



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, May 10, 2010

6:30 p.m.

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A. Call to order:

President Williams called the meeting to order at 6:30 pm at the district office.

B. Roll call:

Board Members Present: Laukka, VanLaanen, Williams, Halron, Aubinger
Board Members Excused: None
Others Present: David Schmidt, Brian Nelsen, Keith Lucius, Brad Taylor, Kurt Weyers, Kris Hucek, Pete Marto, Mark Sheedy, Mike Beno, Ed Krcmar, Melanie Lasee, Barbara Dolan-Wallace, Tom Barnhart, Dave Stroud

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Moved by Laukka seconded by VanLaanen to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Citizens and/or delegations:

1. Public Forum – Any citizen and/or delegations: none
2. Student Presentation:
 - a. Pioneer Elementary School: Barbara Dolan-Wallace and students Laura Bottei and Hanna Meyer spoke about events taking place at Pioneer.
 - 3rd – 5th grade Spelling Bees
 - Scholastic Book Fair – included pizza, games, and books
 - Professor Numbers visited the school
 - 4th and 5th graders participated in Battle of Books
 - Delta Kappa Gamma Writing Contest
 - 15 community members visited the school during Career Day
 - UWE Kind Concert
 - Oneida Native American Presentation
 - International Fair – each class learned about a different country
 - International Music event with performer Eric Sorenson
 - Student Board participated in a number of service projects
 - Earth Day student projects
 - Intermediate Choir and Art Show
 - DARE – 5th graders
 - Fitness at Pioneer – stability balls and “take ten” incorporated in classrooms
 - German Club activities
 - 36 students of this area participated in Biz for Kids

- 1st graders – explored organisms and took a field trip to Fallen Timbers
 - 2nd graders – became soil scientists and visited Fallen Timbers
 - 3rd graders – learned first aide procedures and grew plants
 - 4th graders – studied state government and participated in a trip to the state capital
 - 5th grade – civil war reenactment on May 21st
 - King Arthur flour presentation: students made bread for themselves and the food pantry
 - Technology – students discussed the new technology in the classrooms (smart boards, iPod Touches, etc)
 - Co-teaching in classrooms
- b. Ashwaubenon High School: Tom Barnhart and Dave Stroud with students Austin Kadulski, Kelsey Dettman, Kyle Kobrow, and Austin Knoll presented on the AHS co-curricular Skills USA Group. The Skills USA group designed, engineered and built a very mild race car from scratch. They partnered with organizations/industries in the community to make a race car that would compete in formula high school events. The students each spoke about what they learned in this process. The student participated in the Road America Race taking second best time in two of the three tracks. The car will be used in advanced engineering classes in the future. It will be reengineered to fix areas needing improvement. The total cost of the car would have been about \$3,000 to make. With the donation from area organizations, the car cost was reduced to under \$2,000. The students learned how to collaborate with other schools, build partnerships in the community, develop post secondary education skills and work as a team on the track.

G. Consent Agenda:

1. Minutes of the regular meeting held Monday, April 26, 2010.
2. The schedule of checks written 04-20-10 to 04-30-10 (#77765-#77891).
3. The schedule of manual checks written 04-20-10 to 04-30-10 (#132, #1001-#1002)
4. The schedule of manual checks written 03-16-10 (#131)
5. The schedule of High School Athletic check written 04-17-10 to 4-30-10 (#12587-#12636)
6. Staffing:
 - a. Employee Hire: Hire of Victoria LeFevre to the ELL, 1.0 FTE Instructor position at Pioneer effective with the 2010-2011 school year. Victoria will be placed at 1A as an initial instructor. Based upon the 2008-09 salary schedule, her salary will be \$32,867.15. This is a new position, created by eliminating 2 ELL Aide positions. Funding for this new position will be a shift from the 2 ELL positions to one teacher position and will come from fund 10. The district is not reimbursed by the State or Feds for these positions. With the growth of the ELL program it became necessary to re-evaluate how the program is staffed and how students are being served. To continue to move forward in meeting goals around creating inclusive settings for all children, implementing co-teaching as an instructional delivery model, and improving student learning outcomes, it is recommended that an ELL teacher is hired. Currently 16 students are receiving services at Pioneer without the benefit of a licensed instructor. The hiring of an ELL teacher will ensure that students are able to access a continuum of ELL services that an Educational Associate is unable to provide.
 - b. Employee Leave of Absence: Voluntary Leave of Absence request of Collette Wilichowski from her 1.0 FTE K-12 Literacy Coordinator position with the District per Article VI, Section G of the AEA Master Agreement. This request is a one year, non paid leave request and is effective for the 2010-2011 school year. A replacement for this position will be sought if this is approved. This leadership position is funded through our Fund 10 budget. Mrs. Wilichowski has been offered an opportunity to teach reading topics to budding teachers and others at Concordia University. She has been our district's Literacy Coordinator (a 1.0FTE teacher position) for the past two years. Her work and learning in higher education will be a benefit to our staff and students if she chooses to return to our district.

Moved by Aubinger seconded by VanLaanen to adopt the Consent Agenda as presented.
Aye 5, Nay 0. Motion carried 5:0

H. Superintendent's Report:

- **World Language Update:** Schmidt recognized the principals for the time they spent working together to develop a schedule for Spanish and German in the schools. Schmidt shared the data regarding choice received so far. He stated that there is good balance between German and Spanish. A part-time Spanish teacher will need to be added. One German teacher will pick up FTE in Careers to balance the loss of German classes.
- **Wellness Policy Review:** The district is behind in reviewing the current wellness policy. This review will take place over the summer. Keith will head up the policy reviewing team. It will include a member of the board, food service staff, parents, students and community members. This group will make its recommendation to the board in the fall.
- **Round Two of Race to the Top Dollars:** Wisconsin was not chosen in the first round of Race to the Top. If chosen in Round 2, Ashwaubenon would be up for \$350,000. These are one time dollars to be spent over 24 months. If awarded this money, we would have 90 days to put together a plan. The percentage of dollar awarded is believed to be tied to free and reduced dollars. Schmidt reviewed the areas covered in the Race to the Top (common core standards in language arts and math, benchmark assessments in reading and math, data assessments, measuring student growth, teacher and principal evaluation systems). He stated that we are already involved in a lot of these areas. The teachers union stated they will sign the MOU if requested. Schmidt requested the board also sign the MOU if requested.

I. Discussion/Presentation Items:

1. **Energy Education Update:** Schmidt reminded everyone that the Energy Education program was approved by the board in September. Ed Krcmar provided an update of the program and our initial goals (maintain comfort and safety, eliminate waste, and save dollars). The energy savings from January – March 2010 is \$11,655 (6.1%). Ed thanked Mike Beno for the work he has done to help in this savings. Ed reviewed what is involved in the audits and how the energy savings is calculated. He expressed his gratitude for the help he gets from the district, custodians, principals and their staffs and EEI.
 - The board asked how much of difference the savings would have been if we had a harder winter? Energycap adjusts the base period for conditions. The savings would have been identical. The baseline is a 12th month period of data. John from Energy Education stated that the district had a wonderful energy plan in place prior to the start of the Energy Education program.
 - Ed was asked if there has been anything that surprised him when it comes to energy usage. Ed stated that it comes down to breaking habits - turning the lights off or making the light usage minimal.
 - A question was asked about the future use of solar or wind energy. Lucius stated that this has not been discussed but it is something we can look at. We do have a solar panel at the high school and there is a student club looking at environmental/green energy savings. Lucius reminded the group of the total cost of the project and the guarantee we would break even.
 - Do principals have access to the Energycap program or do they receive all their information from Ed? Building audits are shared with the principals. They use this to help instill good energy habits in their buildings. Energy cap is the program the utilities are getting entered into. This is not something we want principals doing.
 - Do we have motion sensors in the rooms? Yes, but not in all the rooms. Do the sensors have the capability to use fewer lights? Motion sensors can be set to turn on/off some or all lights. A sensor's timing can also be adjusted.

2. **Summer Professional Development:** Schmidt stated that we have put a lot of time and energy into not pulling teachers out of the classroom and if needed, not doing so in large numbers at a time. However, we have a lot of training that needs to be conducted. Dave reviewed the different types of training coming up. The board asked if all these opportunities are paid. Some are paid for and some are not. Schmidt will research what activities staff are being paid for and provide the board an update.

J. Action Items:

1. **Parkview Remodeling:** Lucius discussed the two pod areas at Parkview that have not been remodeled. He stated that after looking at these areas, we are able to move them forward in the plan and complete them before the end of the school year. Completing this project now would avoid the negative aid. This project will total \$65,000. We would be spending down some fund balance. Money to complete this project would have been in the next two years budget. This money can be placed back in the fund balance in the year it was designated for. Maria stated she would rearrange summer school in order to accommodate this project. The board asked if all pods would be complete if this is approved. Yes, the only thing left would be the old science rooms (6 in total). These are in the third year of the plan. Positive feedback has been received from staff on the work completed over spring break. The board asked to review the previously presented 5 year plan.

Moved by Aubinger seconded by Laukka to adopt the Parkview Remodeling as presented. Aye 5, Nay 0. Motion carried 5:0

2. **CESA 6 Services Contract:** CESA contract renewal is a yearly occurrence. CESA 7 and 8 contracts have been approved at previous board meetings. CESA 6 contract is for Fallen Timbers. This curriculum is being rewritten with input from our teachers. The district owns one-sixth of Fallen Timbers. Fallen Timbers and CESA 6 have a great working relationship. The goals are to get the middle school and high school involved in Fallen Timbers. The board asked why the district is not using Fallen Timbers for all outdoor education. If we are using other resources for free, why are we paying for Fallen Timbers? If needed, overnight accommodations may be an issue at Fallen Timbers. Schmidt will look into what accommodations if any Fallen Timbers provides.

Moved by VanLaanen seconded by Laukka to adopt the CESA 6 Services Contract as presented. Aye 5, Nay 0. Motion carried 5:0

K. Board & Superintendent Communications:

- Schmidt shared the thank you notes from: Lois Mauermann and Tom Farah for their retirement gifts and the DI group for the support shown to them in attending Globals.
- Pioneer invited the board members to their end of year celebration. The group discussed having a member(s) attend these events when possible. Board members will check their schedules and attend events as they are able.

L. Future Board Meetings & Topics:

- The next regularly scheduled Board meeting is Monday, May 24, 2010
- The board requested to be updated on where the district is in its current goals.
- Dates for summer meetings
 - June 28th (4th Thursday)
 - July 26th (4th Thursday - Annual meeting)
 - August 23rd (4th Thursday)

M. Adjournment:

Moved by Aubinger seconded by VanLaanen to adjourn at 8:10 pm. Aye 5, Nay 0. Motion carried 5:0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jay Van Laanen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay Van Laanen, Clerk