



**Agenda for Board Meeting & Executive Session**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**NOTE: THE BOARD WILL MEET IN EXECUTIVE SESSION  
BEGINNING AT 6:00 P.M.  
AND WILL RECONVENE IN OPEN SESSION AT 6:30 PM  
AT WHICH TIME  
THE REGULAR BOARD MEETING WILL COMMENCE.**

**Monday, August 18, 2008**

**6:00 p.m.**

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**A. Call to order:**

**B. Roll call:**

**C. Declaration of quorum:**

**D. Pledge of allegiance:**

**E. Announcement of Executive Session:**

In accordance with W.S. 19.85(1)(c) an executive session will be held at the beginning of this meeting for the purpose of discussing employee compensation, employment issues, and employee negotiations; and hiring a Superintendent of Schools for the Ashwaubenon School District.

**F. Adoption of Agenda:**

**G. Adjourn to Executive Session: (6:00 P.M.)**

**H. Executive Session:**

In accordance with W.S. 19.85(1)(c) an executive session will be held for the purpose of discussing employee compensation, employment issues, and employee negotiations, hiring a Superintendent of Schools for the Ashwaubenon School District.

**I. Return to Open Session: (6:30 P.M.)**

**J. Citizens and/or delegations:**

1. Public Forum – Any citizen and/or delegations:
  - a. must be limited to items not on the agenda
  - b. must state name and address
  - c. limited to five minutes per item
  - d. Board’s role is to listen and not discuss the item
  - e. Personnel issues cannot be discussed (nor individuals named)
  - f. Board is not able to take action at this meeting

**K. Consent Agenda:**

1. minutes of the meeting held on Monday, July 28, 2008
2. minutes of the executive session meeting held on Sunday, August 10, 2008,
3. schedule of checks written 07/03/08 – 08/11/08, and
4. schedule of manual checks written 07/03/08 – 08/11/08.

**L. Action Items:**

**1. Human Resources: Administrative Appointment Action/Discussion**

Background: The Board will continue on with the process of appointing a Superintendent of Schools for the Ashwaubenon School District as discussed in the executive session.

**2. Long-Range Planning Committee Report (Keith Lucius) Action/Discussion**

Background: Karen Smith and Karri Blik, two members of the long range planning committee, will present a progress report to the Board.

**3. Athletic Teams Size Limits (Mark Williams) Action/Discussion**

Background: Dave Steavpack has asked that this issue be placed on the agenda so he can update the Board.

**4. Remedial Options for Credit Deficient Students (Mark Sheedy & Brian Nelsen) Action/Discussion**

Background: Mike Aubinger asked that this issue be placed on the Board agenda for discussion. Mark Sheedy and Brian Nelsen will update the Board on this issue.

**5. 4K Update (Keith Lucius) Action/Discussion**

Background: Keith Lucius will update the Board on this program which is being implemented at the beginning of the 2008-09 school year. He will be reviewing several changes with the Board.

**6. CESA Contract Change (Brian Nelsen) Action/Discussion**

Background: Brian Nelsen is requesting an increase in the FTE from 0.80 FTE to 1.0 FTE for Occupational Therapy Services that CESA 7 provides the District. A memo from Brian is included with this agenda.

**7. Human Resources: Co-Curricular Contracts (Keith Lucius) Action/Discussion**

Background: There are co-curricular contracts being recommended for approval by the Board. A list of these appointments is included with this agenda.

All co-curricular appointments are subject to the successful completion of background checks as required by the District.

**8. Human Resources: Increase in Substitute Wages (Keith Lucius) Action/Discussion**

Background: The Administrative Associate Subs, Food Service Subs, and Educational Associate Subs have not had an increase in their wages since the 2004-05 school year, and we need to increase the rate for these positions. A memo from Keith Lucius on the recommended wages increases is included with this agenda.

**9. Human Resources: Leave of Absence Request (Keith Lucius) Action/Discussion**

Background: Sadie Brice has submitted a request for a child rearing leave which would begin at the end of her previously approved family leave in November. This child rearing leave would be for the remainder of the 2008-2009 school year.

**10. Human Resources: Staff Resignation (Keith Lucius) Action/Discussion**

Background: Lisa Tilkens has resigned from her 0.50 FTE Educational Associate I – ELL Aide Position at Parkview effective immediately.

**11. Human Resources: Staff Appointments (Keith Lucius) Action/Discussion**

Background: There are a number of staff appointments as follows:

- Lisa Stomberg is being recommended to fill the 0.16 FTE Math Position at the High School effective with the 2008-09 school year. This is new FTE. Lisa has accepted a 0.50 Math position as well, and she will now become a 0.66 FTE Math Instructor at the High School at 1AI Initial = \$21,692.32.
- Matt Wojtyla is being recommended to fill the Breakfast Supervisor Position at Parkview effective with the 2008-09 school year. This is a new position and he will be compensated \$9.25/hour.
- Beth Hibbard is being recommended to fill the 0.20 FTE Speech & Language position at Cormier School that is available due to the resignation of Jessie Lenz and reshuffling within the department. Beth, who is currently a 0.50 FTE Speech & Language Instructor at Parkview, will become a 0.70 FTE Instructor and will be placed at Step 13 Lane H.
- Sara Herscher is being recommended to fill the 0.10 FTE Speech & Language position at Parkview. This position is available due to the resignation of Jessie Lenz and reshuffling within the department. Sara who is currently a 0.90 FTE Speech & Language Instructor at Parkview and the High School will become a 1.0 FTE. She will be placed at Step 13 Lane H.
- Wendy Thome is being recommended to fill the 0.43 FTE Food Service Assistant – Dishwasher position at the High School effective with the 2008-09 school year. This position is available due to the transfer of Peggy Mrozinski. Wendy is currently employed as a Food Service Assistant & Cashier at the High School and she will be compensated \$11.36/hour.
- Nancy Heyrman is being recommended to fill the Cashier/Food Service Assistant 0.29 FTE Position at the High School that is available due to the transfer of Wendy Thome. Nancy will be compensated \$11.32/hour for the Cashier Position and \$10.89/hour for the Food Service Assistant Position.
- Misty Frisch is being recommended to fill the Noon Duty Supervisor Position at Parkview Middle School effective with the 2008-09 school year. This is a new position and she will be compensated \$9.25/hour.
- Lois Schenk is being recommended to fill the Noon Duty Supervisor Position at Parkview Middle School effective with the 2008-09 school year. This is a new position and she will be compensated \$9.25/hour.
- Marsha Farrell is being recommended to fill the Noon Duty Supervisor Position at Parkview Middle School effective with the 2008-09 school year. This is a new position and she will be compensated \$9.25/hour.
- Jennifer Kahler is being recommended to fill the 1.0 FTE Speech & Language Position at Valley View effective with the 2008-09 school year. This position is available due to the resignation of Jessie Lenz and she will be placed at Step 1 Lane F (\$43,246.25).
- Kristen Marto is being recommended to fill the 1.0 FTE Grade 4 Limited Term position at Valley View effective with the 2008-09 school year. This position is available due to the leave of absence of Devin Demerath. Kirsten will be placed at Step 1 Lane B.

- Margaret Brokaw is being recommended to fill the 0.50 FTE EBD/CD Position at the High School effective with the 2009-09 school year. This position is available due to the transfer of Lisa Belisle (0.50 FTE) and Matt Wojtyla (0.50 FTE) and a reduction of a 0.50 in this area. Margaret will be placed at Step 4 Lane G (\$24,044.92).
- Karen Wolf is being recommended to fill the Educational Associate I – 4K Aide 1.0 FTE position at Cormier School effective with the 2008-09 school year. This is a new position and Karen (who is currently a 0.84 FTE Special Education Aide at Pioneer) will be compensated \$13.64/hour.
- Eileen Taylor is being recommended to fill the Educational Associate I – 4K Aide 1.0 FTE position at Cormier School effective with the 2008-09 school year. This is a new position and Eileen (who is currently a 1.0 FTE Special Education Aide at Parkview) will be compensated \$13.64/hour.
- Thomas Barnhart is being recommended to fill the 1.0 FTE Technology Education Instructor Position at the High School that is available due to the death of Rich Bessert. Tom will be placed at Step 5 Lane F (\$47,397.89).

There may be additional staff appointments for the Board to consider that are not yet finalized, and all staff appointments are subject to the successful completion of background checks as required by the District.

**M. Reports & Communications:**

**N. Future Board Topics:**

- WKCE Results (September)
- World Language Option: Critical Language/Mandarin Chinese (September)
- World Language Report (September)
- 4K Update (October)

**O. Committees:**

- Negotiations

**P. Future Meetings:**

- The next regularly scheduled Board Meetings will be held on Monday, September 15<sup>th</sup> and September 29<sup>th</sup> beginning at 6:30 p.m.

NOTE: Beginning with the month of September, the Board will schedule/hold two meetings per month – the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of every month.

**Q. Adjournment:**

*If special accommodations are necessary for you to participate in this meeting, please contact Brian Nelsen, Director of Pupil Services, at 492-ces, at 492-2905, ext. 1010 at least 24 hours prior to the meeting.*