



**Agenda for Regularly Scheduled Board Meeting**

**To Be Held in the District Board Room  
1055 Griffiths Lane  
Ashwaubenon WI 54304  
(Phone: 920.492.2900)**

**Monday, January 28, 2013** **6:30 pm**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**A. Call to order:**

**B. Roll call:**

**C. Declaration of quorum:**

**D. Pledge of allegiance:**

**E. Adoption of Agenda:**

**F. Announcement of Executive Session**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

**G. Citizens and/or delegations:**

1. Public Forum – Any citizen and/or delegations:
  - a. must be limited to items not on the agenda
  - b. must state name and address
  - c. limited to five minutes per item
  - d. Board's role is to listen and not discuss the item
  - e. Personnel issues cannot be discussed (nor individuals named)
  - f. Board is not able to take action at this meeting
2. Student Presentation: Highlights from Valley View (Rebecca Thieme-Baeseman with students Elyse Ark and Reece Maccaux)
3. Award Presentation: Energy Star Leader Award

**H. Consent Agenda:**

1. Minutes of the regular meeting held on Monday, December 10, 2012
2. The schedule of checks written 12/04/12 to 1/21/13
3. Staffing:
  - a. **Resignation of Michelle DeGrave** from her part time Food Service Assistant and Breakfast Supervisor positions at Valley View Elementary School, effective January 4, 2013. Posting is currently underway to fill these vacancies.
  - b. **Resignation of Judith Weiske** from her part time food service position at Parkview Middle School effective December 31, 2012. Posting is currently underway to fill this vacancy. Judith has been on a medical leave of absence since the beginning of the 2011-2012 school year.
  - c. **Hire of Michelle Kallas** to the Breakfast Supervisor position at Valley View Elementary School effective January 9, 2013. Michelle, who is also the Cashier and Food Service Assistant at Valley View, will be compensated \$10.35/hour. This position was vacant due to the resignation of Michelle De Grave.

- d. **Voluntary leave of absence request of Rebecca Thieme-Baeseman** from her full time GLOBE/German Instructor position at Valley View Elementary School for the 2013-2014 school year. This is a non-paid leave of absence request as per the Employment Handbook for Professional Staff Members, Topic III- Employee Pay and Benefits, Leaves of Absence.
- e. **New hire of Molly Hunsader** to the 1.0 FTE Grade 2, Limited Term position at Valley View effective December 10, 2012. Molly will be placed at Step 1 Lane A as an initial educator. Her 12-13 salary will be \$21,970.87. This position is vacant due to a leave of absence which extended into a Child Rearing Leave through the end of the 2012-2013 school year. Molly has been subbing in this position since September 24, 2012. Per District policy, once a leave of absence is known to extend beyond 84 working days, the person subbing in that position, will be offered a limited term contract.
- f. **New hire of Michelle Bertrand** to the .43 FTE Food Service Assistant-Dishwasher position at Parkview Middle School effective January 14, 2013. Michelle will be compensated \$12.32/hour. This position is available due to the resignation of Judith Weiske who has been on a medical leave of absence since September, 2011. Michelle has been subbing in this position during the duration of the leave.
- g. **New hire of Karen Blazek** to the .43 FTE Food Service Assistant position at Valley View Elementary School effective January 21, 2013. Karen will be compensated \$12.32/hour. This position is available due to the resignation of Michelle DeGrave.

*There may be additional appointments for the Board to consider. All staff appointments are subject to the successful completion of background checks as required by the District.*

- 4. Co-curricular contracts:
  - a. There are 30 co-curricular contracts being submitted to the board for approval.

**I. Superintendent's Report:**

- Keith Lucius Open House
- Village/District Facilities Group Update
- Special Recognition

**J. Discussion/Presentation Items:**

- 1. Alumni Association Update (Mark Williams and Brad Taylor)
- 2. Social Media Policy (Jen Agamaite and Deb Danen)
- 3. Multi-Purpose Field Update (Brian Hanes)
- 4. 5-year Budget Estimate (Keith Lucius)

**K. Action Items:**

- 1. Open Enrollment Space (Keith Lucius and Brian Nelsen)
- 2. Tax Sheltered Annuity program revision (Keith Lucius)
- 3. Policy Revisions – second read (Brian Hanes)
- 4. EZ Router (Mark Sheedy)

**L. Board & Superintendent Communications:**

**M. Future Board Meetings & Topics:**

- 1. The next board meeting is scheduled for Monday, February 25, 2013, at 6:30 pm.

**N. Adjournment to executive session:**

In accordance with W.S. 19.85(1) (c) an executive session will be held at the end of the meeting for the purpose of discussing employee compensation, employment issues, employee evaluations, and employee negotiations.

**O. Executive session:**

**P. Return to open session:**

**Q. Adjournment**

*If special accommodations are necessary for you to participate in this meeting, please contact Brian Nelsen, Director of Pupil Services, at 492-2905, ext. 1010 at least 24 hours prior to the meeting.*