



Minutes for Regularly Scheduled Board Meeting

To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Monday, November 28, 2011

6:30 p.m.

A. Call to order:

President Williams called the meeting to order at 6:30 pm at the district office.

B. Roll call:

Board Members Present: Laukka, VanLaanen, Williams, VanDeKreeke, Halron
Board Members Excused: None
Others Present: Brian Hanes, Keith Lucius, Brian Nelsen, Jill Rhude, Brad Taylor, Kurt Weyers, Rebecca Thieme-Baeseman, Kris Hucek, Andy Bake, Maria Arena, Pete Marto, Mark Sheedy

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Moved by VanLaanen seconded by VanDeKreeke to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Announcement of Executive Session

In accordance with W.S. 19.85(1)(e) an executive session will be held at the end of the meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

G. Citizens and/or delegations:

- 1. Public Forum -No issues presented
2. Student Presentation - Valley View - GLOBE teacher Rebecca Thieme-Baeseman and students Caden Wery and Kiley Harju presented on what is happening at Valley View
- World Culture Club - participated in Make a Difference Day by cleaning up yards
- 5th grade science unit is on motion and design
- Discover Languages Post Card Contest - Valley View 4th grade student won the contest
- Mrs. Averbeck's room is collecting and sorting milk caps for the school
- 2nd grade students release butterflies at the Bay Beach Wildlife Sanctuary as part of their science unit.
- Students helped the United Way and NFL Play 60 in building playground equipment
- Students representing 4th and 5th grade are working with the guidance department on conflict management and role modeling.
- PTO is purchasing 5 iPads for the 1st grade
- Children's author Kate McKy visited students at Valley View
- The 2011 Holiday Musical featuring the Tone Chime Choir is on December 8th
- DI had an ice cream social and paper drive to help support the teams
- Jaguar Way hero tickets promotes positive behavior/role modeling in students

H. Consent Agenda:

Moved by VanLaanen seconded by Laukka to adopt the Consent Agenda items as presented. Aye 5, Nay 0.
Motion carried 5:0

1. Minutes of the regular meeting held on Monday, October 24 2011
2. The schedule of checks written from 10/11/11 to 11/21/11 (check #150-83175)
3. The schedule of checks written from 10/11/11 to 11/21/11 (check #83176)
4. The schedule of checks written from 10/11/11 to 11/21/11 (check #83177-83563)
5. Staffing:
 - a. Posting of an additional Noon Duty Supervisor position at Valley View.
 - b. **New hire of Tina Gonzales** to the Noon Duty Supervisor position at Valley View Elementary School effective October 31, 2011. Tina will be compensated \$10.25 per hour. This position is vacant due to the resignation of Kathryn Zahn.
6. Co-curricular contracts:
 - a. There are 49 co-curricular contracts being submitted to the board for approval.

I. Superintendent's Report:

- **Pedestrian walkway survey results**: School districts families were surveyed regarding the pedestrian walkway over Hwy 172. Hanes presented the results of the survey. Approximately 520 participated in the survey.
 - Current method of crossing is unsafe: 443 yes, 61 no, 17 unsure
 - Would support a pedestrian bridge: 427 yes, 78 no, 16 unsure
 - Would support if the cost to the Village was approximately \$600,000: 442 yes, 94 no, 25 unsureThe results of the survey will be shared with the Village. Aubinger stated that \$600,000 may be a low estimate due to the need for reconstructing part of North Rd. for student safety. The Village is reviewing everything to determine a more exact cost.
- **Fiddler on the Roof performance**: Hanes congratulated the cast, crew, directors and lead staff on their production of Fiddle on the Roof.
- **Post Card Contest**: Congratulations to a Valley View 4th grade student for winning the Discover Language post card contest.
- **Swim Team**: Congratulations to the swim team for winning the WIAA sectionals. Best wishes to those students moving on to state.
- **United Way**: Thank you to everyone who participated in the United Way campaign and to the coordinators that represented each school.

J. Discussion/Presentation Items:

1. **Policy Revisions – first read**: The policies presented are for first read. The Board questioned if the policy content was in the employee handbook. If so, why is there a need for a separate policy? Lucius explained that the handbook just references the policy it does not contain the entire policy. Neola recommends that we have a policy versus just listing it in a handbook. The board questioned the need for two separate but similar and often identical policies for professional and support staff. Neola recommends that we have a separate policy for each group. They discussed the language in policy 9700 (section A). It was asked if it should be clarified to allow the district administrator to have a choice if it provides an educational benefit.
2. **Update of District Goals**: Rhude discussed the district goals and what is looked at when reviewing and determining goals. She discussed the rationale, long range goals, target goals, and target measures for reading, math, and non-fiction writing. The following points were discussed:
 - Tools used to measure the achievement of target areas include WKCE scores, reading records, ACT scores, MAPS scores, and Plan and Explore results.
 - The need to begin focusing and placing emphasis on what is being taught and how it is being taught. The need for children to always be moving forward in the target areas even if their steps are small.
 - The importance of data walls and how it allows everyone to embrace every child and celebrate their progress. The walls give everyone a sense of ownership of students and helps to fine tune

instruction for a specific child. The board asked about incentives to teachers to move children along. Right now it is driven by internal satisfaction. A representative from the Plan and Explore team met with parents to discuss the importance of moving students along.

- Students are able to self-select in 8th grade Math and English. It is no longer based on GLOBE scores.
- 30% of students take the optional writing portion of the ACT test. The board inquired if the students should be encouraged to take this.
- Weighted grade classes have shown an increase in the number of students in honors English and Math.
- The district only requires up to Math II in high school but it has been shown the impact that Math III has on ACT scores. 88% of students at the high school go on to take Math III.
- New materials being purchased will reflect the common core.
- The district is looking into obtaining good resources and opportunities for special education and high achieving students.
- Teachers are embracing the programs and learning the techniques needed in the common core.
- This year's writing curriculum is based on Lucy Calkins.
- Non-fiction writing goals and targets are focused on students and staff. Staff need to understand in order for there to be a focus on students.

Taylor discussed the district's Communication focus/goals. He stated that community members wear multiple hats of parent, staff and business owners. We have partnered with the community through the MVP award and senior volunteers. We would like to turn this into a two way partnership by offering our assistance to help businesses. We need to get smarter when it comes to communicating and listening to the community. We need to determine the amount and type of communication to provide. This can come through the form of a newsletter, social media, continual expansion of the website, and web streaming videos.

The board inquired about long range goals that focus on things like the impact of open enrollment and building renovations. It was felt that long range goals that are not related to academic areas are needed so we do not lose sight of future needs or potential changes. It was also requested we graph our academic goals over time to watch trend lines, areas of improvement and progress.

K. Action Items:

1. **Designation of a Clerk for 2012 Election:** The board named Jennifer Bower as the clerk for elections. She will collect and process all paperwork involved with the election. Moved by VanDeKreeke, seconded by Halron to approve the designation of Jennifer Bower as the Clerk for the 2012 Elections as presented. Aye 5, Nay 0. Motion carried 5:0.
2. **Approval of Pupil Nondiscrimination Audit:** Nelsen explained that every 5 years, the State requires school districts to complete a Pupil Nondiscrimination Audit. He gave a brief overview of the evaluation process. He explained that the results of the audit showed the district compliant when it comes to nondiscrimination and providing opportunities for all students. The district will continue to monitor student participation and watch the 3 and 5 year trends. Nelsen recommended board approval of the audit to be available to the public upon request.

Board comments:

- Should tennis be on future reports at the middle school level? Nelsen stated that it should. He stated one area of improvement learned from the audit is the gathering and recording of data.
- How are students encouraged to participate – announcements, registration packets sent home, preseason meetings, and meetings with coaching staff.
- Who determined the three areas of focus for the audit? DPI set the criteria.
- When it comes to participation in after school activities, there is a need to identify ways to transport students who's only means of getting to and from school is the bus. Nelsen stated this is currently being looked into.

Moved by VanLaanen seconded by VanDeKreeke to adopt the Pupil Nondiscrimination Audit as presented. Aye 5, Nay 0. Motion carried 5:0

3. **Local Control Budget Carryover:** Lucius explained what the carryover is from and why allowing the budget carryover helps the schools. The money is negatively aided in the year it is spent. The board inquired about intended use of the money (AHS – special paint for white walls and interchangeable furniture; PV – 10 netbooks on carts). The schools were reminded that any purchase over \$5,000 must be approved by the board. Lucius recommended the board approve the local control budget carryover. Moved by VanDeKreeke seconded by Halron to adopt the Local Control Budget Carryover as presented. Aye 5, Nay 0. Motion carried 5:0
4. **District Banking Services:** After receiving notification of an increase from the current district banking service added to an overall loss in staff efficiencies, the district is requesting approval from the board to change its district banking services to Citizens Bank. Moved by VanLaanen seconded by VanDeKreeke to adopt Citizens Bank for the district banking services as presented. Aye 5, Nay 0. Motion carried 5:0

L. Board & Superintendent Communications:

M. Future Board Meetings & Topics:

- The next regularly scheduled Board meeting is Monday, December 12, 2011, at 6:30 pm.
- Future topic requests: Skinny update and Delegate Assembly resolutions review

N. Adjournment of executive session:

In accordance with W.S. 19.85(1)(e) an executive session will be held at the end of the meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

O. Executive session:

Moved by VanLaanen seconded by VanDeKreeke to adjourn to executive session at 8:24 pm. Aye 5, Nay 0. Motion carried 5:0.

P. Return to open session:

Q. Adjournment:

Moved by VanDeKreeke seconded by VanLaanen to adjourn the meeting at 9:20 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk