



Minutes for Regularly Scheduled Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Monday, January 27, 2014

6:30 pm

A. Call to order:

President Williams called the meeting to order at 6:31 pm at the district office.

B. Roll call:

Board Members Present: Williams, Laukka, VanDeKreeke, Halron, VanLaanen
Board Members Excused: no absences
School Choice Advisory Representative: John Van Dyck
Others Present: Brian Hanes, Keith Lucius, Jill Kieslich, Tammy Lampereur, Brad Taylor, Kurt Weyers, Adam Mommaerts, Kris Hucek, Matt Anderson, Brian Nelsen, Andy Bake, Pete Marto, Michael Sheean

C. Declaration of quorum:

Quorum Present

D. Pledge of allegiance:

The pledge was recited

E. Adoption of Agenda:

Kieslich requested that Discussion Item 3 – Literacy Update be moved to the February agenda. Moved by VanLaanen seconded by Laukka to move Literacy Update to February’s agenda and adopt the agenda as presented. Aye 5, Nay 0. Motion carried 5:0

F. Announcement of Executive Session

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

G. Citizens and/or delegations:

1. Public Forum – no issues presented
2. Student Presentation: Valley View Highlights - Adam Mommaerts and Valley View 5th grade students Mahri Hodges and Lexi Moran provided an update about activities at Valley View.

H. Consent Agenda:

Moved by VanLaanen seconded by Halron to adopt the consent agenda items 1-5 as presented. Aye 5, Nay 0. Motion carried 5:0

1. Minutes of the Joint Board Meeting and Regular Board Meeting held on Monday, December 9, 2013.
2. Minutes of the Joint Board Meeting held on Tuesday, January 7, 2014.
3. The schedule of checks written 12/03/13 to 1/20/14
4. Staffing:
 - a. **Resignation of Charlene Powers** from her .43 FTE Support Staff Food Service Assistant-Dishwasher position at Ashwaubenon High School effective January 17, 2014. Posting is currently underway to fill this vacancy.
 - b. **Retirement request of Mary Anne Froelich** from her full time ELL Instructor position at Valley View Elementary, per the teacher Early Retirement policy of the District. This retirement is effective at the end of the 2013-2014 school year. Mary Anne has been employed with the District for 30 years.
 - c. **New hire of Nicholas Van Epps** to the .20 FTE, Title I Math Instructor position, limited term at Parkview Middle School. This position is effective 1/20/14. Nick will be placed at Step 1 Lane A as an initial educator. 2013-14 salary will be \$7250.01.
5. Co-curricular contracts:
 - a. There is 1 co-curricular contract being submitted to the board for approval.

I. Superintendent's Report:

- **Election Update:** Mark Williams and Brian VanDeKreeke will be on the April 1st ballot for the two open seats for school board.
- **WPS Innovative Education Grant:** Dave Stroud, Jill Kieslich and the Tech Ed Department were awarded the \$1000 (WPS) Wisconsin Public Service Innovative Educator Grant. This grant is to promote literacy. The students in art and tech ed will use the award to design and build Free Little Libraries.
- **Movin' and Munchin':** Pioneer, Valley View, Mark Heller, Julie Patzke and Pete Marto were selected to receive \$250.00 from the DPI's *Movin' and Munchin'* physical activity initiative!
- **WASB – Student Art Exhibit:** AHS student Lindsey Jones placed 8th in the WASB Student Art Exhibit.
- **Staff Commendation:** Thank you to Andrea Pasqualucci, Amy Dillenberg, Naomi Adams, district staff and our community for the outstanding support to serve others in need. Through the various 2013 holiday programs sponsored throughout the district, 471 children in our district were served.
- **Staff reaching out to support our families:** Staff was recognized for the outpouring of support provided to the families of the two students we lost last month. Hanes stated he is very touched and proud of our staff for again reaching out during such a difficult time!
- **Referendum committee –** Hanes is holding internal meetings with district employees. The committee created and is distributing facts sheets. We are encouraging community members to contact us for tours.
- **Snow days –** The district has a meeting with the DOT to discuss the Cormier bridge and how it effects makeup dates and summer school.
- **Brad Taylor–** Hanes thanked Brad Taylor for all the work he did on the commercial and the presentation he gave at its preview. Taylor previewed the commercial for the board meeting.

J. Discussion/Presentation Items:

1. **Alumni Association Update:** Williams updated the group about the Alumni Association. Jay Krueger stated that Alumni Association's next goal is to plan the 50 year anniversary celebration. The tentative date for the celebration is August 15, 2015. Jay discussed some the plans the Association is working on. The celebration would kick off in August and continue throughout the school year. He stated that various groups have stepped forward to help plan for this large celebration.
2. **Audit Report:** Lucius presented the Audit Report. He stated the was district issued an unqualified report which is the best type to receive. He opened the discussion to the board. The board asked for a smaller summary in the future. Lucius explained that because of all the legal requirements, the summary is as small as they are able to make it. Van Dyck encouraged all board members to take some time and read through the audit if they have not already done so.
3. **Literacy Update:** This topic was moved to the February board meeting.
4. **Head Start:** Lampereur reminded the board that the 3 and 4 year old Head Start program is located at Pioneer. Lampereur is proposing the following :
 - Moving Head Start to Cormier. It is felt that moving these at-risk student to Cormier will provide them a more inclusive environment allowing less transitions throughout their early education and access to more services.
 - Locating two 5K class sections at Pioneer for the 2014-15 school year. Students placed in the Pioneer 5K sections would be students that would continue at Pioneer for grades 1-5. Students with special education needs will be located at Cormier.
 - Moving the APPL program from Cormier to Pioneer to free up additional space at Cormier for 4K classes and Head Start. Pioneer has classroom space available to house this program.
 - Lampereur stated that the ultimate goal is to keep as many students at Cormier as possible.

Board discussion

- It is felt that locating APPL and 5K sections out of Cormier is a result of accepting too many students through open enrollment. We are reacting to a board decision about open enrollment.

- Hanes reminded the board that if we put a cap on open enrollment for 4K and 5K we are also putting a cap on revenue. He stated he is confident in the decision to move these programs/sections to Pioneer. Many of these students currently have siblings at Pioneer.
- Marto stated that there are pros and cons to both sides. He stated that this year parents seem to like it and prefer having their children all in one building. Parent feedback has been nothing but positive. However, it would be better to have a minimum of two sections of the same grade level in a building. He stated that the current 5K teacher is very connected with Cormier.
- Feels that some time ago, 4K and 5K was sold to that board as having them together in one building. Now more and more programs are being implemented and we are going back to splitting them off. Lampereur stated that right now 4K is an option and is part-time. At the federal level there is a new bill that will have 4K becoming full-time. 4K is becoming the new 5K. The more we plan ahead and have the ability to service these kids, the better off we will be with the new bill.
- The board asked if the Head Start students are residents in our district. These students are resident that qualified for the program. If Head Start is not able to fill their program with resident students, they will open it to non-resident students. They have to fill so many seats in order to get their funding.
- Lampereur added that the district does not have many 5K children with special education needs. The students with special education needs at Cormier are primarily speech and language students. If a child is identified in mid-year at Pioneer as needing services, they will remain at Pioneer and be provided the services.
- If we commit to making a decision to not take these students, we need to look at the long range plans and impact on our schools.
- Hallmark is no longer having all 5K classes at Cormier. It is having all 4K classes at Cormier. 4K is the new 5K.
- Open enrollment has been wonderful for the district. It has allowed us to maintain staff and fill classrooms. We have been able to budgetarily maintain.
- We have built successful programs with open enrollment children in the district.
- It is never positive to have one 5K class but multiple classes are successful. If we are going to continue to have classes at Pioneer and Valley View we should have a minimum of two at a school.
- The board requested that if APPL was moved out of Cormier, the District needs to make sure it is being well served. We need to continue to look at what is best for the kids and provide them consistency.
- Lampereur concluded by stating that Maria Arena has done a great job of making sure that all 5K students are having the same experience district wide. Maria has done a phenomenal job with these kids.

5. **5-year Budget Estimate:** Lucius presented the 5-year budget projections to the board. The projections are a summary of trends that can impact the budget. Lucius reminded the board the projections are based on many assumptions that can significantly change the budget. Lucius added that the projections being presented show a more positive outlook for the District's budget as we continue to see improvements in resident enrollment. He reminded the board that reductions in the budget will be needed every year. Reductions will be dependent on what we want to add (technology, building projects, contamination issues, and field grant). Lucius went through the budget plan and projections. He stated that the actual budget will be presented in the spring. The 5-year Buildings and Grounds Plan and the 5-year Technology Plan will be presented at the February meeting.

K. Action Items:

1. **Open Enrollment Space and Policy Review:** Lucius stated that he does not feel it is necessary to limit the number of regular education open enrollment seats this year. Limitations may be needed in future years.

2014-15 school year recommendations for regular education open seats:

- Elementary Level: 139
- Middle Level: 21
- High School Level: 203

When reviewing open seats for special education, the district looks at instructor caseload sizes. We are tightly staffed and have no open seats. The district also needs to plan for new students that are being identified.

2014-15 school year recommendations for special education open seats:

- High School: 0
- Parkview: 0
- Pioneer: 0
- Valley View: 0
- Cormier: 0
- 4K-12 students needing self-contained or alternative programming: 0
- Students with Speech and Language identified as a primary or secondary disability: 0

Board Discussion:

- If a waiting list is created how is it done? We have a random draw of the identified students to be put on a waiting list. The students are assigned their position in the order they are drawn. Parents are notified that their child has been denied but placed on a waiting list. They are also informed of their child's position on the waiting list.
- Open enrollment is nice for families that take part in it but it must also make economic sense for the district.
- Discussed the limits for AHS and creating a policy regarding max enrollments.
- Inquired about setting maximum enrollment at each level for the 2015-16 school year. Open seats for the 2015-16 school year would be based on the setting of maximum enrollment at each level.
- The current size of the high school is a draw for many open enrollment families. Having the ability to keep that number down is an attraction.
- The district has the ability to control the size of our schools better because we are land locked.
- If we set a limit on a specific grade, we will limit grade level targets all the way through school. The pros and cons of this type of decision need to be thought through. 30 years ago there was a cap of 1200 at the high school. That needs to be looked at again with all the special programming available now.

Moved by VanLaanen seconded by VanDeKreeke to approve the open enrollment open seat spaces for regular and special education for the 2014-15 school year. Approved open seats for regular education are: Elementary Level: 139; Middle Level: 21; High School Level: 203. Approved open seats for Special Education are: High School: 0; Parkview: 0; Pioneer: 0; Valley View: 0; Cormier: 0; 4K-12 students needing self-contained or alternative programming: 0; Students with Speech and Language identified as a primary or secondary disability: 0. Aye 5, Nay 0. Motion carried 5:0

Moved by VanLaanen seconded by Laukka to approve the waiving of the first reading of "Policy 5113 – Open Enrollment". Aye 5, Nay 0. Motion carried 5:0

Moved by VanLaanen seconded by Halron to approve "Policy 5113 – Open Enrollment" as is. Aye 5, Nay 0. Motion carried 5:0

L. Board & Superintendent Communications:

- Referendum questions are posing questions to board members. The Key Questions form is able to answer most questions.
- Facility locations will be discussed at the next meeting.
- National School of Choice week this week!
- Taste of Ashwaubenon – March 12th

M. Future Board Meetings & Topics:

1. The next board meeting is scheduled for Monday, February 24, 2014, at 6:30 pm.

N. Adjournment to executive session:

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

Moved by Laukka seconded by VanDeKreeke to adjourn to the executive session at 8:58 pm. Aye5, Nay 0.
Motion carried 5:0.

O. Executive session:

P. Return to open session:

Q. Adjournment

Moved by VanLaanen seconded by VanDeKreeke to adjourn to the meeting at 10:10 pm. Aye5, Nay 0.
Motion carried 5:0.

Respectfully submitted,



Jay VanLaanen, Clerk