



Minutes for Special Board Meeting

**To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)**

Thursday, August 14, 2014

11:30 am

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A. Call to order:

President VanLaanen called the meeting to order at 11:45 am at the district office.

B. Roll call:

Board Members Present: VanDeKreeke, Halron, VanLaanen
Board Members Excused: Williams, Laukka
Others Present: Brian Hanes, Keith Lucius

C. Declaration of quorum:

Quorum Present

D. Adoption of Agenda:

Moved by VanDeKreeke seconded by Halron to adopt the agenda as presented. Aye 3, Nay 0. Motion carried 3:0

E. Citizens and/or delegations:

1. Public Forum – Any citizen and/or delegations: No issues presented

F. Action Items:

1. **Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note For Cash Flow Purposes In An Amount Not To Exceed \$6,000,000:** Lucius thanked for board for attending the Special Meeting. In the last 15 years the district has borrowed from a line of credit only once. Last year we issued tax anticipation notes because our cash flow needs were much more significant. Today we are asking the board to approve a revolving credit line of \$6,000,000. With the District budget relying more on taxes and less on State aid, our cash flow needs increase. Keith discussed the use of PMA in the past and the reasons for going with First Merit. With First Merit the district is able to borrow the money needed, pay it back and re-borrow again when needed. The district does not have to borrow the entire \$6,000,000 each time. Interest is only paid on what is borrowed. This is a more flexible and cost effective way to meet the District’s cash flow needs. The only negative to this plan is that per state law, this line of credit can’t be advanced on the following year (can’t be taken after June 30, 2015.) Lucius will be speaking to Senator Cowles about this law. Lucius said the plan is to borrow against this line of credit in June 2015 to cover the anticipated August shortfall in 2015. The legal fees for this resolution are approximately \$2,500. This is a variable rate line with the rate tied to the 30 day LIBOR rate plus 1%. The current LIBOR rate is 0.16% meaning the current rate on the Line is 1.16%.

Moved by VanDeKreeke, seconded by VanLaanen to approve the Resolution Authorizing A Taxable Tax and Revenue Anticipation Promissory Note For Cash Flow Purposes In An Amount Not To Exceed \$6,000,000 as presented. Aye 3, Nay 0. Motion carried 3:0

G. Future Board Meetings & Topics:

The next board meeting is scheduled for **Monday, August 25, 2014, at 6:30 pm** in the District Office.

H. Adjournment

Moved by VanDeKreeke seconded by Halron to adjourn the meeting at 11:55 pm. Aye 3, Nay 0. Motion carried 3:0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jay VanLaanen".

Jay VanLaanen, Clerk