



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, November 26, 2012**

**6:30 pm**

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**A. Call to order:**

President Williams called the meeting to order at 6:30 pm at the district office.

**B. Roll call:**

Board Members Present: Williams, Laukka, VanLaanen, VanDeKreeke, Halron  
Board Members Excused: none  
Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Brian Nelsen, Brad Taylor, Michael Sheean, Maria Arena, Kris Hucek, Kurt Weyers, Mark Sheedy, Pete Marto, Dirk Ribbens, Andy Bake, Matt Anderson, Kim Carlson and Michele Schmidt

**C. Declaration of quorum:**

Quorum Present

**D. Pledge of allegiance:**

The pledge was recited

**E. Adoption of Agenda:**

Moved by VanLaanen seconded by Halron to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

**F. Announcement of Executive Session**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee.

**G. Citizens and/or delegations:**

1. **Public Forum** – no issues presented
2. **Student Presentation** – Kim Carlson and Michele Schmidt presented about the Free Little Library. The Free Little Library is located outside of Cormier. There is an adult and children’s library. The library is available to all students and community members. There is not a charge for using this library nor is a card required. The library is monitored by Michele Schmidt. Funding for the library was through an AEF grant. So far the only money used from the grant was for the supplies needed to build the library boxes. So far, all books have been donated. Carlson and Schmidt shared the history of the Free Little Library. The idea behind the Free Little Library is to promote reading in adults and children by putting books in their hands. The library is open 24 hours a day 7 days a week. Carlson and Schmidt are working on a plan to place an additional library outside of Valley View.

**H. Consent Agenda:**

Moved by VanDeKreeke seconded by Laukka to adopt the Consent Agenda as presented and with the replacement of the executive minutes with the shorter version provided. Aye 5, Nay 0. Motion carried 5:0.

1. Minutes of the regular meeting held on Monday, October 22, 2012
2. Minutes of the executive session held on Monday, November 15, 2012
3. The schedule of checks written 10/16/12 to 11/16/12

4. Staffing:
  - a. **Resignation of Jill Sobieck from her Parent Coordinator position** with the District effective November 9, 2012. Posting is currently underway to fill this vacancy.
5. Co-curricular contracts:
  - a. There are 49 co-curricular contracts being submitted to the board for approval.

#### I. Superintendent's Report:

- **Special recognition** – Hanes recognized Brad Taylor for the work he did on the district fact sheet. Taylor was awarded a Merit Award through WSPRA for this work.
- **United Way Campaign** - Hanes thanks the district United Way Coordinators and staff for the work they did on the United Way campaign. The district raised \$6,549 this year; up \$1,000 from last year. 67 people donated up 12 people from last year.
- **AHS Musical** - Hanes thanked the staff and students involved in the AHS Christmas Carol Musical for all the work they did on this performance.

#### J. Discussion/Presentation Items:

1. **School Site Data Retreat/ Building Goals Update**: The district's center of our vision and main mission is student achievement. Everyone has been working hard and learning how to use data to help move students forward. Each building administrator provided an update on their goals.
  - They explained that they are looking at data from various sources. The schools are using a combination of some of the following when reviewing student data: MAPs, WKCE, running records, IRIs, computation testing, Explore, Plan, ACT, data walls, professional learning communities. Administrators and staff have taken active ownership of the data.
  - They emphasized the goals of being aware of the students that need help and working with these students to move them forward. They explained some of the processes in place to identify these students (i.e. student improvement plans, team meetings, JAGs program and tiered guided students).
  - They explained their programs and data for tracking behavior and literacy goals.
  - They reviewed their PBIS goals and the data gathered from the program.
  - Kurt and Pete shared their focus on unifying the programs and math and literacy goals between their two schools.
  - The schools discussed their goals to narrow the gap for student in subgroups.
  - They explained the educating of staff on how to use the data to help students.
  - Discussed upcoming changes to the high school course catalog

Kieslich stated that she would like to break the data down further at a board retreat. She also stated that assessing and reviewing data is an ongoing process. Kieslich recognized the principals and their teams for the work they are doing with this data. Reviewing this data has brought everyone closer throughout the district. We are not only meeting the needs of the district but also the individual needs of each building.

#### K. Action Items:

1. **Designation of a clerk for 2013 election**: It was recommended that Jennifer Bower be designated as the election clerk for the 2013 election. Moved by VanLaanen seconded by Halron to adopt the recommendation of Jennifer Bower as the election clerk for the 2013 election as presented. Aye 5, Nay 0. Motion carried 5:0.
2. **Board Policy Update – second read**: The board discussed changing the wording from “strongly discouraged” to “not allowing” employees to use wireless communication devices while driving. After some discussion, it was decided to keep the current wording of “strongly discouraged”. Moved by VanDeKreeke seconded by Laukka to adopt the Board Policy update as presented. Aye 5, Nay 0. Motion carried 5:0.

3. **Budget Carry Over for Local Control Accounts:** Lucius explained that every year the district allows carry over of Local Control Accounts to avoid the “use it or lose it” mentality. Purchases over \$10,000 must come before the board. In the past, the carry over money has help to make school improvements. If the Local Control Account is over spent during one year, it is taken from the next year’s account for that school. Moved by VanLaanen seconded by Halron to adopt the Budget Carry over for Local Control Accounts as presented. Aye 5, Nay 0. Motion carried 5:0.
4. **Selection of Architectural Firm to work with Village/District:** Hanes stated that a joint committee was created to look at the Village and School facility needs. The committee went through the process of interviewing architects to work with. Two architects were interviewed. The committee is recommending the use of Bray Architects. This decision is based on price, fit for project and ability to engage the community in the process. This recommendation will also be brought to the Village Board for approval. Williams explained the Village’s approval process. He stated that they are looking for a referendum process for 2014. At this point, it is being recommended that the Village do the referendum. This has yet to be confirmed at the Village Board level. Moved by VanLaanen seconded by VanDeKreeke to adopt Bray as the architectural firm to work with the Village/District as presented. Aye 5, Nay 0. Motion carried 5:0.

**L. Board & Superintendent Communications:**

- VanDeKreeke shared the praise he heard about the positive reputation of Valley View and its principal Kurt Weyers. He thanked Kurt, Andy and the staff at Valley View.

**M. Future Board Meetings & Topics:**

1. The next board meeting is scheduled for Monday, December 10, 2012, at 6:30 pm.

**N. Adjournment to Executive Session**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee.

**O. Executive session:**

Moved by Laukka seconded by VanLaanen to adjourn executive session at 8:09 pm. Aye 5, Nay 0. Motion carried 5:0.

**P. Return to open session:**

Moved by Halron seconded by VanDeKreeke to return to open session. Aye 5, Nay 0. Motion carried 5:0.

**Q. Adjournment**

Moved by VanDeKreeke seconded by Laukka to adjourn the meeting at 8:45 pm. Aye 5, Nay 0. Motion carried 5:0

Respectfully submitted,



Jay VanLaanen, Clerk