decided to keep the policy and bylaw as approved at the April 25, 2016, board meeting.

Moved by Williams seconded by Trondson to keep the adoption to Bylaw 0140 and Policy 5111 as approved at the April 25, 2016, board meeting. Aye 5, Nay 0. Motion carried 5:0.

3. **Lunch Price Increase:** Betsy Farah presented the recommended increase of \$0.10 for lunch prices. The increase will affect lunch prices only. Guest meals, milk costs and breakfast prices will not change. This change is a result of the mandates in the Healthy Hungry Kids Act.

Discussion:

- The district is required to follow the HHKA. Prices are regulated by HHKR and must be reviewed yearly. The results of this year’s review means a \$0.10 lunch meal price increase.
- How is the budget this year? It was offset somewhat with the \$0.10 increase. With the incorporation of fresh fruits and overall increase in food prices we are negative for the year but the fund balance is still positive. A \$0.10 increase helps to support the food service department being self-funded.
- How is the offering of fresh fruit going over with students? It is very expensive to offer but is being very well received. Our younger population is very health focused. Some of the bigger sellers for the younger students are black beans and fruit!
- The district has tried to increase its student numbers by incorporating a fresh fruit bar at Parkview (replaced the salad bar).
- Because of the mandates that student must take ½ cup of fruit, there tends to be more waste at the upper grade. The higher grade also have more creative ways to get the mandated fruit serving (in the form of a drink or jerky).
- The board commended Betsy for the hard changes she has had to take on over the past 5 years!
- Are we creating a cash surplus with this increase? No we are not but at the same time we do not have a choice. What if we do not increase prices? We will have our free and reduces lunch prices taken away which would be catastrophic to the district. Approximately 25-30% of our population is on free or reduced lunch.

Moved by Williams seconded by VanDeKreeke to approve the \$0.10 increase of lunch prices as presented. Aye 5, Nay 0. Motion carried 5:0.

4. **Proposal for Parking Lot Maintenance:** Tom Schmitt presented the maintenance plan for the district office and school parking lots. The recommended maintenance will increase the life of the parking lots by 10 - 15 years. Schmitt solicited a number of proposals. The proposal from Quality Asphalt best fits the district’s needs.

Pioneer	14,140
Parkview	9,810
District Office	5,100
AHS	16,225
<u>Valley View</u>	<u>16,380</u>
Total	61,655

Discussion:

- The maintenance includes repairs to the catch basin, cutting out and replacing areas where asphalt has broken apart, seal coating and relining of the parking lot.
- How often does this type of maintenance need to be done? Approximately every 5 years but it extends the overall life of the lot.
- The darkening of the surface helps in the winter with the clearing of ice. It helps the deicer work well.
- What is the time frame for the completion of this project? Upon board approval, it will be completed in the next 3-4 weeks.
- How is this going to work with current construction projects? It will work around the projects.
- How does this effect the budget? The cost for this maintenance is included in the budget.

Moved by Halron seconded by VanDeKreeke to approve the proposal from Quality Asphalt for the parking lot maintenance as presented. Aye 5, Nay 0. Motion carried 5:0.

5. **Renewal of BSG Cleaning Contract:** Tom Schmitt presented a 2-year renewal of the BSG cleaning contract. The proposed contract provides a 1% increase for 2016-17 and 2% increase for 2017-18. Schmitt stated that the district has a good working relationship with BSG. They have worked with us over the years when the budget has been tight. The increase they are asking for is nothing compared to their cost for labor. Schmitt recommended the board approve the 2-year contract renewal request.

Moved by VanDeKreeke seconded by Trondson to approve the renewal of BSG's cleaning contract for the next two years as presented. Aye 5, Nay 0. Motion carried 5:0.

6. **Elementary Science Curriculum:** Jill Kieslich and John Fischer presented the 5K-grade 5 science curriculum. They spoke about how they arrived at the decision to move to the 2016 National Geographic Program for grades 5K-5, how the curriculum would work and provided samples of the materials that will be used. They recommended the board approve the \$123,054.50 science curriculum for grade 5K-5.

Discussion:

- The current science curriculum was adopted in 2009 and was based on the Wisconsin Model of Academic Standards of 1998.
- The Next Generation Science Standards were written and placed on hold.
- Even though the state has put a hold on developing the NGSS curriculum, the district feels it is time to move forward with a new curriculum. A majority of the schools are moving forward with NGSS even though the state is on hold.
- NGSS is based on four areas: Foundation, Application, Integration, and Evaluation is demonstration.
- The elementary level of NGSS is ready to be used.
- Science in the classroom will involve the 5 E's: Engage, Explore, Explain, Elaborate, Evaluate
- This curriculum will promote the type of employees businesses are looking for.
- The board asked that we educate/inform parents that the curriculum is changing and as a result students may struggle at first.
- This is the only program available that is built on NGSS. Staff is very open to making the change.
- The district has a great relationship with our current kit vendor. It has been a struggle to replace these kits with kits that are aligned to NGSS standards. If we continue to use our current vendor, we will have to supplement and often replace the kits.
- Is the new curriculum more rigorous? It is not more rigorous but is done much better and blends the materials better.
- Will we continue to use the current kits? No because they are in a little bit of a turmoil. The company has been trying to patch their current products instead of starting new.
- In the past we taught topics in isolation now with NGSS we blend them.
- Who is responsible for compiling kits? The consumable items will be put on a list and purchased by the curriculum office.
- Do you see resistance by staff when it comes to technology? No.
- Do we have any evidence that shows the new curriculum attracts students to science? This is a better way of getting students interested in science. It helps to build their knowledge overtime versus overwhelming them in the high level classes.

- Kieslich reviewed the cost of the new curriculum. She compared 2009 costs to today. She stated the next steps are professional development, getting the materials in the hands of the staff, formal training, collaboration and integration into other subjects.
- Where are we with the 6-12 curriculum? Grades 6-8 is ready to adopt but there are not materials ready to use. They will continue to work on process and wait for new materials to be developed. Grades 9-12 continue to connect the concepts together. We are continuing to work in determining what we want the students to do and how to get them there.
- Jill thanked the science curriculum committee for the time and work they put into this curriculum.
- NGSS is the topic out there now. Is it a well-rounded program that can accommodate changes? The NGSS take the model and expands on it. Fischer stated that he does not anticipate major changes in the next 10-15 years. With the help of major players in the field of science this was a large project to take on and develop. There was a lot of research put into how kids learn in order to create a new methodology of teaching.
- Will the program change as things change? We will get changes through the e-text.
- When do teachers get training? Starting in August. They will dictate what they need as students begin learning. NGSS does a much better job of giving a teacher background information needed to teach the topic.
- Does using this program help to close the gap between the U.S. and other countries? Integration is the key to closing that gap. Through NGSS we will be integrating our topics and not compartmentalize them. Concepts learned will follow them throughout the curriculum.
- Do we have any data that shows it works or that it is successful? We have seen how it works in other countries. All the text books companies are moving this direction.

Moved by VanDeKreeke seconded by Halron to approve the adoption of the 5K-grade 5 science curriculum at a cost of \$123,054.50 as presented. Aye 5, Nay 0. Motion carried 5:0.

7. **Preliminary Budget Approval:** Keith Lucius stated that each year prior to school starting, the board needs to approve a preliminary budget. This is needed in order for the district to continue to operate. Lucius reviewed the changes to the proposed budget since it was previously presented in April.
 - Salary and benefits have been updated to reflect the approved compensation increase
 - Enrollment driven staff reductions of 4.67 were made as proposed at the April meeting
 - 1 section of kindergarten was added at Valley View to keep class size within range. There is a good chance that a 2nd section at Valley View will need to be added
 - Energy savings from LED lighting retro-fit of \$30,000
 - Utility savings of \$28,000 from new negotiated natural gas contract
 - E-Rate rebates of \$135,000 were used to reduce the technology budget
 - LMS staff was reduced by 1 FTE with Corey Hanson moving to a Technology and Tech Ed. position at Parkview
 - Project budget for the 10-year maintenance and facility plan was reduced \$155,704 to balance the budget. This amount will be adjusted as we finalize revenue amounts

Discussion:

- How many schools have 5K classes? Cormier, Pioneer, and Valley View.
- Do we need to turn Cormier into a 5K – grade 5 school? We could like at this but it would require remodeling. Not every parent wants a neighborhood school.
- Lucius stated that the district is growing because we are seeing more 4K students.
- Some board members are concerned that we are moving 5K out of Cormier. Should we be limiting 4K open enrollment in order to keep 5K at Cormier? We need to think differently about 5K and 4K than we have in the past. With the addition of 4K in schools, it has become to school districts what 5K once was. Money parents seem to like the option to have their child at Pioneer or Valley View for 5K.
- Are 4K and 5K student bussed separately? No they are bussed with other grades.
- The board inquired about what is included in the General Fund AHS Maintenance: pool covers, pool infill, etc.
- Do we have plans for the old pool area? We have general plans but nothing has been formalized.
- The board discussed the fundraising efforts for the three projects. The committee is discussing what is to be done with the donation money, a possible contingency fund and/or the ability to return some of the funds to the Village and District.

Lucius recommend the approval of \$31,542,123 general fund and \$2,598,242 Special education fund budgets.

Moved by Trondson seconded by VanDeKreeke to approve preliminary budget of \$31,542,123 general fund and \$2,598,242 Special education fund budgets as presented. Aye 5, Nay 0. Motion carried 5:0.

K. Board & Superintendent Communications:

- Jaguar Open on Friday, June 17th.
- Recognized the acknowledgment Lois Ludwig received by students at the 8th grade graduation.
- Recognized the DI parents and students for their work during monthly paper drives.
- Shopko Foundation – VanDeKreeke recommended anyone seeking grant funds in the \$2,000 to \$2,500 range review the Shopko Foundation website and apply for a grant. VanDeKreeke's daughter for this foundation and is seeking grant applications. Anyone interest may give their application to VanDeKreeke; he will forward the application to his daughter.

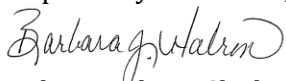
L. Future Board Meetings & Topics:

- The Annual Meeting/Budget Hearing is scheduled for **Monday, July 25, 2016, at 6:00 pm** in the District Office
- The next board meeting is scheduled for **Monday, July 25, 2016**, following the Annual Meeting/Budget Hearing in the District Office.

M. Adjournment

Moved by Trondson seconded by VanDeKreeke to adjourn the meeting at 8:50 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,


Barbara Halron, Clerk