



Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)

Wednesday, June 14, 2017

6:30 p.m.

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- A. Call to order:** President VanLaanen called the meeting to order at 6:31 pm.
- B. Roll call:**
 - Board Members Present: VanLaanen, Trondson, VanDeKreeke, Halron, Vyskocil
 - Board Members Excused: All present
 - School Choice Advisory Representative: James Andersen
 - Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Kurt Weyers, Maria Arena, Pete Marto
- C. Declaration of quorum:** Quorum present
- D. Pledge of allegiance:** The pledge was recited.
- E. Adoption of Agenda:** Moved by VanDeKreeke seconded by Halron to approve the agenda as presented. Aye 5, Nay 0. Motion carried 5:0.
- F. Announcement of executive session:** In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.
- G. Citizens and/or delegations:**
 - 1. **Public Forum** – No issues presented
- H. Consent Agenda:** Moved by Trondson seconded by Vyskocil to approve the consent agenda 1-5 as presented. Aye 5, Nay 0. Motion carried 5:0
 - 1. Minutes of the regular meeting held on Wednesday, May 10, 2017
 - 2. Minutes of the executive meeting held on Wednesday, May 10, 2017
 - 3. The schedule of checks written 05/03/17 to 06/06/17
 - 4. Staffing:
 - a. Teacher/Professional
 - 1. **New hire of Carrie Corcoran** to the full time Grade 1 Instructor position at Valley View Elementary School effective with the 2017-2018 school year. Carrie will be placed at Step 11 Lane G as a professional educator (17-18 salary = \$64,223.61). This is a new position due to enrollment.
 - 2. **New hire of Kristin Genovese** to the full time Grade 7/8 English Language Arts position at Parkview Middle School effective with the 2017-2018 school year. Kristin will be placed at Step 4 Lane A as an initial educator. (\$42,225.57) This vacancy is due to the resignation of Abby Heinritz.

3. **Resignation of Chad Van Laanen** from his part time (.87 FTE) At Risk Instructor position at the High School effective at the end of the 2016-2017 school year. It is currently being determined how to proceed with filling this vacancy.
 4. **Resignation of Carlie Petersen** from her full time Art Instructor position at Valley View Elementary effective at the end of the 2016-2017 school year. This vacancy will be posted.
 5. **Resignation of George Skolasinski** from his Noon Duty Supervisor position at Valley View Elementary School effective at the end of the 2016-17 school year. Posting will take place to fill this vacancy.
 6. **Resignation of Abby Jurczykowski** from her Noon Duty Supervisor position at Valley View Elementary School effective at the end of the 2016-17 school year. Posting will take place to fill this vacancy.
5. Co-curriculars: 3 Co-curriculars were approved as presented.

I. Superintendent's Report:

- **RTI Award:** Congratulations to the staff and administrators at Pioneer, Valley View and Parkview for earning a Silver Level (PI and VV) and Bronze Level (PV) designation for their progress with the PBIS program.
- **Congratulations to class of 2017:** The class of 2017 was awarded scholarships totaling over \$1,000,000. Thank you to the large number of graduates that individually logged over 100 hours of community service.
- **Summer school started today:** Thank you to Maria Arena, Andy Bake and Colleen Hansen for their work with summer school. Thank you to the staff members who come back each year to take part in summer school.
- **Preparing for the next school year:** The District did not have one teacher retire for the first time in a number of years! This summer the District will once again hold staff development sessions and data retreats throughout the summer. In August, the Admin Team will participate in an admin retreat to review student survey data and data retreat information.
- **State Budget:** The State Budget still has not been decided upon. Districts are hoping for a decision by July 1st. Hanes will continue to share State Budget updates with the Board as it is received.

J. Discussion/Presentation Items: No items to be presented.

K. Action Items:

1. **Termination of SIRMC participation:** Lucius explained that the District is currently participating in the SIRMC group for liability, workers comp and property insurance and risk management consulting. SIRMC group was established as a way for multiple districts to manage their risks as a group. SIRMC has a five person board that hires a consultant to help with bidding and risk management issues. They meet three times per year. The consultant is the key to the success of the group. SIRMC has a risk management specialist who brings in experts in the other areas. Since the District started participating in SIRMC, it has cut its insurance costs in half.

Eventually a group of districts broke off of SIRMC and start WERMC. Both of these groups use the same companies, policies and have the same coverages. SIRMC has decided to merge with WERMC Group. All coverages, companies and policies will remain the same with this merger. Districts participating in SIRMC must terminate their SIRMC agreement and approve the WERMC agreement. Lucius recommended the Board approve the termination of the SIRMC participation agreement.

Moved by VanDeKreeke seconded by Vyskocil to approve the termination of SIRMC participation as presented. Aye 5, Nay 0. Motion carried 5:0.

2. **WERMC group participation:** Lucius explained through Action Item 1 that SIRMC will be merging with the WERMC group to provide the District with liability, workers comp and property insurance and risk management consulting. As a result of this merger, the SIRMC agreement was terminated. Lucius recommended the Board approve the WERMC 66.0301 agreement as explained previously.

Moved by VanDeKreeke seconded by Halron to approve the WERMC 66.0301 agreement as presented. Aye 5, Nay 0. Motion carried 5:0.

3. **Preliminary Budget Approval:** Lucius explained that many of the items presented in the preliminary budget were discussed at previous Board Meetings. Lucius reviewed what the preliminary budget includes:

- Governor's proposed \$200 increase in per pupil aid
- Health insurance 0% change in premiums for 2017-18
- Dental insurance 10% increase
- Net increase of 2.27 FTE teachers based on enrollment, maintaining current class size targets.
- \$10,000 in energy savings (one year savings) related to additional LED classroom lighting installation this summer. Not included in this number are the maintenance savings from switching these out. These new lights are cleaner and brighter. Staff have provided positive feedback regarding the change in lighting.
- \$25,000 in additional technology equipment cost related to increase elementary classroom sections
- \$15,000 decrease in Title I revenue. We will see a larger decrease in federal grant budgets next years.
- 1.5% pay increase for all contracted staff (approved at May Board Meeting)

Lucius reminded the Board that this is a preliminary budget and is based on what is currently known.

Lucius provided a brief review the 5 year budget projection. At this time, next year's budget looks better than this year's budget. If the Governor's proposed budget holds, we could have minimal budget cuts next year. Funding for both regular and special education open enrollment is also being discussed at the State level.

Moved by VanDeKreeke seconded by Halron to approve the preliminary budget as presented. Aye 5, Nay 0. Motion carried 5:0.

4. **Transfer to Capital Improvement Fund - Fund 46:** Lucius reminded the Board that in 2015, the District placed its initial contribution to Fund 46. This started the 5 year timeline requirement for money placed in the fund.
- Fund 46 functions as a savings account for building maintenance projects. It allows districts to save money for future projects.
 - This money is negatively aided on the deposit into the fund and not on the spending.
 - Does the growth more than offset the penalty? We will take the aid hit now or later. We prefer to take is now in order to keep the mill rate consistent.
 - \$100,000 of this is marked for the field turf replacement.
 - There is a one-time 5 year commitment before you can use the fund. The money can only be used for building projects. First opportunity to spend the money already in the fund will be April 2019. The 5 year clock only starts over is you have a 0 balance.
 - Money would be budgeted toward this account each year. This will keep the fund open for future building projects allowing the District to plan on projects versus deferring them.

Lucius recommend the Board approve the transfer of \$500,000 into Fund 46. This amount could increase when year-end expenses are finalized.

Moved by Trondson seconded by VanDeKreeke to approve the transfer of up to \$500,000 to Capital Improvement Fund – Fund 46 as presented. Aye 5, Nay 0. Motion carried 5:0.

5. **Adoption of Annual Meeting and Budget Hearing Agendas:** Lucius stated the agendas are similar to previous years. He asked for Board input/changes. No further changes were recommended. Moved by VanDeKreeke seconded by Halron to approve Annual Meeting and Budget Hearing Agendas as presented. Aye 5, Nay 0. Motion carried 5:0.
6. **Appointment of Board Member to CESA 7:** Hanes explained that every year the Board delegates a Board Member to represent the District at the annual CESA 7 convention in May. Due to a conflict in the convention meeting date and Board Meeting date, the Board did not delegate a representative from the District. CESA 7 has requested the Board delegate a representative to CESA 7.

Moved by VanDeKreeke seconded by Halron to approve the appointment Vyskocil to CESA 7 as presented. Aye 5, Nay 0. Motion carried 5:0.

7. **Grades 6-12 Breakfast Meal Prices:** Lucius apologized to the Board for missing the request to increase 6-12th grade breakfast meal price by \$0.15 at the May Board Meeting. He stated the breakfast meal prices have stayed the same over the last 5 years even though there has been an increase in food prices and entrée options over this same time period. Due to the higher cost of food and entrée selections offered to grade 6-12 a recommendation is being made to increase breakfast meal prices for grade 6-12 by \$0.15 from \$1.60 to \$1.75. The Board inquired if breakfast is offered during summer school? No it is not. Betsy is looking into an opportunity that would allow the District to provide lunches in the park next year.

Moved by Vyskocil seconded by VanDeKreeke to approve the \$0.15 increase in breakfast prices for grades 6-12 as presented. Aye 5, Nay 0. Motion carried 5:0.

8. **Pioneer Lunch Table:** Marto stated that the request for the purchase of new lunch tables at Pioneer needs Board approval because it is an expenditure over \$10,000. Three quotes were received from:
 - KI - \$23,182
 - Scholastic Equipment Co, - \$21,967
 - Alexander Furnishing Specialist - \$21,690
 - What will happen to the current tables? The newer of the tables will be kept and the older tables will be sold. Pioneer will be selling approximately 6-8 tables.
 - Is there a market for reselling? There is a list serve for these type of items. There is not a large demand for tables.
 - Where is the money coming from? Funding to come from:
 - PI local control budget - \$12,967
 - Facilities - \$7,000
 - PcTO - \$2,000 – Trondson thanked the PcTO for their contribution and work to support Pioneer.

Marto recommended the approval of the quote from Scholastic Equipment Co. of \$21,967. This recommendation is based on strut system versus torsion bars, table quality, models of tables available, seating style, weight, and a \$200 reduction in freight in combining the orders with Cormier (this is not reflected in the quote listed above). Lucius explained that this is a great example of the principal being able to use budget carry over to save for larger purchases.

Moved by Halron seconded by Trondson to approve the quote from Scholastic Equipment Co. for \$21,967 for the purchasing of new lunch tables for Pioneer as presented. Aye 5, Nay 0. Motion carried 5:0.

9. **6-12 Social Studies Curriculum Adoption:** Kieslich thanked Jason Dreier, Social Studies Program Leader, for his work with the new curriculum adoption.
- The last social studies curriculum and materials adoption was in 2008.
 - DPI's established timeline moved social studies standards work to 2020.
 - The District moved forward with writing their social studies curriculum in 2011.
 - The group spent a lot of time discussing what teaching and learning looks like in social studies; what do we want for our students; and how do we make it relevant.
 - Students are now required to take the civic exam prior to graduation.
 - The group settle on using NCSS as a framework for writing the curriculum.
 - The new curriculum model gives teachers the freedom in planning yet has requirements they must meet and teach to the model set by the curriculum.
 - Kieslich reviewed the text books, materials and topics for grades 6-12.
 - Vyskocil spoke about the American Studies course currently being offered. She requested it still be offered or be tied in with the new curriculum.
 - VanDeKreeke if there is any social studies related courses or outside activities that provide student with the opportunity to be involved after school. Kieslich stated the opportunities that come to mind are Diversity Club, community service and attending Board Meetings. Kieslich stated she will discuss this topic with Mr. Dreier and follow-up with the Board through email with any other opportunities student have to participate.
 - Total cost of the grades 6-12 social studies curriculum adoption is \$51,569.96

The Board thanked Kieslich and the social studies team for the amazing work they did with the curriculum. Kieslich stated that curriculum writing is very important work and thanked her social studies group for all the time and effort they put into it. Kieslich added that the science curriculum recommendations will be brought to the Board in August.

Moved by VanDeKreeke seconded by Vyskocil to approve the adoption of the grades 6-12 social studies curriculum and proposed materials as presented. Aye 5, Nay 0. Motion carried 5:0.

L. Board & Superintendent Communications:

- Jaguar Open – Friday, June 16, 2017 fundraiser for co-curriculars and athletics.
- Ashwaubenon Blast - August 12, 2017 - Thank you to the Ashwaubenon Alumni Association, Village and Brad Taylor for all their work in planning this event.

M. Future Board Meetings & Topics:

- The Annual Meeting/Budget Hearing is scheduled for **Monday, July 10, 2017, at 6:00 pm** in the District Office.
- The next Board Meeting is scheduled for **Monday, July 10, 2017, following the Annual Meeting/Budget Hearing** in the District Office.

N. Adjournment to executive session: In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.

Adjourned to closed session at 7:29 pm. Roll was call taken.

O. Adjournment to open session: Moved by VanDeKreeke seconded by Halron to adjourn to open session. Aye 5, Nay 0. Motion carried 5:0.

P. Action Item following executive session:

1. **Staff compensation:** The Board discussed adjustments in pay of Jennifer Bower, Scott Truskowski and Tom Schmitt. The Board congratulated these staff and felt the recommended increases were well deserved. Moved by VanDeKreeke seconded by Halron to increase the base pay of Jennifer Bower to \$58,000 per year, increase the base pay for Scott Truskowski to \$80,000 per year and increase the base pay of Tom Schmitt to \$80,000 per year. Aye 5, Nay 0. Motion carried 5:0.

Q. Adjournment: Moved by Vyskocil seconded by Trondson to adjourn the meeting at 8:00 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Paul Trondson