



**Agenda for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, April 14, 2014**

**6:30 p.m.**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

- A. Call to order:**
- B. Roll call:**
- C. Declaration of quorum:**
- D. Pledge of allegiance:**
- E. Swearing in of Board member (Williams and VanDeKreeke):**
- F. Adoption of Agenda:**
- G. Announcement of executive session:**

In accordance with W.S. 19.85(1) (g) an executive session will be held at the end of the meeting for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

In accordance with W.S. 19.85(1) (e) an executive session will be held at the end of the meeting for the purpose of deliberating about conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**H. Election of Offices/Board Appointments, Committee Responsibilities and Assignments:**

- 1. Election of Offices
- 2. Board Appointments
  - a. AHS Graduation - Sun., June 1, 2014
  - b. 8<sup>th</sup> Grade Graduation - Wed., June 11, 2014 at 9:30 am
  - c. 5<sup>th</sup> Grade Graduation
    - 1. Valley View – Fri., May 30, 2014 at 1:30 pm
    - 2. Pioneer – Thurs., May 29<sup>th</sup> at 6:00 pm
  - d. WASB Convention - January 21-23, 2015
  - e. CESA 7 Meeting - Wed., May 14, 2014 at 6:30 pm

**I. Establish Board Meeting Time and Place**

- 1. Annual Meeting/Budget Hearing: July 28, 2014; 6:00 pm in the District Office; 1055 Griffiths Lane.
- 2. Monthly Board Meeting: 4<sup>th</sup> Monday of the month at 6:30 pm in the District office with the exception of the following months:
  - a. The May 26<sup>th</sup> meeting is rescheduled for May 12, 2014 due to Memorial Day.
  - b. The December 22<sup>nd</sup> meeting is rescheduled for December 8, 2014 due to the holiday week.

**J. Citizens and/or delegations:**

1. Public Forum – Any citizen and/or delegations:
  - a. must be limited to items not on the agenda
  - b. must state name and address
  - c. limited to five minutes per item
  - d. Board's role is to listen and not discuss the item
  - e. Personnel issues cannot be discussed (nor individuals named)
  - f. Board is not able to take action at this meeting

**K. Consent Agenda:**

1. Minutes of the regular meeting held on Monday, March 10, 2014
2. Minutes from expulsion hearing on Monday, March 10, 2014
3. The schedule of checks written 3/4/14 to 4/7/14
4. Staffing:
  - a. **Voluntary leave of absence request of Jana VanDreel** from her full time special education instructor position at the High School for the 2014-2015 school year. This is an unpaid leave of absence. This leave is available per the Employment Handbook for Professional Staff Members, Leaves of Absence.
  - b. **Retirement request of Mary Gerrits from her Educational Associate – Library Assistant** full time position at Valley View Elementary School effective at the end of the 2013-2014 school year. This retirement will qualify for Support Staff early retirement benefits as afforded to Mary per the policy of the District. Following staffing discussions, decision will be made as to how this vacancy will be filled. Mary has been employed by the District for 24 years.
  - c. **Retirement of Cathy Green** from her full time Grade 7 Instructor position at Parkview Middle School effective at the end of the 2013-2014 school year. This retirement qualifies for the Teacher Early Retirement provisions as afforded by the policy of the District.
  - d. **Retirement request of Cheryl Alberts** from her Educational Associate I-Clerk full time position at Pioneer Elementary School effective at the end of the 2013-2014 school year. This retirement will qualify for the Support Staff early retirement benefits as afforded to Cheryl per the policy of the District. Following staffing discussions, decision will be made as to how this vacancy will be filled. Cheryl has been employed with the District for 26 years.
  - e. **Retirement request of Ellen Chaudoir** from her Educational Associate I-Special Education Aide full time position at Valley View Elementary School effective at the end of the 2013-2014 school year. This retirement will qualify for the Support Staff early retirement benefits as afforded to Ellen per the policy of the District. Following staffing discussions, decision will be made as to how this vacancy will be filled. Ellen has been employed with the District for 16 years.
  - f. **Child Rearing Leave request of Katie Bryzek** from her full time teaching position at Pioneer Elementary School. This request will be for the 2014-2015 school year. Katie is currently on a Child Rearing Leave request for the 2013-2014 school year. This is an unpaid leave of absence. As per Section III-Leave of Absence, Child Rearing Leave of the Employment Handbook for Professional Staff Members, instructors may request a leave of absence, without pay, for up to the period of one calendar year, in the event that a child is to be brought into the household. Additional leave will be determined by the board. This would be the second year of leave requested.
  - g. **Resignation of Karen Konop** from her full time, Educational Associate – Special Education Aide position at Valley View Elementary School effective April 17, 2014. As we progress through staffing discussions, decision will be made as to how this vacancy will be filled.
  - h. **Resignation of David Steavpack** from his full time Assistant Principal/Athletic & Activities Director position at the High School effective June 30, 2014. Posting is currently underway to fill this vacancy.
  - i. **Retirement request of Kathryn Schmidt** from her full time Administrative Associate I – Bookkeeper/Accountant position at the District Office. This retirement will qualify for the

Support Staff Early Retirement benefits as afforded to Katie per the policy of the District. Posting is currently underway to fill this vacancy. Katie has been employed with the District for 15 years.

- j. **Resignation of Ann Donovan** from her Noon Duty Supervisor position at Pioneer Elementary School effective April 30, 2014. Posting is currently underway to fill this vacancy.
- k. **Hire of Sheila Dettmann** to the Administrative Associate III-Building/Principal's Secretary full time position at Valley View Elementary School effective July 1, 2014. Sheila will be compensated \$16.67 per hour (13-14 salary). Sheila is currently employed as a part time Educational Associate-Clerk at Cormier School & Valley View.

*There may be additional appointments for the Board to consider. All staff appointments are subject to the successful completion of background checks as required by the District.*

**L. Superintendent's Report**

1. Staff and Student Recognition
2. Open Enrollment Survey

**M. Discussion/Presentation Items:**

1. Jaguar Blueline Club
2. Summer School Update (Maria Arena, Kris Hucek, Brian Nelsen)
3. Budget (Keith Lucius)
4. Overview of Educator Effectiveness and Revision to Policy 3220 – Staff Evaluation (Jill Kieslich)

**N. Action Items:**

1. Policy 3220 Update (waiving first read) – (Jill Kieslich)
2. Board Policy Update (second read) – (Brian Hanes)
3. Principal Surveys (Brian Hanes)

**O. Board & Superintendent Communications:**

**P. Future Board Meetings & Topics:**

The next board meeting is scheduled for **Monday, May 12, 2014, at 6:30 pm** in the District Office.

**Q. Adjournment to executive session:**

- R. In accordance with W.S. 19.85(1) (g) an executive session will be held at the end of the meeting for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

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**S. Executive session:**

**T. Return to open session:**

**U. Action following Executive Session:**

1. All Staff Compensation – (Brian Hanes and Keith Lucius)

**V. Adjournment**

*If special accommodations are necessary for you to participate in this meeting, please contact Tammy Lampereur, Director of Pupil Services, at 492-2905, ext. 1010 at least 24 hours prior to the meeting.*