



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, March 22, 2010

6:30 p.m.

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A. Call to order:

President Williams called the meeting to order at 6:30 pm at the district office.

B. Roll call:

Board Members Present: Laukka, VanLaanen, Williams, Crowley, Aubinger
Board Members Excused: None
Others Present: David Schmidt, Brian Nelsen, Jill Rhude, Keith Lucius, Brad Taylor, Kris Cumber, Maria Arena, Michael Beno, Kurt Weyers, Jason Drier, Jim Pahl, Jean Miller, Kris Hucek, Michael Sheean, Pete Marto, Andrea Pasqualucci, Jennifer Kozak, Mark Sheedy

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Williams asked that item P be removed from the agenda. Moved by VanLaanen seconded by Crowley to adopt the agenda as presented with the removal of item P. Aye 5, Nay 0. Motion carried 5:0

F. Announcement of Executive Session:

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

G. Citizens and/or delegations:

1. Public Forum – Any citizen and/or delegations: Williams wished all candidates running for school board good luck in the upcoming election.
2. Student Presentations
 - a. **Valley View highlights:** Weyers thanked Bob Crowley for his years of services on the school board. Valley View’s Globe instructor Jean Miller and her students Emily Benike and McKenzie Maccaux updated the board about “What’s New at Valley View”.
 - USA Curling team visited Valley View in December
 - Students participated in the Delta Kappa Gamma Writing and Illustration contest
 - AJ Hawk visited Valley View
 - GLOBE Language Arts Wiki
 - GLOBE poetry using Photo Story 3 (McKenzie demonstrated her poem)
 - Valley View held a spelling bee

- Pennies for patients – money collected for leukemia and lymphoma society
- Beanie Baby Donations
- Stuffed animal collections for Children’s Hospital in Milwaukee
- Professor numbers visited Valley View
- Dan Kirk the juggler visited in March
- Green Bay Gamblers read to classes
- 2nd graders flew to Vancouver to compete in the Math Olympics
- Students participated in the Battle of the Books
- A Poverty Simulation was held for staff
- Students and staff participated in the Jump Mentoring
- 3rd grader completed their community projects
- High School students wrote and illustrated children’s books with the 2nd graders
- Spanish club participated in the Einstein Butterfly Project
- Student Council created stain glass windows for school entrance
- Students participated in Read Across America week honoring Dr. Seuss
- Senior volunteers read to classes
- RIF challenge – 9000 books read over a two week period
- DI students participated in the regional competition in March

- b. **Bright Lights** – Maria Arena, Andrea Pasqualucci, Family Resource Center Coordinator Jill Sobieck and parents Mark Thiry and Andrew Collins presented on the Family Resource Center.

Jill reviewed the center’s mission, the APPL Program, number of families participating in the program and FRC programs offerings. She reviewed the source for funding and operational costs. Mark and Andrew spoke about their experiences with APPL and what they as individuals and families have received from the program. Andrea discussed ways we continually are working to improve the program, ways we can reach out to families that are not familiar with our center and its programs and how we can reach a broader group of people.

The board asked about the focus of the center and what types of families are being sought. FRC programs are being offered to all types of families. They currently serve a wide mix of families with children that range from 18 months to 5 years of age. Enrollment has ranged from 40-60 families. Part of the reason for these numbers has to do with teacher student ratios for this age group. They also saw a reduction in participants with the start of the 4K program. They are targeting families that may not be aware of the programs FRC offers.

The board inquired if families had to be turned away at any point. In the past we have had to develop a waiting list. As of today the center is full and there is not a waiting list.

H. Consent Agenda:

1. Minutes of the regular meeting held Monday, February 22, 2010.
2. The schedule of checks written 02/13/10 to 02/28/10 (77168-77328) and 03/01/10 to 03/12/10 (77173-77363 and 77365-77459).
3. The schedule of check written 03/01/10 to 03/12/10 (77364).
4. The schedule of manual checks written 02/13/10 to 02/28/10 (129 and 981-986) and 03/01/10 to 03/12/10 (987-988)

5. The schedule of High School Athletic check written 02/13/10 to 02/28/10 (12531-12549) and 03/01/10 to 03/12/10 (12550-12555)
6. Co-curricular contracts: There are 21 co-curricular contracts being submitted for Board approval.

Moved by Aubinger seconded by VanLaanen and Laukka to approved items 1,2,4,5,6 the Consent Agenda as presented. Aye 5, Nay 0. Motion carried 5:0

Moved by Crowley seconded by VanLaanen to approved item 3 the Consent Agenda as presented. Aye 4, Nay 0, Abstain 1 (Aubinger). Motion carried 4:0:1

I. Superintendent's Report:

- Schmidt presented Williams with a plaque from WASB recognizing him for his 20 years of service on the school board.
- Schmidt recognized the Ice Bears girl's hockey team for placing number two. Five of the girls on the team are from Ashwaubenon.
- Students have an opportunity to participate in two ACT test companion pieces. In middle school, student can take the EXPLORE piece and in 9th grade they take the PLAN piece. The two test companion pieces help students and parents to learn how well the student is performing in school and how well they will do in future schooling. It provides data for the district regarding curriculum. This topic may be brought to the board in the future.
- Ashwaubenon School District's DI program is bigger than most districts. This year we have 80 students involved and 35 coaches. We should be very proud of the success of the DI program and its students.

J. Discussion/Presentation Items:

1. **Common Assessments:** Jill Rhude introduced Jason Drier and Jim Pahl the program leaders for social studies and math. They discussed what common assessments are and how staff develop them. Common assessments address the need in the district for additional measures of student achievement. Common assessments provide informed instructional practices in the classrooms, ensure an equal education for all students and ensure fidelity to the curriculum.

Pahl discussed the history of common assessment in the district and the increase in WKCE and ACT scores as common assessments have changed the curriculum. He provided examples of common assessment used in 4th grade. Drier discussed the changes taking place as a result of the recent common assessments. He discussed the progress they have seen. Drier discussed that dedicated time, effort and money are needed to continue to move common assessments forward and to continue to gain successes from the changes.

The board asked in what ways are more resources needed. Department and grade levels need more time to meet to discuss what is needed and what is essential for students to understand. How do common assessments work with non-factual information and 21st Century Skills? Common assessments are just more than testing children. They can be obtained through checklists, projects, activities, etc. It was felt that having collaboration in teaching is good but there is something to be said for being different. There needs to be a balance in what we are doing. Common assessments make sure the curriculum is being taught.

2. **2010-2011 Budget:** Keith Lucius reviewed the 2010-2011 budget packet he provided with the agenda. He reviewed the projected expenses and the reduction plan. The administrative team met and prioritized the reduction listed below:
 - Reduce sub costs by \$50,000
 - Elimination of one secretarial FTE at high school and middle school
 - Reduction of DO budgets by \$30,000

- Reduction of Maintenance budget (repairs and utilities budgets)
- Reductions in some services in the CESA contracts
- The Energy Ed group will present in April. It is felt that the district will break even this year. This is a building process with savings down the road.

The 2010-11 budget was open for discussion:

- Are these items listed in the order they will be reduced? Will one item affect the other? It was felt that flexibility is needed to prepare for the unexpected.
- Some of the potential items to reduce have been on the list in the past. Lucius stated that these items are all ideas and stay on the list in case the reduction of the item is needed.
- Inquired about how many custodians are currently working in the district and how are they obtaining overtime. Lucius stated that a majority of the overtime has to do with snow removal before school starts. To help reduce maintenance costs, custodians are being asked to take on some of the jobs typically completed by service calls.
- Discussed the reduction of \$30,000 in the District Office, middle school and high school student activity fees, and reducing the costs of co-curriculars. Lucius stated that there is already a problem meeting the budgets for co-curriculars. This is not an area that can be adjusted at this time.
- It was felt that if changes needed to be done immediately, the middle school secretarial items and CESA contract should be looked at first. Members of the board agreed with this.
- Inquired if the athletic checks that are approved each month are for WIAA mandated positions and should volunteers be used for these positions when possible. Volunteers can't always be depended on and many of these positions need someone dependable in that role. It is difficult to get volunteers to commit for great lengths of time.
- Lucius stated that the board will see the budget a few more times.

K. Action Items:

1. **Building and Grounds 5-year Plan:** Keith Lucius proposed the board approval of \$177,740 needed for the boiler and wall projects explained in the plan. A clarification of the wall project was sought and how will this project affect the heating and cooling. If the heating and cooling ends up being an issue, this is a plan for separating the systems.

The board inquired if there is anything outstanding coming forward over the next 5 years. Mike Beno stated not at this time that we are on a slow downward trend.

It was asked if the focus will then move to changes at Parkview. Lucius stated that the TIFF money previously approved for this project will be used to work on Parkview.

Inquired why servers and video equipment listed in the plan fall under facilities improvement versus technology's budget. This is a building function that has technology involved. This is an improvement of the security cameras. The technology budget is not for everything that involves a piece of technology.

A concern was brought up about the list to replace bathroom fixtures. Money should not be requested in a referendum to replace these types of items. These items need to be replaced with extra money as we go along. Lucius stated that we have been able to keep these types of items out of the operating budget.

Moved by Crowley seconded by Aubinger to adopt the Building and Grounds 5-year Plan as presented for the boiler and wall projects. Aye 5, Nay 0. Motion carried 5:0

2. **Technology 5-year Plan:** Keith Lucius proposed board approval of \$496,931 for expenditures in the 5 year Technology Plan presented. Much of this cost will be for the rotation of computers, software upgrade for the entire district, server upgrades, and projector rotation. The goal is to eventually have a projector in every classroom.
- The board asked what the new equipment test fund was for. All new equipment being considered needs to be tested on the network. We need a test fund to trial it before we invest in buying.
 - Why is the purchasing of a new operating system split over two years? Anything purchased after this summer will need a new operating system. Since this falls at the cross over of years, the cost will be split between them.
 - This is a large cost to invest in Windows 7. The board inquired if the cost of this will affect purchases needed for the classroom. No it will not.

Moved by Aubinger seconded by Crowley to adopt the Technology 5-year Plan as presented. Aye 5, Nay 0. Motion carried 5:0

3. **Open Enrollment Student Acceptance/Denial:** David Schmidt updated the group on the students that applied for open enrollment. A total of 301 applications asked to be open enrolled into the district. The board is being asked to approve 284 and deny 17 denials. 46 applications were received to open enroll out. The board is being asked to approve 44 and deny 2. The board reviewed the packet explaining the reasons for denial and requests per grade level. A majority of the denials are a result of not enough staff for the amount of special education requests.

The board discussed a fear that accepting so many open enrollment students would mean a loss of community. How far do we go before open enrollment is a burden on the community? The community needs to be educated on the where the money comes from for open enrollment students. Schmidt agreed that the community needs to be educated about open enrollment and how this program works.

Moved by Aubinger seconded by VanLaanen to adopt the Open Enrollment In Student Acceptance/Denial as presented. Aye 5, Nay 0. Motion carried 5:0

Moved by VanLaanen seconded by Crowley to adopt the Open Enrollment Out Student Acceptance/Denial as presented. Aye 5, Nay 0. Motion carried 5:0

L. Board & Superintendent Communications:

- Williams inquired if everyone received and reviewed the Cody Black letter. This issue was addressed by staff.

M. Future Board Meetings & Topics:

- The next regularly scheduled Board meeting is Monday, April 12, 2010

N. Adjournment to executive session:

Adjourned to executive session at 8:21pm.

O. Executive session:

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

P. Return to open session:

Q. Adjournment:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jay Van Laanen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay Van Laanen, Clerk