



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, July 22, 2013** **following the annual meeting and budget hearing**  
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**A. Call to order:**

President Williams called the meeting to order at 6:59 pm at the district office.

**B. Roll call:**

Board Members Present: Williams, Laukka, VanDeKreeke, Halron, VanLaanen  
Board Members Excused: none absent  
Others Present: Keith Lucius, Tammy Lampereur, Jill Kieslich, Brad Taylor, Dirk Ribbens, Matt Anderson, Dave Steavpack, Kris Hucek, Andy Bake, Tom Schmitt, Kathy O'Brien, Ted Houle, Mike Aubinger, Theresa Schroepfer, Mike Beno

**C. Declaration of quorum:**

Quorum Present

**D. Pledge of allegiance:**

The pledge was recited

**E. Adoption of Agenda:**

Moved by Laukka seconded by VanLaanen to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

**F. Announcement of executive session:**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

**G. Citizens and/or delegations:**

1. Public Forum – no issues

**H. Consent Agenda:**

Moved by VanLaanen seconded by Halron to adopt the Consent Agenda as presented. Aye 5, Nay 0. Motion carried 5:0.

1. Minutes of the regular meeting held on Monday, June 24, 2013
2. Minutes of the executive session held on Monday, June 24, 2013
3. The schedule of checks written 6/18/13 to 7/15/13
4. Staffing:
  - a. **Resignation of Sandra Roshak** from her full time Family & Consumer Education Instructor position with Parkview Middle School effective immediately. Posting is underway to fill this vacancy. This resignation is contingent upon payment of a \$400.00 resignation fee.
  - b. **New hire of Adam Mommaerts** to the 1.0 FTE GLOBE, Limited Term Instructor position at Valley View Elementary School, for the 2013-2014 school year. Adam will be placed at Step 1 Lane A as an initial educator. The 2013-2014 salary schedule is yet to be determined. 2012-2013 salary is \$35,679.20. This position is vacant due to a leave of absence of Rebecca Thieme-Baeseman for the 2013-2014 school year.

- c. **Transfer of Dawn Robinson** to the 1.0 FTE Family & Consumer Education position at Parkview Middle School, effective with the 2013-2014 school year. Dawn will be placed at Step 1 Lane A as an initial educator. The 2013-2014 salary schedule has yet to be determined, however the 2012-2013 salary would be \$35,679.19. Dawn is transferring from a .67 FTE FACE position at the High School. This position at Parkview is vacant due to the resignation of Sandra Roshak.
- d. **New hire of Beth Gregorich** to the .85 FTE Music Instructor position at Cormier School and Valley View Elementary School. Beth will be placed at Step 1 Lane A as an initial educator. The 2013-2014 salary schedule has yet to be determined. The salary for the 2012-2013 school year would be \$30,327.32. This position is due to Kim Carlson's vacancy.
- e. **Retirement request of Nancy Kawula** from her full time Educational Associate – Clerk position at Parkview Middle School effective September 1, 2013. Posting is currently underway to fill this vacancy. Nancy began with the District during the 1977-78 school year and has completed 36 years of service.
- f. **New hire of Robin Thielmann** to the 1.0 FTE Grade 3, Limited Term instructor position at Pioneer Elementary School for the 2013-2014 school year. Robin will be placed at Step 1 Lane A as an Initial educator. The 2013-2014 salary schedule has yet to be determined. (2012-2013 salary = \$35,679.19). This position is vacant due to the Child Rearing Leave request of Katie Bryzek.
- g. **New hire of Jared Lemon** to the 1.0 FTE EBD/LD instructor position at Valley View Elementary School effective with the 2013-2014 school year. Jared will be placed at Step 1 Lane A as an Initial educator. The 2013-2014 salary schedule has yet to be determined. (2012-2013 salary = \$35,679.19) This position is vacant due to the resignation of Elisa Bergstreser.
- h. **Resignation of Gabrielle Nguyen** from her full time Desktop Support Specialist position with the District effective August 30, 2013. Posting is currently underway to fill this vacancy.
- i. **Hire of George Pronold** to the 1.0 FTE, Limited Term EBD instructor position at the High School for the 2013-2014 school year. George will be placed at Step 10 Lane J. The 2013-14 salary schedule has yet to be determined. (2012-2013 salary is \$63,713.77) George filled this limited term position for the 2012-2013 school year and the District has decided to offer the position to him again for the 2013-2014 school year.

#### **I. Assistant Superintendent's Report**

- Recognized Nancy Kawula on her retirement from the district. Nancy has worked for the district since 1977.
- Recognized Gabby Nguyen on her new position with Google. Having an employee leave the district for an opportunity with Google says a lot about our IT staff and programs.
- The multipurpose field project is moving along nicely. Lucius encouraged people to drive by the field and look at how it is progressing. He thanked everyone who helped raised the money and the board and community for their support.

#### **J. Discussion/Presentation Items:**

1. **School Choice School Board Member – first read:** At the last board meeting Mark Williams suggested the board discuss adding an advisory position to the board. This position would be held by an open enrollment parent who would act strictly in an advisory role. He stated that open enrollment families make up 1/3 of our student population. Williams presented the first draft of policy, parent letter and application.

##### Discussion:

- The board and administration are in favor of adding this advisory position.
- The position should be more than one year. If we are investing in sending this person to the state conference, the person should have more than a one year commitment to this position. There should be a 3 year term limit for a person in this position.
- Mike Aubinger felt this needs to be brought to the district attorney for input. There is concern that this person could be considered a board member by some. We need to make sure we can legally do this.

- Do to confidential issues, should this person be allowed to participate in closed session discussions or expulsion hearing? It was felt this needed to be discussed with the district attorney.
- Even though this person will be serving at the discretion of the board, do we need to develop some type of confidentiality and/or code of conduct statement documentation?

Changes recommended:

- Position will be appointed by the school board
- Applications will be accepted beginning September 1<sup>st</sup>.
- All application must be turned into the board by October 1<sup>st</sup>.
- Appointment will begin the first regular board meeting in October.
- Laptop to be returned to district at the end of the person's term.
- Person serves at the discretion of the board.

**K. Action Items:**

1. **Student Records Policy Update:** Taylor stated that in creating the district wide calendar for the 2013-14 school year, he contacted Neola to see if there are any upcoming changes to the current social media policies. Neola provided changes to policies 8330 and 7542.02. The updates presented are minor changes in wording. It is being recommended the board waive the first read and approve these changes as presented. Approving these policy changes now will allow the most current version of the policies to appear in the 2013-14 district calendar.

Moved by Laukka seconded by VanLaanen to waive the first read of policies 8330 and 7540.02. Aye 5, Nay 0. Motion carried 5:0.

Moved by Laukka seconded by VanLaanen to approve the updates to policies 8330 and 7542.02 as presented. Aye 5, Nay 0. Motion carried 5:0.

**L. Board & Assistant Superintendent Communications:**

**M. Future Board Meetings & Topics:**

1. The next board meeting is scheduled for Monday, August 26, 2013, at 6:30 pm in the District Office.

**N. Adjournment to executive session:**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

**O. Executive session:**

Moved by VanLaanen seconded by Halron to adjourn to the executive session at 7:32 pm. Aye 5, Nay 0. Motion carried 5:0.

**P. Return to open session:**

Moved by VanDeKreeke seconded by Halron to adjourn to open session. Aye 5, Nay 0. Motion carried 5:0.

**Q. Adjournment**

Moved by VanLaanen seconded by Halron to adjourn to the meeting at 8:50 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk