



**Minutes for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, April 11, 2011**

**6:30 p.m.**

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**A. Call to order:**

President Williams called the meeting to order at 6:30 pm at the district office.

**B. Roll call:**

Board Members Present: Laukka, VanLaanen, Williams, Halron, Aubinger  
Board Members Excused: none  
Others Present: David Schmidt, Jill Rhude, Keith Lucius, Brad Taylor, Tom Schmitt, Matt Anderson, Kris Hucek, Kurt Weyers, Maria Arena, Pete Marto, Kerry Janquart, Mark Sheedy

**C. Declaration of quorum:**

Quorum Present

**D. Pledge of allegiance:**

The pledge was recited

**E. Adoption of Agenda:**

Moved by Van Laanen, seconded by Aubinger to adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0.

**F. Announcement of Executive Session:**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

**G. Citizens and/or delegations:**

1. Public Forum - no topics presented
2. Student Presentation - DI Coach Kelley Bottei and her Parkview DI team presented on their Project Outreach. The team will be presenting this project at the state tournament. The team raised \$850 for the Child Advocacy Center. They used this money to purchase toys for the center. They explained that the center provides each client with a teddy bear, pillow case and blanket.

The board asked how the team competed in DI with this project. The team explained that you are competing against yourself earning points as you go along. The team has to apply to go onto the global challenges. Only the top percentage of everyone makes it to global.

**H. Consent Agenda:**

Moved by VanLaanen, seconded by Laukka to approve Consent Agenda items as presented. Aye 5, Nay 0. Motion carried 5:0.

1. Minutes of the regular meeting held on Monday, March 28, 2011.
2. Minutes of the executive session held on Monday, March 28, 2011.
3. The schedule of checks written 03-22-11 to 04-06-11 (#80902-81256).

4. The schedule of manual checks written 03-22-11 to 04-04-11 (#143, #1091-1092).
5. Staffing:
  - a. **Retirement request of Steven Frelich** from his full time Head Custodian position with the District per Article XXIV of the AESP Contract. This retirement is effective at the end of the 2010-11 school year. Steve will be awarded all retirement benefits as afforded to him per Article XXIV. Steve has been employed by the District for 42 years.
  - b. **New hire of Lorraine Angell** to the Noon Duty Supervisor position at the High School effective 3/28/11. Lori will be compensated \$10.00/hour. This position is vacant due to the resignation of Chantel Hammer.
  - c. **Retirement request of Jean Rottier** from her part time Food Service Assistant/Cashier position at Ashwaubenon High School per Article XXIV of the AESP Contract. This retirement is effective at the end of the 2010-11 school year. Jean will be awarded all retirement benefits as afforded to her per Article XXIV. Jean has been employed by the District for 15 years
  - d. **Voluntary leave of absence request of Kristen Braatz** from her full time 4K-12 Literacy Coordinator position with the District as per Article VI, Section G of the AEA Master Agreement. This request is for the 2011-2012 school year. If this leave is granted, administration is currently reviewing staffing plans to determine how to fill this vacancy. This is an unpaid leave of absence. Please note, voluntary leaves of absence are due by March 15. This request was submitted late.
  - e. **New hire of Kris Hoffman** to the Noon Duty Supervisor position at Cormier School & Early Learning Center effective March 28, 2011. Kris will be compensated \$10.00/hour. She is also currently a part time Educational Associate at Cormier. This position was vacant due to the resignation of Stacey Van Lanen.

#### **I. Superintendent's Report:**

- **Golden Apple Awards** - Schmidt recognized the Golden Apple Award winner Lisa Kasten and Teachers of Distinction Jenny Agamaite and Amy Kupsh.
- **DI Teams** – Schmidt recognized the 12 DI teams that will be moving onto the state tournaments on April 16<sup>th</sup>. He thanked the students, parents, staff and coaches for the time they all devote to this program. He recognized Lissa Marth for her work with the DI program. Schmidt stated that the continual success of this program is a real differentiator for the district.
- **DECA** – Schmidt stated that 9 of our students will be moving on to the final DECA competition. He recognized Paul Lotto to the work he does with this program.
- **Mike Aubinger** – Schmidt recognized Mike Aubinger for his 9 years of service on the school board. He stated that Mike challenged people to think deeper. He recognized Mike for the work and support he provides to the Village and with the school board. Schmidt presented Mike with a WASB certificate of commendation. Mark Williams thanked Mike for his contributions to the school board and presented him a plaque honoring his 9 years of service.

Mike thanked the board and the people he served over the 9 years. He stated that the board members were always gracious, understanding, and tolerant of the each other's similarities and differences. He stated they consistently acted and modeled what a board should be like. He thanked everyone for their time and patience.

#### **J. Discussion/Presentation Items:**

1. **Energy Education Update:** Lucius stated that about 1 ½ years ago the district partnered with Energy Education to help the district continue to become more energy efficient. Energy Education's goal was not to come in and seek equipment upgrades but rather change the habits of staff regarding energy use. The first four months of the partnership were focused on implementation. Using data collected over the last year, the district is now able to start comparing energy usage. Lucius stated the district has seen savings but not to the degree Energy Education was seeking. Energy Education has agreed to cut their fee in half over the next five years so we are able to see actual savings. Lucius stated the district will need to determine how to use these savings.

Discussion:

- Will the district continue to use Energy Education? The district will continue its relationship with Energy Education and Ed Krcmar will continue to be the energy education specialist.
- Have there been any energy efficiency updates in the buildings? Lucius stated that as we make changes, we will continue to look at things that will impact energy use.
- Do we have solar panels anywhere in the district? There are older solar panels at the high school.
- The district is looking at the option of wind power for parking lot lighting at the high school.
- Is there a point in which the district can no longer use the services of Energy Education? Yes but if we purchase their services for a minimum of 5 years, they provide a lifetime commitment to the district. The support is very beneficial. The board was reminded that the partnership has 4 years remaining and the service fee for those years has been cut in half.

2. **PEP Grant Update:** Jill Rhude stated that earlier in the year the PEP grant was presented to the board. Kerry Janquart provided an update of PEP Grant activities. The PEP grant group has begun to review the standards set by the grant and incorporating these standards in staff development, curriculum development, community partnering, and a focus of lifelong fitness. The 5K-12 curriculum need to have better vertical and horizontal alignment and include the new state standards. Kerry reviewed the changes resulting from the grant.

- Curriculum changes
- New equipment purchases
- Staff Development
- Partnership with Focus Fitness
- Bike Safety
- Partnership with United States Tennis Association to learn to work with minimum space and equipment to teach tennis
- Fab 5 afterschool program
- Sent PEP grant staff to a National Convention in San Diego
- Saturday archery training at Parkview and High School
- Seen an increase in cohesiveness in physical education staff
- Aligning scope and sequence of the physical education program to be one of the best in the state
- Created vision and mission statements
- Creating a Student health advisory committee to help sustain the community partnership we are building
- Creating school gardens and micro farms
- Purchasing new innovative equipment for high school and Parkview fitness centers
- Data collection – surveys, student pedometers, 4K PE field trip. We are continually looking at data to gauge student progress.

Kerry stated that students and staff are positively reacting to the changes resulting from the grant.

3. **K-5 Reading Outcomes:** Jill Rhude stated that WKCE testing scores are out. This is only one piece of information the district reviews when looking at data. She stated one key area of data to look at is 3<sup>rd</sup> grade reading scores. Research shows that if a student's reading is on target in 3<sup>rd</sup> grade they are four times more likely to graduate by age 19. Poverty level also plays a role in this. Rhude stated that the 3<sup>rd</sup> grade testing is challenging. The students read one page of information and answer four pages of questions based on this information. She stated we need to focus on building stamina in reading. We also need to look at what needs to be put in place to have kids at grade level. Rhude reviewed the WKCE test scores:

2005	2006	2007	2008	2009	2010
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Grade 3	86.1	86.3	87.5	94	78.7	84
Grade 4	89.5	89.1	87.2	94	89.2	87.2
Economically disadvantaged	63.2	76.6	78.4	64.7	64.8	72.1
Not economically disadvantaged	87.8	88.1	89.9	90.3	84.4	90.5

**K. Action Items:**

1. **Bus Contract:** The district currently has a 6 year rolling contract with Lamers Bus Lines. This contract allows Lamers to buy and replace equipment on a schedule. Last year the district saw an increase for Lamers services. Keith Lucius met with Lamers and they have given the district a rate freeze for one year. This rate freeze does not freeze busing costs. Lucius is recommending the board extend its contract with Lamers for one year.

Moved by Aubinger, seconded by VanLaanen to approve Lamers Bus Contract as presented. Aye 5, Nay 0. Motion carried 5:0.

2. **Facilities Planning:** Keith Lucius introduced Tom Schmitt to the board. Tom reviewed the projects at each school that are complete, encumbered and projected to move forward with board approval.

High School

Completed projects

- Balance of boiler project/water heaters/ insulation removal
- New server for district video
- Complete video surveillance changeover

Projected projects to move forward

- Replace roof section 2. (This is the last roof section to be replaced.)
- Rework restrooms and hallways upstairs (fixtures & tile)
- Refurbish ¼ of the hallway lockers. (The board inquired about current usage of lockers. Sheedy explained the possibility of eliminating backpacks will increase locker usage.)

Parkview

Completed projects

- Add walls and doors to 7 pod areas
- Replace ceilings, lights, paint – 301, 302, 303, 304, 305, 306, 307, 308, 119, 322, 328, 204, 205, 206, PV science. Carpet 304, 305

Projected projects to move forward

- Replace ceilings, lights, carpet, base, paint - 109, 110, 121, 309, 310, 320,323, 324, 325 and 327
- Replace ceiling & lights – 319 (The ceiling grid and lighting are not a high priority but they will help with energy efficiency.)

Encumbered and contract let

- Replace roof areas 2&3

With this plan the updating at PV will be complete without a having a referendum.

Valley View

Complete projects

- Replaced balance of urinal flush valves. (There has been a savings in water.)

Discussion

- The board asked if the \$7,500 issued toward the outside sign in 2011-12 is our share or the entire cost. This was the district’s share.
- The board inquired where the dumpster is being moved in the “Replace dumpster pad/move” scheduled for 2011-12. It was requested that the proximity of neighboring properties are taken into consideration when relocating the dumpster.

- The board felt that if there is money to be spent, the list of priority projects needs to be created. Lucius explained why the projects being recommended for movement forward were selected (i.e. some cross over a two year time period). The board felt the district should be real cautious on large expenditures until more is known on the state end.

Pioneer

Encumbered Projects

- Replaced 12 restroom sinks and faucets.

Discussion

- Do we have any type of video surveillance system at Pioneer? This is the only school without surveillance equipment. The board inquired about obtaining a cost to purchase/install and moving this up on the maintenance project list.
- Why are we changing over the entire system at the high school before we are installing something at Pioneer? The high school uses their system on a regular basis.

Cormier

Complete Projects

- Replaced roof area 6,7,8,9 (Able to complete this project ourselves adding \$55,000 to what is being proposed.)

Schmitt summarized reviewed the balance for each school and the proposed projects to move forward. He emphasized that it is critical to bid out the roof project now. Schmitt recommended the board approved the moving forward of the projects being requested for a total of \$122,400.

Moved by Aubinger, seconded by VanLaanen to approve moving forward of the projects as presented and requested that the surveillance system at Pioneer is reviewed for advancement on the project list. Aye 5, Nay 0. Motion carried 5:0.

**L. Board & Superintendent Communications:**

- Schmidt shared emails he received in response to the Alert Now Message and staff meeting held to discuss the budget.

**M. Future Board Meetings & Topics:**

- The next regularly scheduled Board meeting is Monday, April 25, 2011, at 6:30 pm.

**N. Adjournment to executive session:**

Moved by VanLaanen, seconded by Halron to adjourn to the Executive Session at 7:51 pm. Aye 5, Nay 0. Motion carried 5:0.

**O. Executive session:**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations

**P. Return to open session:**

Moved by Aubinger, seconded by VanLaanen to adjourn at 10:10 pm. Aye 5, Nay 0. Motion carried 5:0.

**Q. Adjournment**

Moved by Aubinger, seconded by VanLaanen to adjourn at 10:10 pm. Aye 5, Nay 0. Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk