



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, June 25, 2012**

**6:30 p.m.**

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**A. Call to order:**

President Williams called the meeting to order at 6:31 pm at the district office.

**B. Roll call:**

Board Members Present: Williams, VanLaanen, VanDeKreeke, Halron  
Board Members Excused: Laukka  
Others Present: Brian Hanes, Keith Lucius, Brian Nelsen, Jill Kieslich, Matt Anderson, Brad Taylor, Mark Sheedy, Dirk Ribbens, Kurt Weyers, Pete Marto, Corey Hansen, Gabby Nguyen, Chris Knuth, Nadine Mathu

**C. Declaration of quorum:**

Quorum Present

**D. Pledge of allegiance:**

The pledge was recited

**E. Adoption of Agenda:**

Moved by VanLaanen seconded by Halron to adopt the agenda as presented. Aye 4, Nay 0. Motion carried 4:0

**F. Announcement of Executive Session**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee.

**G. Citizens and/or delegations:**

a. Public Forum – No issues presented

**H. Consent Agenda:**

Moved by VanLaanen seconded by VanDeKreeke to adopt the Consent Agenda as presented. Aye 4, Nay 0. Motion carried 4:0

1. Minutes of the regular meeting held on Monday, May 14, 2012
2. Minutes of the executive session held on Monday, May 14, 2012
3. The schedule of checks written 5/09/12 to 6/18/12
4. Staffing:
  - a. **Resignation of Kristine Cumbers** from her full time Systems Coordinator position with the District effective at the end of the day on June 22, 2012. Posting is underway to fill this vacancy.
  - b. **Hire of Sue LeSage** to the .93 FTE Cook position at Parkview Middle School effective with the 2012-2013 school year. Sue is currently a .54 FTE Food Service Assistant at Parkview. The 2011-2012 hourly rate for the Cook position is \$13.43/hour. This position is available due to internal transfers.
  - c. **Resignation of Amy Christman** from her Breakfast Supervisor position at Pioneer Elementary School effective at the end of the 2011-2012 school year. Posting will take place to fill this vacancy.

- d. **Resignation of Kristen Braatz** from her full time teaching position as of the end of the 2011-2012 school year. Kristen was on an unpaid Voluntary Leave of Absence from her Literacy Coordinator position with the District. The district posted one full time teaching assignment as limited term for this absence for the 11-12 school year. The position can now be posted as a regular contract for the 12-13 school year.
- e. **Resignation request of Kathryn Wollersheim** from her full time Social Studies Instructor position at the High School effective at the end of the 2011-2012 school year. Posting is underway to fill this position.
- f. **Resignation of Wesley Shemanski** from his .46 FTE Social Worker position at Cormier School effective at the end of the 2011-2012 school year. Posting will begin shortly to fill this vacancy.
- g. **Hire of Dana Miller** to the 1.0 FTE Kindergarten Instructor position at Cormier effective with the 2012-2013 school year. Dana is currently a .50 Early Childhood Instructor at Cormier. She will be placed at Step 10 Lane E, \$54,497.00 for the 12-13 school year. This is a new position, due to increased enrollment.
- h. **New hire of Carrie Jo Spude** to the 1.0 FTE LD Instructor position at the High School effective with the 2012-2013 school year. Carrie will be placed at Step 3 Lane A as an initial educator. 12-13 salary will be \$37,699. This position is available due to the resignation of James O'Keefe.

**I. Superintendent's Report:**

- Hanes congratulated the class of 2012 and thanked the staff, board and administration for supporting the growth of these students. The class of 2012:
  - earned \$1.3 million in scholarships
  - broke the records for the amount of volunteer and service hours performed
- Summer school up and rolling into our second week with 1,052 students enrolled.
- Hanes thanked Dave Steavpack and all the volunteers that worked to help support the 2012 Jaguar Open.

**J. Discussion/Presentation Items:**

1. **School District/Village Facilities Projects meetings:** Hanes explained that the school district and village have been meeting to discuss the needs of each group (pool/auditorium/community center). The Village seems receptive to working together and is considering helping with a referendum. They will create a committee to help plan out the needs and timelines. All three group need to consider coordinating their fundraising efforts to offset the cost to taxpayers and so they are not asking the same sources for money. Ken Bukowski, Lissa Marth, Mike VanDalen are representing each of three groups. They are currently gathering information needed to go forward (usage data and plans currently in place). It was felt that the turf needs should be brought forward as a separate entity. Brian Hanes is meeting with Allison Swanson to share a referendum timeline.
2. **Update of Alumni Association:** Taylor provided an update on the Alumni Association. Williams and Steavpack recruited 10 people to participate in a June 18<sup>th</sup> meeting. The interest level in this association is high. The group discussed goals and milestone. The next meeting is on August 13<sup>th</sup>. The goal is to continue to expand this group to include a representative from each decade. The group is in contact with the Pulaski Alumni Association to learn how they started their group. The class lists from 1968 to current were sent to Harris Connect. This is a nine month process for locating current information. The group discussed the safe guards in place to prevent the list from being sold.

**K. Action Items:**

1. **Annual Meeting Agenda & Budget Hearing Agenda Approval:** The board was presented with the agendas for the July 23, 2012, Annual Meeting and Budget Hearing. Moved by VanDeKreeke seconded by VanLaanen to adopt the Annual Meeting Agenda & Budget Hearing Agenda as presented. Aye 4, Nay 0. Motion carried 4:0
2. **Resolution to secure NFL grant:** Keith worked with the auditors to create a resolution that designates \$200,000 of the fund balance for the NFL grant. This can be unreserved at any time by

board action only. The auditors wrote the resolution. The goal is for the committee to raise the needed money. Once the money is raised, the board will take action to take it off reserve.

- Bob shared the process and the timeline for the NFL grant. He stated that the higher percentage of match we have, the more likely we are to get the grant. We will know by February of 2013 if we are awarded the grant. He stated that they may be able to secure additional funds for the lighting by requesting it with the grant.
- Williams requested a list of donors/businesses the turf committee is pursuing so the other groups seeking funding do not approach these people/groups.
- Williams asked is they are seeking funds for naming rights. At this time they are discussing opening up the field house, end zones, and press box for naming rights/advertising. The board requested final approval of the list of advertisers/naming rights.

Moved by VanLaanen seconded by VanDeKreeke to adopt the Resolution to secure \$200,000 of the fund balance for the NFL grant as presented. Aye 4, Nay 0. Motion carried 4:0

3. **District Technology Plan:** Matt Anderson introduced the technology committee to the board. He recognized the administrators, directors, and Brad for their participation on the committee. He recognized Corey Hansen for his work as chairman. Anderson stated that DPI requires that the technology plan is updated every 3 years. DPI created a template for schools to use when writing their plans. Anderson stated that Corey has done a lot of work using this ever-changing template.
- Anderson reviewed the content of the technology plan and stated that all the information included has been discussed at previous board meetings.
  - The group will meet monthly to review the plan and discuss any issues. The plan will be ongoing.
  - As we move forward, we will have access to other districts plans. This will allow us to see what others are doing.
  - The board questioned the dollar amounts listed under various categories. Anderson explained that they were limited to categories on the template set by DPI. They plugged in their information where it best fit. He stated that the bottom line presented at previous meetings has not changed.
  - The board asked if we will be comparing ourselves to more aggressive districts when their information becomes available. Anderson stated we would.
  - The board inquired about the student management system costs. Anderson explained that there will be a forced change in this system coming from the state in the very near future.
  - The board was concerned about providing too much information. Lucius explained that this information is public and can be requested at any time.
  - Kieslich stated that other districts are starting to do what we have already accomplished. Ashwaubenon is a leader in the state when it comes to technology. We have some of the best talent in this area.
  - Change will be needed as we move forward. We have changed our goals and activities to focus on creating access to information for students.
  - Equity amongst staff will be monitored. Teachers will have access to more learning opportunities and the tools they need.

Hanes thanked the committee for all the work they accomplished while still carrying on with their other responsibilities.

Moved by VanLaanen seconded by VanDeKreeke to adopt the 3-year District Technology Plan as presented. Aye 4, Nay 0. Motion carried 4:0

4. **SIRMC Agreement:** Lucius explained that SIRMC is the School Insurance and Risk Management Cooperative. This cooperative is made up of various school districts that pooled their resources in order to better purchase/manage liability insurance and worker's comp coverage. The cooperative is made up of 2 CESAs and 30-40 school districts. The agreement presented allows the cooperative to

bid out consulting services. Lucius stated the district will have the same product, better consulting services, and more ability to move quicker when issues arise.

Moved by VanDeKreeke seconded by Halron to adopt the SIRMC Agreement as presented. Aye 4, Nay 0. Motion carried 4:0

5. **Parkview Band Shell:** Lucius explained that Parkview is requesting the use of their local control money to purchase a new band shell. The current shell is outdated, costly to setup and take down, and difficult to store. The new shell can be management by one person and is easier to store. The board inquired about what will happen to the old shell and if Pioneer would be able to use it. The old shell would be sold if it has any value. If Pioneer is able to use it, they would be welcome to it.

Moved by VanLaanen seconded by VanDeKreeke to adopt the Parkview Band Shell as presented. Aye 4, Nay 0. Motion carried 4:0

6. **CPM Math Curriculum:** Kieslich stated that in 2009 the Math Curriculum was up for review. The materials and testing materials were reviewed, and it was decided to wait for the common core changes to come through. The district has been participating in a pilot with CPM Math. Through this pilot, we have seen significant positive changes. Better materials have been made available through this program that meet the common core. Staff have participated in training in Madison and with CPM materials. Kieslich stated the next step would be to locate materials for the elementary level that work hand and hand with grades 6-8 CPM materials.
- CPM has very user friendly tutorials for parents.
  - Other districts are watching our scores and what we are doing with CPM.
  - CPM can be used with con academy.
  - CPM will be piloting a globe program this year.
  - There will be some spiraling of topics.
  - The summer school schedule may be augmented to offer students needing help the ability to receive it one month before school starts.

Kieslich is recommending the purchasing of the 6-8 grade CPM materials for a cost of \$40,000. This would include materials, program and e-texts.

Moved by VanLaanen seconded by VanDeKreeke to adopt the CPM Math Curriculum 6-8 grades at cost of \$40,000 as presented. Aye 4, Nay 0. Motion carried 4:0

**L. Board & Superintendent Communications:**

- On behalf of the parents of a student, Brian VanDeKreeke recognized Jay Marcks for the work he did with their son and his struggles with homework.
- Meghan Oberstat and Susie Ness were recognized for taking 28 students on a trip and providing them a great experience.

**M. Future Board Meetings & Topics:**

1. The Annual Meeting and Budget Hearing are scheduled for July 23, 2012, at 6:00 pm.
2. The next board meeting is scheduled for Monday, July 23, 2012, after Budget Hearing and Annual Meeting.

**N. Adjournment to Executive Session**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee.

**O. Executive session:**

Moved by VanDeKreeke seconded by VanLaanen to adjourn to executive session at 7:47 pm. Aye 4, Nay 0. Motion carried 4:0.

**P. Return to open session:**

**Q. Action Items:**

**1. Approval of Teacher Compensation:**

Moved by VanLaanen seconded by Halron to approve a 2.419% increase in Teacher salaries. Aye 4, Nay 0. Motion carried 4:0

**2. Approval of Exempt Staff Compensation:**

Moved by VanLaanen seconded by Halron to approve a 2.419% increase in Exempt Staff salaries. Aye 4, Nay 0. Motion carried 4:0

**3. Approval of Support Staff Compensation:**

Moved by VanLaanen seconded by Halron to approve a 2.419% increase in Support Staff salaries. Aye 4, Nay 0. Motion carried 4:0

**4. Approval of Administrative Compensation:**

Moved by VanLaanen seconded by Halron to approve a 2.419% increase in Administrative salaries. Aye 4, Nay 0. Motion carried 4:0

**R. Adjournment**

Moved by Halron seconded by VanDeKreeke to adjourn the meeting at 8:55 pm. Aye 4, Nay 0. Motion carried 4:0.

Respectfully submitted,



Jay VanLaanen, Clerk