

Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)

Monday, December 12, 2016

6:30 pm

- A. Call to order:** President VanLaanen called the meeting to order at 6:31 pm.

- B. Roll call:**
 - Board Members Present: VanLaanen, Trondson, VanDeKreeke, Halron
 - Board Members Excused: Williams
 - School Choice Advisory Representative: James Andersen
 - Others Present: Brian Hanes, Jill Kieslich, Tammy Lampereur, Brad Taylor, Pete Marto, Lisa Bellile, Sara Salas

- C. Declaration of quorum:** Quorum present

- D. Pledge of allegiance:** The pledge was recited

- E. Adoption of Agenda:** Hanes asked that policy 2421 under Discussion Item 1 be pull from the agenda. Administration would like to review this policy one more time before bringing it to the board. Moved by VanDeKreeke seconded by Halron to pull policy 2421 and adopt the agenda as presented. Aye 4, Nay 0. Motion carried 4:0

- F. Citizens and/or delegations:**
 - 1. **Public Forum** – No issues presented
 - 2. **Student Presentations** - Pioneer Winter Musical Students – Marto introduced Ms. Bellile and Pioneer musical students. The students performed the song *Swing Down Candy Cane Lane* from their winter musical “Lights of Jingle Bell Hill”. Bellile explained that students from 3rd-5th grade participated in this year’s musical.

- G. Consent Agenda:** Moved by Trondson seconded by Halron to adopt the consent agenda items 1-6 as presented. Aye 4, Nay 0. Motion carried 4:0.
 - 1. Minutes of the regular meeting held on Monday, October 24, 2016
 - 2. Minutes of the executive session meeting held on Tuesday, November 29, 2016
 - 3. The schedule of checks written 10/15/16 to 11/07/16
 - 4. The schedule of checks written 11/08/16 to 12/05/16
 - 5. Staffing:
 - **Support Staff / Other**
 - 1. **Resignation of Tabetha Benter** from her part time Food Service-Dishwasher position at Cormier School & Early Learning Center, effective November 11, 2016. Posting is underway to fill this vacancy.
 - 2. **Resignation of Lori Jonet** from her part time, .57 FTE Educational Associate – Library Aide position at Pioneer Elementary School, effective November 22, 2016. Posting is underway to fill this vacancy.

3. **Resignation of Debra Radloff** from her Noon Duty Supervisor position at Cormier School & Early Learning Center, effective November 28, 2016. Posting is underway to fill this vacancy.
 4. **Resignation of Teele Goss** from her Noon Duty Supervisor position at Pioneer Elementary School effective December 5, 2016. Posting is underway to fill this vacancy.
 5. **New hire of Susan Van Laanen** to the part time, .43 FTE Food Service Assistant – Dishwasher position at Parkview Middle School effective 11/28/16. Susie will be compensated \$13.36/hour. This position is available due to an internal transfer and resignation of Tabettha Benter.
 6. **Hire of Pam Daul** to the part time, .57 FTE Educational Associate – Library Aide position at Pioneer Elementary School effective 12/5/16. Pam will be compensated \$15.19/hour. She was previously the Noon Duty and Breakfast Supervisor at Pioneer Elementary. This position is available due to the resignation of Lori Jonet.
6. Co-curricular Contracts: 54 co-curricular contracts were approved.

H. Superintendent's Report

- **Formula Students Car Program** - Hanes shared the media piece about the Formula Students Car Program at AHS. This program is receiving international attention. Hanes expressed his pride to this program, students, tech ed leaders and sponsors of this program.
- **Advanced Placement Honor Roll** – The Ashwaubenon School District is one of 433 district in the US and Canada to be selected for the 7th Annual AP Honor Roll. District on this honor roll have simultaneously increased access to AP coursework while maintaining or increasing the percentage of students earning scores of 3 or higher on AP exams.
- **2016 State Theatre Festival Awards** – Hanes recognized Jason Dreier and the Ashwaubenon High School forensics team for being recognized by the Wisconsin High School Forensics Association with an All State Award for the cast play *A Little Box of Oblivion* at the 2016 State Theater Festival. Congratulations to Ashwaubenon High School student Ariana Gibeault for earning the Outstanding Acting Award for her role as “Cool Guy” in the play.

I. Discussion/Presentation Items:

1. **Board Policies/Bylaws - first read:** Hanes reviewed the first read of the bylaws and policies being presented.
 - Policy 2421 was pulled for further review. Halron requested that as this policy is being reviewed, please consider adding graphic design and digital photography to the list in the policy.
 - VanLaanen asked that the words “or guardian” be added throughout policy 5200 when it refers to parents.

Changes will be made and brought back to the board for a second read in January.

J. Action Items:

1. **Designation of Election Clerk:** Hanes recommended Jennifer Bower be appointed the Election Clerk. Moved VanDeKreeke seconded by Halron to approve the designation of Jennifer Bower as Election Clerk as presented. Aye 4, Nay 0. Motion carried 4:0
2. **School Carryover budgets:** Hanes reviewed the Carryover Budgets for each school. Cormier – \$16,156; Pioneer – \$1,127; Valley View – \$7,406; Parkview – \$33,587; AHS – \$5,152 to a total of \$63,428.
Discussion:
 - Some of the carry over budgets are the biggest numbers we have seen. Are there any projects in the buildings ear marked for these larger dollar amounts? Hanes reviewed the plans for Cormier, AHS and Parkview. Marto explained how Pioneer's will be spent.
 - Cormier – guided books, classroom furniture, storage units, color printer and room materials
 - Pioneer – will be put toward the purchase of 25 new desks to replace older desks throughout the building

- Parkview – updates to the commons area and LMC; remodel of the Idea lab to be used for group work by students
- AHS – replace current equipment and chairs throughout the building
- Besides equipment, what other things that this be used for? Training and fees/field trips for families needing assistance.

Moved by VanDeKreeke seconded by Trondson to approve the carryover budgets as presented. Aye 4, Nay 0. Motion carried 4:0

3. **Pioneer Elementary Playground Equipment:** Pete Marto and PcTO vice president Sarah Salas presented the request to purchase new playground equipment at Pioneer. The current equipment is over 20 years old. Parts of the structure need replacement and are no longer available. The PcTO has raised a majority of the money needed for replacement and has plans to raise the \$5,200 balance. Ms. Salas explained the process taken to select the structure being presented:

- The Village Park and Rec Department was contacted for a vendor list. The committee met with the vendors to discuss the school's needs and wants for a playground structure.
- Four designs were created and presented to students and families at Pioneer's Fall Fest. Students voted on the structure they wanted.
- The committee met with the district's insurance company to review the structures for compliance and safety. 70% of the injuries that happen on the current structure involve falling off. It was decided to purchase a structure that was closer to the ground than the current one.
- The structure voted on by students is made by a Wisconsin company called Lee Recreation. They are a preferred installer through the Park and Rec Department.
- The installation would take place over a two day period in June/July. The Village would be involved in the installation.
- 9 inches of surface needs to be placed around the structure. The surface will be in the form of tumble wood chips. Pete Marto is working with Tom Schmitt to have a similar surface around the other structure.
- Is there any value in the old structure being relocated? Due to changes in the code since that structure was purchased, it is not up to code and would be a liability.
- Anderson stated he works with Lee Recreation and they are very hands on and a great company to work with.
- Are we using any district funds to purchase the new structure? No. All money has been or will be raised by the PcTO.
- The board thanked the PcTO for the all the work they put into accomplishing this purchase.

Moved by Halron seconded by VanDeKreeke to approve the purchase of the playground equipment at Pioneer as presented. Aye 4, Nay 0. Motion carried 4:0

4. **Hiring for PAC Manager Position:** Hanes explained that the PAC Manager position is shared between the Village and District. The District received 25 applications; interviewed 5 people and is requesting board approval to hire Paul Mashl. Mr. Mashl is currently managing 3 theaters at St. Norbert College. He has a BA in Theater/Music, and is an Ashwaubenon graduate. The board inquired about Mr. Mashl's start date. Hanes explained he would start no earlier than a month due to his scheduling commitments at St. Norbert College. Through the reference process, Hanes discovered that Mr. Mashl was awarded an Exceptional Service Award this fall for his work at St. Norbert College. Hanes thanked the interview committee for their time and work in reviewing all the applications and participating in the interview process.

Recommendation:

- New hire of Paul Mashl to the full time Performing Arts Center Manager position. Date of hire has yet to be determined and is dependent upon the resignation and final responsibilities with his current employer. Paul will be compensated an annual salary of \$62,000, prorated based upon date of hire. The Village of Ashwaubenon and Board of Education will share equally in the compensation and

benefits awarded for this position. This is a new position created by the construction of the Performing Arts Center.

Moved by Trondson seconded by VanDeKreeke to approve the hiring of the PAC Manager position as presented. Aye 4, Nay 0. Motion carried 4:0

K. Board & Superintendent Communications:

- VanDeKreeke congratulated everyone on the grand opening of the PAC and Aquatic Center. He shared comments he received from the guests that attended. He also attend the musical in the PAC and was impressed with the difference in the quality from past years in the previous space. He shared the positive comments received from other attending the musical.
- VanDeKreeke spoke about a guest he brought to a recent Packer game. On the way to the game, they experienced the AEF parking cars are Valley View and JagBacker parents/students handing out giveaways at the stadium as a way to raise money. His guests was amazed by the parent groups, students and school district involvement in raising money for the schools. VanDeKreeke recognized these groups for all they do for our students and schools.

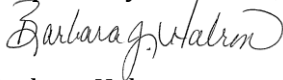
L. Future Board Meetings & Topics:

- The next board meeting is scheduled for **Monday, January 9, 2017**, at 6:30 pm in **District Office Board Room**.

M. Adjournment

Moved by Halron seconded by Trondson to adjourn the meeting at 7:24 pm. Aye 4, Nay 0. Motion carried 4:0.

Respectfully submitted,



Barbara Halron