



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, January 26, 2015

6:00 pm – 6:30 pm

* * * * *

A. Call to order:

President Williams called the meeting to order at 6:01pm at the district office.

B. Roll call:

Board Members Present: Williams, Laukka, Halron, VanLaanen
Board Members Excused: VanDeKreeke
School Choice Advisory Representative: John Van Dyck (excused)
Others Present: Brian Hanes, Keith Lucius, Tammy Lampereur, Brad Taylor, Kurt Weyers,
Brian Nelsen, Jamie Averbek, Kris Hucek, Dirk Ribbens, Pete Marto, Maria
Arena, Rep. David Steffen

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Moved by VanLaanen seconded by Halron to adopt the agenda as presented. Aye 4, Nay 0. Motion carried 4:0

F. Citizens and/or delegations:

1. Public Forum –Representative David Steffen introduced himself to the school board. He is the new State Representative for the district. Steffen was raised in Ashwaubenon and is an AHS alumnus. He spoke about his personal attachment to the district and community. He discussed the accountability bill and stated that a number of the assembly members have connections to education. Steffen welcomed anyone to contact him with questions or concerns.

G. Consent Agenda:

The board acknowledged the total years of services for the retirees. Moved by VanLaanen seconded by Halron to adopt the consent agenda items as presented. Aye 4, Nay 0. Motion carried 4:0.

- 1. Minutes of the regular meeting held on Monday, December 15, 2014
- 2. Minutes of the special meeting held on Thursday, January 8, 2015
- 3. The schedule of checks 12/8/14 to 1/19/15
- 4. Staffing:

a. Administration/Teacher/Exempt:

- 1. **New hire of Kathleen Pludeman** to the .53 FTE Title I – Literacy, Limited Term position effective December 16, 2014. Kathy will be placed as a Professional educator at Step 2 Lane E. Based upon a 113 day contract year, Kathy will be compensated \$14,841.34. Additional FTE has been added to Title I for Parkview. This position is grant funded.
- 2. **Retirement request of Leanne Snell** from her full time Guidance Counselor position at Valley View Elementary School effective at the end of the 2014-2015 school year. Leanne will

be eligible for Teacher Early Retirement Benefits as provided to her per the policy of the Ashwaubenon School District. Leanne has been with the District for 27 years.

3. **Retirement request of Cathy Barnes** from her full time Grade 2 Instructor position at Valley View Elementary School effective at the end of the 2014-2015 school year. Cathy will be eligible for Teacher Early Retirement Benefits as provided to her per the policy of the Ashwaubenon School District. Cathy has been with the District for 25 years.
4. **Retirement request of Kim Schnick** from her full time At Risk Instructor position at Parkview Middle School effective at the end of the 2014-2015 school year. Kim will be eligible for Teacher Early Retirement Benefits as provided to her per the policy of the Ashwaubenon School District. Kim has been with the District for 23 years.
5. **Retirement request of Stephen Witcraft** from his full time Physical Education Instructor position at Parkview Middle School effective at the end of the 2014-2015 school year. Steve will be eligible for Teacher Early Retirement Benefits as provided to him per the policy of the Ashwaubenon School District. Steve has been with the District for 32 years.

b. Staffing - Other :

- **Resignation of Lora Doherty** from her Noon Duty Supervisor position at Valley View Elementary School effective 1/13/15. Posting is currently underway to fill this vacancy.
- **New hire of Joy Mandich** to the Noon Duty Supervisor position at Valley View Elementary School effective 1/15/15. Joy will be compensated \$10.35/hour. This position is vacant due to the resignation of Lora Doherty
- **Resignation of Pat Mallien** from her Noon Duty Supervisor position at Pioneer Elementary School effective 1/30/15. Posting is underway to fill this vacancy
- **Resignation of Kris Hoffman** from her full time Educational Associate – Special Education Aide position at Parkview Middle School, effective February 11, 2015. Posting is expected to begin shortly to fill this vacancy.

H. Superintendent's Report

- Thank you to Brad, Scott and all the people involved in the fiber optic cable relocation. Hanes thanked the staff for their patience and understanding. He recognized this team for the long hours they worked to complete this project.
- Williams reminded everyone of the 50 year anniversary coming up in August. The Alumni Association has received over \$10,000 in contributions. More information to come in the future.

I. Action Items:

1. **Regular and Special Education Open Enrollment Open Seats:** Keith Lucius and Tammy Lampereur presented their recommendations for open enrollment open seats.
 - Lucius stated that the process used by the district to determine the number of open seats for open enrollment is different than in past years. It is more specific and concise in order to meet grade level targets and to keep grade levels more even throughout the district. Lucius stated that they plan included:
 - Maintaining two 5K classes at Pioneer
 - On the elementary level, Lucius worked with principals to determine the appropriate number of sections per grade in each building. They also looked at desired class sizes for each grade (approximate maximum class sizes by grade are: 4K – 20; 5K – 20; 1st – 20; 2nd – 21, 3rd – 22-23; 4th and 5th – 25.) Middle and High school space is determined by on building capacity.
 - The board inquired about why we are filling classes through open enrollment to the maximum capacity? Our maximum numbers are still on the smaller size compared to other districts. We pride ourselves on being able to maintain these class sizes. Our budget takes into consideration open enrollment students filling seats to maximum capacity.
 - If we see more students applying/entering in 4K, 5K, 6th and 9th grade, why wouldn't we consider leaving these grades open for open enrollment and limiting or closing open enrollment for all other grades? We shouldn't focus on maximizing the number of students but rather maximizing the

learning. The district does not want to short change ourselves down the line by denying in order to keep class sizes small. Our maximum class sizes are on the low end as is and we can't go smaller. In the past we have closed open enrollment for 5K. We saw the effects of this smaller class as it moved through the district. The numbers being recommended for open seats are to fill open seats in the district. They take into account the budget, staffing and class sizes as students move through the district. If we find out in June that we have more open seats due to moves, we can open additional seats.

- In planning for special education, the district used the DPI statewide caseload formula. The district reviewed student service levels, student ratios according to service levels 1-3 and anticipated grade level placements of currently enrolled special education students.
- Special education applicants will be approved if there is special education openings for open enrollment applicants in the specific school (see B below) and if there is an available open seat in the applicants grade level in that specific school (see A below).
- We do not expect to receive the maximum number of requests and some of these seats could be filled with students that move into the district. We can approve additional students in June if additional seats open up due to students moving out of the District.

Recommended open seats for new open enrollment students:

A. Building	Grade	Max. enroll	actual enroll	open seats
Cormier	4k	180	90	90
Cormier	kdg	200	126	74
Pioneer	kdg	40	40	0
Pioneer	1	100	90	10
Pioneer	2	105	90	15
Pioneer	3	90	92	0/-2
Pioneer	4	100	69	31
Pioneer	5	100	89	11
Valley View	1	140	137	3
Valley View	2	147	134	13
Valley View	3	161	151	10
Valley View		150	120	30
Valley View	5	150	141	9
Parkview	6-8	765	676	89
High School	9-12	1,100	1,019	81
Total		3,528	3,064	466

B. Special Education:

Cormier: 2 Speech & Language
 Pioneer: 0 open seats
 Valley View: 8 open service level 1 seats
 Parkview: 5 open service level 1 seats
 AHS: 0 open seats
 Ashwaubenon Challenge Program: 0 open seats

The board inquired that if the budget assumes a certain number of open enrollment seats each year, does it take into account open enrollment numbers will get smaller over time. Lucius felt we would never reach our maximum number. The board requested being brought into this planning sooner to they have a deeper understanding of the process.

Moved by VanLaanen, seconded by Halron to approve the recommended open seats for open enrollment as presented. Aye 4, Nay 0. Motion carried 4:0

2. **ACT Testing Schedule:** Brian Nelsen informed the board the state ACT testing date for all juniors throughout the state is March 3, 2015. This is a mandatory test for all juniors. The test must be done over one day. It takes 5.25 hours not including lunch. Nelsen stated we need to create an environment that allows students to perform their best on this test. The testing facility has a list of criteria that must be met. As a result of the criteria and space for this type of testing being limited, Nelsen is asking the board to approve the dismissal of grades 9-10 and 12 on this date to allow for junior ACT testing at the high school. If approved, parents would be notified immediately to allow for planning. Staff that are not involved in test monitoring would participate in professional development and work time.

Board Discussion:

- A number of other school districts in the area are cancelling classes for 9-10 and 12 grades on this date to accommodate for this testing.
- Which classrooms would be utilized? Many of the rooms would need to be used to allow for the 260 students to be placed in groups of 15. Bells would be turned off and sections of the building closed off to reduce noise and distractions. Nelsen asked the board to refer to the testing criteria we are obligated to follow.
- Nelsen stated that the district is looking at plans for testing such as organizing teacher monitoring groups by department so when they are not monitoring, they would have department meetings/development.
- Can any of the testing required in the other grades be done at the same time allowing all grades to attend school? No, a majority of the testing that is conducted have set dates or times of the year. Testing windows do not line up.
- Can seniors who have taken the ACT retake it on this date? Not sure because the district is only being forwarded enough testing materials for the junior class.
- Will this be a second testing times for some juniors? It could be but this is the mandatory date for juniors to all participate.
- What if they are sick? There is a makeup date already scheduled.
- For ACT testing dates in the future, we would brain storm for great opportunities for staff and other students on these dates.
- Could we organize a community service day for other students on this day? We could consider this next year. Pulaski is attempting to do this now but is trying to get all the bugs worked out.

Moved by Laukka, seconded by VanLaanen to approve junior class ACT testing schedule and the dismissal of grades 9, 10 and 12 on March 3, 2015, as presented. Aye 4, Nay 0. Motion carried 4:0

3. **Policy Updates – second read:** Hanes presented policies 5113, 5451.02 and 5460 for second read. The board had no additional changes. Moved by VanLaanen, seconded by Halron to approve policies 5113, 5451.02 and 5460 as presented. Aye 4, Nay 0. Motion carried 4:0

J. Board & Superintendent Communications:

The biggest Bedtime Story was held on January 15th. Hanes thanked Maria Arena, Amy Brauer and all Cormier staff for all the work and time they put into this event. He thanked the high school choir for their participation.

K. Future Board Meetings & Topics:

The next board meeting is on Monday, February 23, 2015, at 6:30 pm in the District Office.

L. Adjournment

Moved by Laukka, seconded by Halron to adjourn the meeting at 6:50 pm. Aye 4, Nay 0. Motion carried 4:0

Respectfully submitted,



Jay VanLaanen, Clerk