



**Agenda for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, July 23, 2012**

**following Annual Meeting**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**A. Call to order:**

**B. Roll call:**

**C. Declaration of quorum:**

**D. Pledge of allegiance:**

**E. Adoption of Agenda:**

**F. Citizens and/or delegations:**

1. Public Forum – Any citizen and/or delegations:
  - a. must be limited to items not on the agenda
  - b. must state name and address
  - c. limited to five minutes per item
  - d. Board's role is to listen and not discuss the item
  - e. Personnel issues cannot be discussed (nor individuals named)
  - f. Board is not able to take action at this meeting

**G. Consent Agenda:**

1. Minutes of the regular meeting held on Monday, June 25, 2012
2. Minutes of the executive session held on Monday, June 25, 2012
3. The schedule of checks written 06/16/12 to 07/17/12
4. Staffing:
  - a. **Hire of Andrew Wehlage to the .75 FTE PEP Grant Coordinator**, Limited Term position for the 2012-2013 school year. For the 2011-12 school year, Andrew was a .14 Physical Education Instructor and a .70 FTE PEP Grant Director. For the 2012-13 school year, Andrew will be placed in the .75 FTE PEP Grant Coordinator position at Step 3 Lane E as an initial educator (12-13 salary \$33,527.56). This position is grant funded. This is the third and final year of the PEP grant.
  - b. **New hire of Eric Mommaerts to the .75 FTE Social Studies Instructor** position at the High School, effective with the 2012-2013 school year. Eric will be placed as an Initial Educator at Step 1 Lane A. (2012-13 salary is \$35,679.19). This position is vacant due to the resignation of Kate Wollersheim.
  - c. **Resignation of Debra Campbell from her .79 FTE Head Cook and Food Service Assistant** position at Cormier School & Early Learning Center effective immediately. Posting is currently underway to fill this vacancy.
  - d. **Resignation of Stephanie Hatfield from her full time Grade 7 Instructor position** at Parkview Middle School effective at the end of the 2011-2012 school year. Posting is currently underway to fill this vacancy. This resignation will be accessed a \$500.00 resignation fee for breaching her contract after July 1.

- e. **Resignation of Tracy Depner from her Breakfast and Noon Duty Supervisor** positions at Parkview Middle School effective immediately. Posting is currently underway to fill these vacancies.
- f. **Additional secretarial support for Cormier and Valley View.** Request for an additional 0.4 FTE at Cormier and 0.4 FTE at Valley View. The overall goal of all of our buildings is to be service orientated, welcoming, and to keep the parents of our students informed. With over 400 students at Cormier (1 secretary) and over 650 students at Valley View (2 secretaries), it has become difficult to meet this goal. The health needs of students at both schools have become more complex, with more students taking daily medications and requiring health plans with daily interaction with office staff. Fewer families are calling in absences when a student is missing school, requiring a secretary to call the family. This sometimes is not occurring until mid to late morning, which presents a safety concern if a parent was unaware the student wasn't in school and 2-3 hours have now passed. With more volunteers in our buildings and parents continuing to visit classrooms and eat lunch with our students (something we are very happy about), these visitors sometimes need to wait for quite a while to be checked in while the secretaries are in the health room or on the phone. Cormier also specifically needs additional support due to the amount of clerical and bookkeeping work related to summer school throughout the spring and much of the summer. Attendance is also taken twice daily at Cormier rather than once because of half-day four year old kindergarten. The financial impact for each position would be \$8,500 assuming that they are separate positions that do not qualify for insurance benefits.

*There may be additional appointments for the Board to consider. All staff appointments are subject to the successful completion of background checks as required by the District.*

- 5. Co-curricular contracts:
  - a. There are 127 co-curricular contracts being submitted to the board for approval.

#### **H. Superintendent's Report:**

##### **I. Discussion/Presentation Items:**

- 1. Policy Update – first read (Brian Hanes)
- 2. JagTV & WIAAtv Video Streaming (Brad Taylor)

##### **J. Action Items:**

- 1. Policy updates for student photos and videos on District website - first and second read (Brad Taylor)

##### **K. Board & Superintendent Communications:**

##### **L. Future Board Meetings & Topics:**

- 1. The next board meeting is scheduled for Monday, August 27, 2012, at 6:30 pm.

##### **M. Adjournment**

*If special accommodations are necessary for you to participate in this meeting, please contact Brian Nelsen, Director of Pupil Services, at 492-2905, ext. 1010 at least 24 hours prior to the meeting.*