



Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)

Wednesday, May 10, 2017

6:30 p.m.

- A. Call to order:** President VanLaanen called the meeting to order at 6:31 pm.
- B. Roll call:**
 - Board Members Present: VanLaanen, Trondson, VanDeKreeke, Halron, Vyskocil
 - Board Members Excused: All present
 - School Choice Advisory Representative excused: James Andersen
 - Others Present: Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Betsy Farah, Kurt Weyers, Brian Carter, Kris Hucek, Pete Marto, Corey Hansen, Bernie Rocheleau
- C. Declaration of quorum:** Quorum present
- D. Pledge of Allegiance:** The pledge was recited.
- E. Adoption of Agenda:** Moved by Vyskocil seconded by Halron to approve the agenda as presented with the deletion of action items K6. This item will be presented at the June Board Meeting. Aye 5, Nay 0. Motion carried 5:0.
- F. Announcement of executive session:** In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.
- G. Citizens and/or delegations:**
 - 1. **Public Forum** – no issues presented
 - 2. **Student Presentation:**
 - **DI Teams** – DI Coach Cara Steinhoff introduced Parkview’s DI Team “The Beans of Jelly”. Students spoke about the six different challenges and their scientific challenge “Top Secret”. They spoke about the work they put into their project, research, props, and roles. They earned the DaVinci Award for outstanding creativity and took first at regional competition. They spoke about their previous experience at Globals. This is the 6th year these student have been participating as a team. This is the first year they participated in the scientific challenge. Their goal for Globals is to make it into the top ten teams.
 - Steinhoff explained the significance of the DaVinci Award. It was given to the team that demonstrated innovation and a different way of thinking. She spoke about how the team developed their own alphabet to encrypt and decrypt a two word message. She stated that only one DaVinci Award is given out at regionals.
 - **SkillsUSA** – Corey Hansen and Parkview SkillsUSA students presented on their experience at the State SkillsUSA Competition in Madison. This is Corey Hansen’s first year as an advisor.
 - 31 District high school and middle school students took part in the competition.

- On the way home, students had the opportunity to tour Mercury Marine in Fond du Lac
- A Parkview team competed in a Team Problem Solving Challenge. They were given \$60 to purchase supplies to create a ball sorter prototype.
- They had to design the prototype and present and demonstrate it to a panel of judges.
- They competed against 25 other teams. The initial group was narrowed down to 5 teams. Parkview's engineering team took first place in their division.
- Hansen stated that one of the big skills learned through this experience was the process of change orders.
- Another Parkview team competed in the Robo-rescue and placed 2nd.
- The team competed in an urban search and rescue competition. Using a camera mounted on the robot, they were required to maneuver through a hidden course.
- As part of the competition, team members took a written test on the laws of robots, gear ratios, and robotic vocabulary. They were interviewed about the setup of their robot.
- They presented their resumes and engineering notebooks.
- The key skills they learned were time management and working as a team under stress to accomplish a goal.
- Hansen thanks Phil Layden for his work with the teams. He was not able to attend the competition but played a key part in this program.
- The Board congratulated the teams and stated that as females in the field of technology, they will have limitless opportunities.

H. Consent Agenda: Moved by VanDeKreeke seconded by Halron to approve the consent agenda 1-4 as presented. Aye 5, Nay 0. Motion carried 5:0

1. Minutes of the regular meeting held on Monday, April 10, 2017
2. Minutes of the executive meeting held on Monday, April 10, 2017
3. The schedule of checks written 04/04/17 to 5/02/17
4. Staffing:
 - Teacher/Professional
 1. **Resignation of Abby Heinritz** from her full time Grade 7 Instructor position at Parkview Middle School effective at the end of the 2016-2017 school year. Discussion is currently underway to determine how to fill this vacancy.
 2. **Hire of Renee Vandenberg** to the part time, .85 FTE Literacy Coach Instructor position at Pioneer Elementary School & Cormier School & Early Learning Center effective with the 2017-2018 school year. Renee is currently being compensated at Step 7 Lane I, \$53,277.12 (2016-17 salary). Renee filled this role in a limited term capacity for the 2016-2017 school year. This recommendation is for a regular contract.
 3. **Hire of Allison Sudol** to the half time, .50 FTE 4K Instructor position at Cormier School & Early Learning Center effective with the 2017-2018 school year. Allison is currently being compensated at Step 4 Lane B, \$22,866.14 (2016-17 salary). Allison filled this role in a limited term capacity for the 2016-2017 school year. This recommendation is for a regular contract.
 4. **Hire of Sara Noonan** to the full time, 1.0 FTE Grade 1 Instructor position at Pioneer Elementary School effective with the 2017-2018 school year. Sara is currently being compensated at Step 4 Lane A, \$41,601.55 (2016-17 salary). Sara filled this role in a limited term capacity for the 2016-2017 school year. This recommendation is for a regular contract.
 5. **Hire of Kimberly Dziatkewich** to the full time, 1.0 FTE Grade 5 Instructor position at Valley View Elementary School effective with the 2017-2018 school year. Kim is currently being compensated at Step 7 Lane G, \$58,796.60 (2016-17 salary). Kim filled this role in a limited term capacity for the 2016-2017 school year. This recommendation is for a regular contract.
 6. **New hire of Rebecca Konkol-Kintop** to the Pupil Services Program Coordinator position effective August 1, 2017. This is a full time, year round Exempt Staff position. Rebecca will be

compensated an annual salary of \$75,000, which will be prorated to \$69,412.32 based upon an August 1 date of hire. This position is vacant due to the resignation of Ruth Fazzini.

7. **New hire of Connor Drevs** to the full time Grade 5 Instructor position at Valley View Elementary School effective with the 2017-2018 school year. Connor will be placed at Step 4 Lane A as an initial educator. (16-17 salary = \$41,601.55). This is a new position due to student enrollment.
8. **New hire of Cassandra Terrien** to the full time Grade 1 Instructor position at Pioneer Elementary School effective with the 2017-2018 school year. Cassandra will be placed at Step 4 Lane A as an initial educator. (16-17 salary = \$41,601.55). This is a new position due to student enrollment.
9. **New hire of Emily Thomas** to the full time Grade 1 Instructor position at Valley View Elementary School effective with the 2017-2018 school year. Emily will be placed at Step 4 Lane A as an initial educator. (16-17 salary = \$41,601.55). This is a new position due to student enrollment.

I. Superintendent's Report

1. **Valley View Fundraiser** – Kurt Weyers and Keith Lucius recognized the efforts of Jennie Vyskocil on the most recent fundraiser held at Valley View Elementary. Vyskocil spoke about the fundraiser.
 - Raise Craze is a program primarily done on line. Students solicit donations for doing acts of kindness. They received 90% of the profits raising \$10,004. Students had a lot of fun over a three week period performing over 1,577 acts of kindness.
2. **Wisconsin Council of Administrators of Special Services Awards**
 - Andy Bake – received the WCASS Region 7 award for his outstanding contributions to enhance the lives of students with special needs.
 - Vincent Perrin – received the ACASS Region 7 award for his hard work and determination making him a positive role model to all students!

J. Discussion/Presentation Items:

1. **Video Streaming Service Update:** Brad Taylor provided an update about the District's video streaming services. At previous Board meetings Taylor spoke about potentially changing video streaming services in the District. Currently the District is using WIAAtv/NFHS for video streaming. Taylor looked into switching this service to Brown County's video streaming service, NEWeye. This service is also used by the Village of Ashwaubenon. It was decided not to pursue this service due to concerns with the system.

Taylor stated that the District will be staying with its current service and add to it the newly offered Pixellot automated camera system.

- This system allows for automated un-manned broadcasting of events. It costs \$4,750 and will be funded out of the athletics/activities budget.
- The camera will not require an adult or student to broadcast so there is not an ongoing personal need by the District to have someone available to broadcast events. The system is designed when recording/streaming to follow the object/ball on the court.
- The District negotiated with the company to allow people to view it without having an account. If it is a playoff game, viewers would have to create a paid account to watch the game. This is a stipulation with WIAA and their licensing agreement they have with WIAAtv/NFHS.
- The service will be available live and on-demand via computer, mobile device and AppleTV.
- District meetings will continue to be broadcasted on the District's YouTube channel.
- JagTV's cable channel may be discontinued in the future due to lower viewers.
- The District is looking into testing this new camera system at the AHS graduate in June.

K. Action Items:

1. **Kitchen Consultant for AHS Kitchen Project:** Farah explained that the District received 2 bids for a kitchen consultant from the recent Request for Proposals (RFP). This company awarded the bid will work with Brander Engineering on the high school kitchen project.
 - We sent out three RFPs for a kitchen consultant that will assist in design and equipment procurement.
 - Two RFPs were returned with quotes- Rippe Associates bid \$55,000 and Stewart Design Associates bid \$34,900. Stewart Design is from Madison and has worked with several school districts in the area.
 - Farah recommended the Board approve Stewart Designs RFP of \$34,900.
 - Changing of the kitchen layout will be very different but a very positive environment for students. Working with Stewart Designs will help us to meet our needs and be flexible in getting what we want. They will help with the layout and planning side.
 - The old pool area has been demolished and infilled leaving a clean slate for the new kitchen.
 - The plans will be presented to the Board once they are ready.
 - Farah explained how the “scramble” kitchen layout works. Students go to the individually manned food stations (similar to a food court) ending at one central checkout area. The goal is to have three small areas for cooking specialty items.
 - Will the “scramble” layout result in any changes to staffing? We may need to increase staffing because not everyone will be able to be in all locations at once.
 - The target date for opening the new kitchen is the 2018-19 school year.
 - Will everything (equipment) be new? Some equipment may be able to be moved over from the existing kitchen. We are relying on the consultant to help us determined what stays and what needs to be replaced.

Moved by VanDeKreeke seconded by Halron to approve the award of the Kitchen consultant RFP to Stewart Design with a bid of \$34,900. Aye 5, Nay 0. Motion carried 5:0.

2. **Meal Prices:** Betsy Farah presented the recommended increase of \$0.10 for lunch prices for the 2017-18 school year. This is the minimum amount we are permitted to increase prices. This change is a result of the mandates set in the Healthy Hungry Free Kids Act.
 - Current prices need to match feds prices. The USDA regulations require completion of the Price Equity Calculator tool by school districts participating in the National School Lunch Program. The calculator suggested a price increase of \$.18, however, the District has the option of raising prices in \$.10 increments. History shows that when prices increase, participation often drops.
 - The Board asked Farah what she sees/hears as far as changes coming in the future. Farah stated that she sees many changes coming. The new Secretary of Agriculture Sonny Perdue has pushed the pause button on sodium levels. This enables us to stay at our current levels versus reducing them as planned. This is a good change. He also moved the whole grain from 100% of all our products being whole grain to 50% for all our products. Farah stated that even though a few things have changes, the District will not go backwards with its menus. We will be staying with healthy foods that contain less chemicals. A few items may go back to contain more white versus whole grain but for the most part we will stick with whole grain. She feels these changes will cause less waste and more participation.
 - The Board commended Betsy on her work with the food program and her efforts to make it what it is. The program is able to sustain itself.
 - Keith commended Betsy on her initiative to work in the regulations and being creative with food long before the regulations were in place. The District is able to do the kitchen changes all out of the Food Service fund because of this hard works and creativity. Farah does an outstanding job keeping the food good and the program successfully running. She is creatively finding ways to keep participation up.
 - Are you still on the Governor’s advisory board for physical fitness and health and if so, what are they working on? Yes. The board was at a standstill throughout Walkers run for presidency.

Currently, we are creating walking and biking paths throughout the State using old railroad tracks.

Moved by Trondson seconded by Vyskocil to approve the meal prices as listed \$.10 across the board as presented. Aye 5, Nay 0. Motion carried 5:0.

3. **Open enrollment IN Applications:** Keith Lucius presented the recommendations for open enrollment IN applications. Lucius thanked Jennifer Bower for the work she does with open enrollment. The following were recommended for Board approval.

In Applications – 291

Recommended for approval – 258

Recommended for denial – 33

Moved by Halron seconded by Trondson to approve the Open Enrollment In of 258 applications and the denial of 33 applications as presented. Aye 5, Nay 0. Motion carried 5:0.

4. **Open enrollment OUT Applications:** Keith Lucius presented the recommendations for open enrollment OUT applications. The following were recommended for Board approval.

Out Applications – 54

Recommended for approval – 54

Recommended for denial – 0

Moved by Halron seconded by Vyskocil to approve the Open Enrollment Out of 54 applications and the denial of 0 application as presented. Aye 5, Nay 0. Motion carried 5:0.

5. **Bylaws/Policies Update - second read:** Lucius presented the list of bylaws and policies for second read. No changes were recommended. Moved by Vyskocil seconded by VanDeKreeke to approve the bylaw/policy updates as presented. Aye 5, Nay 0. Motion carried 5:0.

6. **Preliminary Budget Approval:** Due to issues with new computer program, action item K6 was removed from the agenda and will be presented at a future Board Meeting when the information is available.

7. **Non-renewals for purposes of layoffs:** Lucius stated that the recommended staff layoffs from the April 10th Board Meeting have not changed. These layoffs are not performance based but are strictly enrollment based. If enrollment increases, these positions could be recalled. Lucius stated that at this time he doesn't anticipate a recall on two of the position. If the District receives the Federal grant for Lohrentz's FTE, this position could be reinstated. Lucius is asking for Board approval of the final partial layoffs of:

- Kevin VanGheem – AHS Science – full layoff from his 1.0 FTE position
- Chad VanLaanen – AHS At Risk – reduction of .13 FTE – from 1.0 FTE to .87 FTE (.66 FTE AHS and .21 PV)
- Kelly Lohrentz – Social worker – reduction of .30 FTE – related to Federal grant uncertainty

Moved by VanDeKreeke seconded by Halron to approve the staff layoffs as presented. Aye 5, Nay 0. Motion carried 5:0

- L. **Board & Superintendent Communications:** VanLaanen spoke about the recent AEF grant application review process. Approximately 29 grants were submitted; 10 grants were approved totaling \$10,600. He expressed his appreciation to everyone that submitted grants and the interesting topics presented. Lucius thanked the foundation and its donors for the opportunity to use grant money to support these projects.

- M. **Future Board Meetings & Topics:** The next Board Meeting is scheduled for Wednesday, June 14, 2017, at 6:30 pm in the District Office.

N. Adjournment to executive session: In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.

Adjourned to closed session at 7:34 pm. Roll was call taken.

O. Action Item following executive session:

1. **Staff Compensation:** Moved by Vyskocil, seconded by VanDeKreeke to approve a pay increase for the 2017-18 school year of 1.5% for the Professional Staff, Support Staff, Exempt Staff and Administrative Staff as presented. Aye 5, Nay 0. Motion carried 5:0

P. Adjournment: Moved by Halron, seconded by Vyskocil to adjourn the meeting at 8:11 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Paul Trondson