

**Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)**

Monday, March 13, 2017

6:30 pm

A. Call to order: President VanLaanen called the meeting to order at 6:30 pm

B. Roll call:

Board Members Present: VanLaanen, Trondson, VanDeKreeke, Williams

Board Members Excused: Halron

School Choice Advisory Representative: James Andersen

Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Kurt Weyers, Brian Carter, Brian Nelsen, Andy Bake, Kris Hucek, Lisa Sanderfoot.

C. Declaration of quorum: Quorum present

D. Pledge of allegiance: The pledge was recited

E. Adoption of Agenda: Moved by Trondson seconded by Williams to adopt the agenda as presented. Aye 4, Nay 0. Motion carried 4:0

F. Announcement of executive session: In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.

G. Citizens and/or delegations:

1. **Public Forum** –no issues presented
2. **Recognition of Mark Williams** - Brian Hanes presented Mark Williams with a plaque and WASBO Level II certificate of achievement recognizing Williams for his 28 years on the School Board. Hanes spoke about Williams’ committee work and accomplishments during his time on the board. He thanked Williams for the giving of his time and resources to Ashwaubenon schools and students. Williams spoke about his time on the board and thanked everyone who worked with him over the years.
3. **School Presentations** – Kurt Weyers introduced Lisa Sanderfoot and her 5th grade students. The students highlighted the activities taking place at Valley View throughout the 2016-17 school year.

H. Consent Agenda:

Moved by VanDeKreeke seconded by Trondson to approve the consent agenda with the addition of H43 as presented. Aye 4, Nay 0. Motion carried 4:0

1. Minutes of the regular meeting held on Monday ,February 13, 2017
2. Minutes of the executive meeting held on Monday, February 13, 2017
3. The schedule of checks written 02/07/2017 to 03/06/2017
4. Staffing:

• **Teacher/Professional**

1. **Resignation of Allison Callahan** from her full time instructor position with the District at the end of the 2016-2017 school year. Allison is currently on a leave of absence for the 2016-2017 school year.

2. **Resignation of Paul Mashl** from his full time Performing Arts Center Manager position with the District effective March 3, 2017. Posting is underway to fill this vacancy.
 3. **Resignation of Elizabeth Wich** from her full time Grade 4 instructor position at Valley View Elementary School effective at the end of the 2016-2017 school year. Due to preliminary staffing discussions, it has not yet been determined how this position will be filled.
 - **PAC Manager Position:** New Hire of Kathryn Green to the full time Performing Arts Center Manager position effective April 10, 2017. Kate will be compensated an annual salary of \$69,000, prorated based upon the April 10, 2017 date of hire. This position is vacant due to the resignation of Paul Mashl.
5. Co-curricular Contracts: 2 co-curricular contracts were approved.

I. Superintendent's Report

- **Golden Apple** – Congratulations to AHS Math teacher Renee Stein for being named a 2017 Golden Apple Teacher of the Year.
- **Basketball Sectionals** – Thank you to Nick Senger and AHS staff who organized and worked at the Basketball Sectionals Tournament.
- **DI and Solo & Ensemble Events**– Thank you to all the parents, coaches, staff and leaders that helped make the DI and Solo & Ensemble events successful days for our students.
- **Career Cruising Software** – Thank you to John Hilbert and Bryanna Moody for their work and time in presenting the “Career Cruising” software to the Brown County Chamber members at a recent Partners in Education Meeting.
- **Taste of Ashwaubenon** – Thank you to Janet Servais, district staff, parents and community members for all the time and work they have put into this year’s Taste of Ashwaubenon event. The TOA is scheduled for Wednesday, March 15th.
- **28 years of services** - Thank you Mark Williams for the 28 years of service to the board and district.

J. Discussion/Presentation Items:

1. **Budget Update** – Keith Lucius provided the school board an update on the 2017-18 Budget.
 - AHS and PV will be down students due to small class size in current 8th and 6th grades. As a result this could mean a reduction in 2.17 FTE at the AHS and 1.06 FTE at Parkview. With larger class size possible at Valley View and Pioneer, staffing will be reviewed for reshuffling from AHS to Parkview and Parkview to Pioneer/Valley View. This could mean involuntary transferring of staff between building levels. Staffing decisions will be made on the best fit for the position and not on seniority.
 - DPI approved the use of the Food Service Balance for the remodeling of the high school kitchen. This will help lower the amount of budget cuts by \$250,000
 - The district will see approximately \$10,000 in energy saving through the LED light conversions.
 - In order to balance the budget, the district will need to cut an additional \$526,926. Major items playing a key role in this number are: Governor’s proposed \$200 in per pupil add, 0% increase in Health Insurance, net gain of 39 new open enrollment students, and a 1% salary increase for all groups.
 - Lucius reviewed a list of potential budget cuts that would looked at before the district would consider increasing class sizes.
 - The board asked for clarification on what school the 39 net new open enrollment students are needed. Lucius stated that it is not school specific but the total district wide.
 - Williams stated he was happy to hear the overall good news of the budget for 2017-18. It has been a tough couple of years balancing the budget. Lucius felt that the 2018-19 budget should be even better.

Lucius stated that no action is needed at this time. Any potential layoffs will come to the board in April with the preliminary budget needing approval in May.

K. Action Items:

1. **Policy Update:** Brian Hanes presented policies 2421, 5111.01, and 9130 for a second read. Changes to these policies are a result of aligning them with current practice and state law. No changes were recommended. Moved by Williams seconded by VanDeKreeke to approve the policies as presented. Aye 4, Nay 0. Motion carried 4:0
2. **Youth Options:** Brian Nelsen presented 20 student requests for fall 2017 Youth Options. He stated that administration and school counselors reviewed each request for adherence to school policy and state statute.
 - Students make multiple requests with the anticipation that one will fit in with their schedule. Nelsen has never seen a student take all the courses they requested. They typically take a maximum of 1-2 courses. Students can take up to a total of 18 Youth Option credits while in high school. Nelsen stated they reviewed the data and only about 60% of the students requesting Youth Options actually end up taking the course(s) they request.
 - The board asked when the district decided it is more feasible to offer the course in the district versus through Youth Options. (i.e. the Certified Nursing Assistant class has 11 student requests). The district continually looks at this information on a case by case basis. In the case of the CNA course, it is cheaper to provide this through NWTTC. Lucius stated that it is difficult to find a qualified instructor for this course. It is often a staffing and scheduling issue that keeps it from being offered by the district.

Moved by Trondson seconded by VanDeKreeke to approve the fall 2017 Youth Options as presented. Aye 4, Nay 0. Motion carried 4:0

3. **Pupil Nondiscrimination Self-Evaluation Report:** Lampereur informed the board that every 5 years the district is required to complete a Pupil Nondiscrimination Self-Evaluation Report. She presented the results of the recent audit. The following three recommendations came out of the audit:
 - Revise printed materials at an appropriate time to include the nondiscrimination statement and the complaint procedure when needed.
 - Monitor participation in athletics and activities on an annual basis.
 - Monitor scholarships and other awards on an annual basis.

Lampereur stated that she is working with Jamie Averbeck to incorporate the above information into the EduClimber program. Using EduClimber to record this data will allow quick retrieval for annual review and corrective action if needed.

Moved by Williams seconded by VanDeKreeke to approve Pupil Nondiscrimination Self-Evaluation Report as presented. Aye 4, Nay 0. Motion carried 4:0

- L. **Board & Superintendent Communications:** James Andersen stated that last week he participated in parent teacher conferences. He left the conferences feeling that as parents they made the right decision when they enrolled their children in Ashwaubenon. The staff promotion of a creating a school culture of kindness and good people gave him a positive feeling. He stated that the district has an administrative team the really supports its staff through continual training; this support allows staff to perform at a high level. He stated he is very impressed by what he is seeing and hearing in our classrooms.

M. Future Board Meetings & Topics:

- The next board meeting is scheduled for **Monday, April 10, 2017**, at 6:30 pm in **District Office Board Room**.

N. Adjournment to executive session:

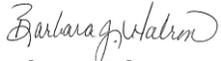
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Moved by Williams seconded by Trondson to adjourn to executive session at 7:16 pm. Aye 4, Nay 0.
Motion carried 4:0.

O. Adjournment to open session: Moved by Williams seconded by VanDeKreeke to adjourn to open session.
Aye 4, Nay 0. Motion carried 4:0.

P. Adjournment: Moved by Williams seconded by Trondson to adjourn the meeting at 7:40 pm. Aye 4, Nay
0. Motion carried 4:0.

Respectfully submitted,



Barbara Halron