

Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Wednesday, March 15, 2023

6:30 pm

- A. Call to order:** Board Clerk Vyskocil called the meeting to order at 6:30 pm

- B. Roll call:**
 - Board Members Present: Vyskocil, Garrigan, VandeWalle, VanDeKreeke (remote)
 - Board Members Excused: VanLaanen
 - School Choice Advisory Representative: Matthew Rotter
 - Other Present: Kurt Weyers, Keith Lucius, Tammy Nicholson, Andy Bake, Tom Schmitt, Nick Senger, Dirk Ribbens, Heidi Lassila, Brian Carter, Tom Schmitt, Nick Senger, Jason Fisch, Kris Hucek, Doug Pieschek, Michael Heim, Pete Marto

- C. Declaration of quorum:** Quorum present

- D. Pledge of allegiance:** The pledge was recited

- E. Adoption of Agenda:** Action Item J2 – Professional Staff Handbook Update was pulled from the agenda. Moved Garrigan, seconded by VandeWalle to pull Action Item J2 and adopt the agenda as presented. Aye 4 (Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 4:0

- F. Citizens and/or delegations:**
 - 1. Public Forum** – Any citizen and/or delegations: no topics presented

- G. Consent Agenda:** Moved VandeWalle, seconded by Garrigan to approve Consent Agenda items 1-7 as presented. Aye 4 Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 4:0
 - 1. Minutes of the regular meeting held on Wednesday, February 8, 2023
 - 2. Minutes of the executive session meeting held on Wednesday, February 8, 2023
 - 3. Staffing: hirings, resignations, retirements, leave of absences
 - 4. The schedule of checks written 01/31/23 to 03/06/23
 - 5. The schedule of referendum checks written 01/31/23 to 03/06/23
 - 6. There were 2 co-curriculars approved
 - 7. Budget Financial Reports for January

- H. Superintendent’s Report - Staff/Student Recognition**
 - **AHS DECA:** The Ashwaubenon DECA chapter has implemented a new initiative this year to promote marketing while creating a fun atmosphere at some home sporting events at Ashwaubenon High School. Juniors, Lily Urbanek and Lexi Volk, have designed a seven-month sports marketing campaign entitled “Pump Up the Jags”, which has included fun halftime and quarter activities at football games and crowd involvement events during halftime of the boys’ basketball games. Most events have included a local sponsor who provided a prize or a game that got the student/fan section involved. In addition, the DECA

chapter had some special events: A Miracle Minute to support the Wounded Warrior Foundation, a raffle for four Packers tickets, and a MacBook giveaway.

The DECA students had the opportunity to learn and apply event management skills, marketing, coordination of activities between the school, community, and students, and sponsor relations. They were so pleased that the local business community provided such strong support of this project. In total, Urbanek and Volk implemented 22 sports marketing events that aligned with 16 different businesses.

Lexi and Lily will be sharing their efforts from the “Pump Up the Jags” sports marketing campaign at the DECA State Career Development Conference, where their campaign, a twenty page marketing paper, and their presentation will be shared with business and marketing professionals.

- **Referendum Update:** We held our third informational meeting at Pioneer Elementary on Wednesday, February 22nd. Despite the weather we had 10 residents in attendance. Keith and I also did a podcast with Local and Vocal Green Bay and an interview with NBC 26 for the upcoming referendum. We feel that all of this has been a great opportunity to clarify for all residents, staff, and families. Remember our Community Information session coming up on Wednesday, March 22, at 6:00 at Cormier Early Learning Center.
- **Strategic Plan Update:** On Wednesday, March 1st, Thursday, March 2nd, and Saturday, March 4th we held our Community Conversation with over 100 stakeholders. I can't say thank you loud enough for this tremendous group of people and their efforts to help organize and plan our future together over 12 hours of engaging conversations and activities. It is now our job to take that feedback and insight to put together our ASD Strategic Plan for the next five years. We plan on putting one year goals in the plan originally to help keep our strategic plan fluid and fresh. Our action steps will be for what we plan to accomplish over the next year and then meet monthly to make sure we are on track. Our goal is to present this Strategic Plan to the board and community next August or September.
- **Jaguar Excellence Awards:** For the month of February I had the pleasure of handing out 83 Jaguar Excellence awards to our staff. It is always great to hand these out in person. I spent some time handling several out to our APPL staff who continue to do great work for our youngest students in our community. The first five months have been a great way to recognize so many staff members by their colleagues. We have already 712 Jaguar Excellence awards winners this school year.
- **Golden Apple Nominations:** Last month I announced that three Teachers of Distinction were selected from the Ashwaubenon School District. They were Taylor Ratzburg - Kindergarten grade teacher at Pioneer, Amanda Paul - 2nd grade teacher at Valley View, and Michael Smits - Science teacher at Parkview Middle School. This is out of over 3,000 teachers nominated across Brown County. We are extremely excited to announce that Michael Smits a Science Team at Parkview Middle School was recognized as a winner of the coveted Golden Apple. All three staff members will be recognized at the 30th annual Golden Apple Awards ceremony on April 19, 2023 at the Lambeau Field Atrium.
- **AHS Athletics - Nick Senger:**
 - AHS Nordic Ski Team
 - AHS State Boys Swimming
 - AHS State Wrestling

I. Discussion/Presentation Items:

1. **2020 Referendum Projects Update:** Schmitt provided an update/wrap-up of the 2020 Referendum projects.
 - The original referendum was approved for \$10,050,000.

- Construction costs were high and increasing at a great rate. The district came back to the board in March of 2021 for additional funding \$1,076,054 to complete the A/C projects. The total funding for the 2020 Referendum came to \$11,126,054.
- The total expenses that were incurred for the referendum projects were \$11,187,558. As a result of energy efficient upgrades from these projects, Focus on Energy rebates totals \$41,142. The 2020 referendum projects came in over budget at \$20,392 (0.18% overage percentage).
- Schmitt explained that typically project of this scale have a 10-15% contingency. These projects were completed with a contingency expense of 3.43%. Lucius stated lower than normal contingency is outstanding.
- The projects were all completed on time with no school time lost. This is a rarity with the supply chain issues and shortages experienced due to the pandemic. Social distancing was also an issue during these projects.
- Lucius recognized the outstanding work Schmitt did through value engineering and working with the architects and contractors. Schmitt thanked Joe Finger from Brander for all the time and work he gave to these projects. He also thanked Barb Doherty for capturing everything in the spreadsheet of information provided to the board.
- Schmitt explained that 3 out of the 5 building had the air handling equipment upgraded to be unipoint bipolar arenization (turns from Merv 10 to a Merv 13 filtration).
- The board thanked Schmitt for his hard work and stated everyone appreciates the air conditioned buildings.

2. **Natural Gas Contracting:** Schmitt explained that the district has contracted a fixed rate for its natural gas supply since 2004. This protects the district from large spikes/variances in natural gas costs. This also allows the district to predict and budget for its natural gas costs.

- While the high school, Valley View and Parkview contract for 80% of the annual usage, Cormier and Pioneer do not use enough natural gas to benefit from contracting.
- If the district uses less than the 80% volume, it is bought back at the current market rate.
- If the district uses more than the 80% volume, the district is billed for the excess volume at the current market rate.
- The district has very good pricing through October of 2028
- Schmitt explained how natural gas is contracted. He provided examples of the pros and cons of contracting natural gas.

J. **Action Items:**

1. **Early College Credit and Start College Now Requests:** Ribbens reminded everyone that every fall and spring he comes to the board with the Early College Credit and Start College Now requests. The requests being represented are for the fall of 2023. Requests are reviewed by the high school administrators and guidance staff. A majority of the requests for the fall are for the CNA program (partnership between NWTC/AHS/Woodside). Ribbens recommended the board approve the requests for the Early College Credits and Start Collage Now programs.

Moved Garrigan, seconded by VandeWalle to approve the Early College Credits and Start College Now requests as presented. Aye 4 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 4:0.

2. **Professional Staff Handbook Update:** pulled from the agenda

3. **Care Solace:** Nicholson explained that the need for additional mental health services came through strong at the recent Community Conversation event. Nicholson presented the Care Solace service.

- This is a service that helps students, staff, and community members navigate through the system in order to obtain mental health services.

- Care Solace does not provide the actual mental health services but instead helps the individual find quality mental health or substance abuse treatment providers that fit their needs. They seek out services regardless of the persons coverage (i.e. private insurance, Medicare, and those without coverage).
- HSSD has used Care Solace for about 4 months. They have found it to be beneficial for students, families and community members.
- ASD, HSSD and DePere school district jointly requested DPI approve the use of Fund 80 to cover the cost of this service. Lucius is seeking permission from the auditors to run this expense through Fund 80. If the board approves Care Solace and it is run through Fund 80, it will result in an increase tax levy of .56 on a \$100,000 home. This would be worked into the 2023-24 school year budget and tax levy
- The cost of Care Solace would be \$4 per student x 3200 student - \$12,800 a year for 3 years OR \$4.75 a student x 3200 = \$15,200 for one year. Lucius and VanDeKreeke stated they are in favor of the 3 year commitment. Lucius felt that 1 year is not enough time to get the program up and running.
- Nicholson stressed that this is not the providing of free services. Care Solace is a program that helps to link students, families and community members to services that fit their personal and insurance/financial needs.
- How will this be rolled out? The district needs to sign the contract, receive all the information from Care Solace, and get the information to families, private schools, homeschooled families, and community members. The plan is to use social media, the website, school newsletters and the district newsletter to get the word out.
- This is a national program that is used by school districts throughout the country. It goes a long way to help the entire family and not just the student. They help provide as much assistance in seeking a provider as the individual needs (i.e. find a provider, make the appoint, complete the forms, etc.).

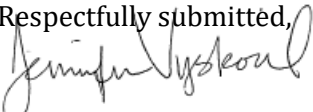
Moved VanDeKreeke, seconded by Garrigan to approve a 3 year contract with Care Solace pending approval from the auditors to run the cost through Fund 80 as presented. Aye 4 (Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 4:0.

K. Board & Superintendent Communications:

L. Future Board Meetings & Topics:

- The next board meeting is scheduled for **Wednesday, April 12, 2023**, at 6:30 pm in the District Office.

M. Adjournment: Moved VandeWalle, seconded by Garrigan to adjourn the meeting at 7:14 pm. Aye 4 (Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.

Respectfully submitted,

 Jennifer Vyskocil



Minutes for Board of Canvassers Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)

Thursday, April 6, 2023

4:00 p.m.

- A. Call to order:** Board Member Brett VandeWalle called the meeting to order at 4:05 pm.
- B. Roll call:** Brett VandeWalle, Michelle Garrigan, Andy Bake, Jennifer Bower
- C. Canvassing of Ballots** The Board of Canvassers made up of VandeWalle, Garrigan and Bake certified the *Tabular Statement of Votes, Summary of Statement of the Board of Canvassers, Certificate of the Board of Canvassers* for the April 4, 2023, school board election and operational referendum.
 - 1. The Board of Canvassers certified that the greatest number of votes for the April 4, 2023 election were received by Jennifer Vyskocil and Brian VanDeKreeke.
 - 2. The Board of Canvassers certified that the 2023 Operational Referendum “School District budget should exceed the revenue limit by \$3,900,000 per year for five years, beginning with the 2023-2024 school year and ending with the 2027-2028 school year, for non-recurring purposes consisting of operational and maintenance expenses” passed with a 3070 Yes to a 1963 No vote.
- D. Adjournment:** Motioned by VandeWalle, seconded by Garrigan to adjourn the meeting at 4:31 pm. Aye 3; Nay 0. Motion carried 3:0

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
0		03/15/2023		WEIDNER CENTER	0.00
288		03/12/2023		CORP MASTERCARD	0.00
2306		03/20/2023		BANK FIRST	222,873.91
2307		03/20/2023		WI DEPT OF REVENUE	34,326.85
2308		03/20/2023		WI DEPT OF REVENUE	407.54
2311		03/24/2023		WI RETIREMENT SYSTEM	248,057.08
2312		03/24/2023		VISION SERVICE PLAN	2,794.75
18148		03/31/2023		WILKINSON RIC	-80.00
18180		03/31/2023		JOZWIAK, KATE	-95.00
18366		03/23/2023		DUMAS, DON	160.00
18367		03/23/2023		KRCMAR, RYAN	80.00
18368		03/23/2023		NELSON, LYLE	160.00
18369		04/03/2023		RIPON COLLEGE	300.00
18370		04/03/2023		STEVENS POINT HIGH SCHOOL	300.00
31749		03/08/2023		ASHWAUBENON BOWLING ALLEY	455.48
31750		03/08/2023		BROWN COUNTY GRAPHICS INC	98.00
31751		03/08/2023		DRUMM, DEBBIE	66.29
31752		03/08/2023		EQUAL RIGHTS DIVISION	82.50
31753		03/08/2023		EXPLORICA BY WORLDSTRIDES	4,450.00
31754		03/08/2023		FASTSIGNS	55.38
31755		03/08/2023		GRAETZ MFG., INC	686.15
31756		03/08/2023		GREEN BAY DISTILLERY	1,316.04
31757		03/08/2023		PETTY CASH ASHWAUBENON HIGH SCHOOL	150.00
31758		03/08/2023		PFLUGER, KRISTEN	496.18
31759		03/08/2023		WEDDLE, BRENDA	41.96
31760		03/08/2023		WIAA	3,160.66
31761		03/09/2023		ANDERSON, RODNEY	3,000.00
31762		03/09/2023		CONAT, RYAN	1,079.88
31763		03/09/2023		MEINEL, ANDREW	3,000.00
31764		03/09/2023		SHIMANEK, ASHLEY	1,500.00
31765		03/09/2023		WILLIAMS, MEGANNE	100.00
31766		03/15/2023		BOB ROGERS TRAVEL	440.00
31767		03/15/2023		ECSELL SPORTS	225.00
31768		03/15/2023		ELITE APPAREL, LLC	238.65
31769		03/15/2023		ELITE TOURNAMENTS	610.00
31770		03/15/2023		EXTREME ENTERTAINMENT	400.00
31771		03/15/2023		GREEN BAY SOUTHWEST DECA	1,619.68
31772		03/15/2023		PIZZA PROS LLC	10,072.49
31773		03/15/2023		SAM'S CLUB/SYCHRONY BANK	886.98
31774		03/15/2023		SPORTS WORLD	211.39
31775		03/15/2023		ST NORBERT COLLEGE MUSIC DEPT	400.00
31776		03/15/2023		WIAA	2,184.36
31777		03/16/2023		GRAY, PATRICK OR KELSEY	100.00
31778		03/16/2023		HARO, RUBEN	100.00
31779		03/16/2023		KASPER, MICHELLE	52.18
31780		03/16/2023		SCHMELZER, RUSSEL OR MOLLY	82.38
31781		03/16/2023		STENSON, GEOFF	75.05
31782		03/16/2023		TURNBULL, KRISTIN	46.50
31783		03/16/2023		VANG, MENG	100.00
31784		03/21/2023		BOB ROGERS TRAVEL	1,154.00
31785		03/22/2023		BRAUER, KEVIN	259.96
31786		03/22/2023		CONRAD, JAMIE	256.19
31787		03/22/2023		CORNERSTONE COMMUNITY CENTER	6,746.02
31788		03/22/2023		COUNARD, NICOLE	424.56
31789		03/22/2023		PETTY CASH ASHWAUBENON HIGH SCHOOL	900.00
31790		03/22/2023		PLAY IT AGAIN SPORTS INC	519.56

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
31791		03/22/2023		ROCHELEAU, BERNARD	61.18
31792		03/22/2023		VANLAANEN, SHANNON	2,100.00
31793		03/22/2023		WEDDLE, BRENDA	1,776.00
31794		03/22/2023		WHSFA	78.00
108183		03/27/2023		METHENY, MELISSA	-10.00
108188		03/27/2023		NEWMAN, JEREMIAH	-10.00
108199		03/27/2023		SMET, LISA	-5.00
108322		03/27/2023		GROSSHUESCH, TIFFANY	-21.60
108468		03/27/2023		STEPHENS, DAVID	-8.65
108810		03/27/2023		MARCO'S PIZZA	-30.00
108864		03/27/2023		KUROWSKI, ANDREW	-25.00
108940		03/31/2023		CB PROMOTIONS LLC	-578.00
109236		03/13/2023		BLS BACKLINE SERVICES	905.00
109237		03/13/2023		BOEHM, JENNIFER	79.55
109238		03/13/2023		EAGLE GRAPHICS LLC	393.75
109239		03/13/2023		FOLLETT CONTENT SOLUTIONS LLC	3,495.86
109240		03/13/2023		FOUR GUYZ IN DINNER JACKETS LLC	2,500.00
109241		03/13/2023		GRAINGER INC	524.55
109242		03/13/2023		HOGAN, SOFIE	39.00
109243		03/13/2023		INLAND FINANCE COMPANY	269.20
109244		03/13/2023		JOSTENS INC	1,827.00
109245		03/13/2023		LEARNING A-Z INC	138.66
109246		03/13/2023		PETTY CASH / DISTRICT OFFICE	300.00
109247		03/13/2023		QUADIENT FINANCE USA INC	4,000.00
109248		03/13/2023		ROUTE 41 PIZZA LLC - DOMINO'S	1,263.75
109249		03/13/2023		SEYMOUR COMMUNITY SCHOOL DISTRICT	54.00
109250		03/13/2023		SHIMANEK, ASHLEY	395.56
109251		03/13/2023		SI METALS AND SUPPLY	55.00
109252		03/13/2023		SLATHER, JESSICA	78.97
109253		03/13/2023		STAPLES BUSINESS CREDIT	145.37
109254		03/13/2023		TWIRL SEWER SERVICE CO INC	360.00
109255		03/13/2023		UW STEVENS POINT	56.00
109256		03/13/2023		WAYNE CONSULTING INC	752.68
109257		03/13/2023		ZIMONICK BROTHERS PRODUCE INC	910.30
109258		03/14/2023		SAM'S CLUB/SYCHRONY BANK	433.61
109259		03/16/2023		ASHWAUBENON EDUCATION FOUNDATION	10.00
109260		03/16/2023		UNITED WAY OF BROWN COUNTY INC	76.00
109261		03/16/2023		WI SUPPORT COLLECTION TRUST FUND	1,161.93
109262		03/20/2023		ALEXANDER, SIERRA	3.15
109263		03/20/2023		ASHWAUBENON OPTIMISTS CLUB	25.00
109264		03/20/2023		BETTER DAYS MENTORING LLC	18,193.00
109265		03/20/2023		BIELKE, KERRY	249.12
109266		03/20/2023		CHARTER COMMUNICATIONS	229.46
109267		03/20/2023		DOHERTY PETE (DON)	440.00
109268		03/20/2023		FOLLETT SCHOOL SOLUTIONS LLC	2,755.08
109269		03/20/2023		GARRIGAN, JOHANNA	290.97
109270		03/20/2023		GREEN BAY CITY TREASURER	417.00
109271		03/20/2023		GROSS, BEAU	45.00
109272		03/20/2023		HURD, JOHN	160.00
109273		03/20/2023		INLAND FINANCE COMPANY	269.20
109274		03/20/2023		JONES, LINSEY	270.00
109275		03/20/2023		MULLOY, PAULA	720.00
109276		03/20/2023		NEENAH JOINT SCHOOL DISTRICT	2,155.00
109277		03/20/2023		NEENAH MUSIC PARENTS	1,222.50
109278		03/20/2023		NEW PRECISION TECHNOLOGY LLC	723.84
109279		03/20/2023		PARKS, MICHELLE	1,750.00

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
109280		03/20/2023		PEGUERO ALMONTE, RISSEL	1,375.00
109281		03/20/2023		PHAN, GIAN	15.00
109282		03/20/2023		PIESCHEK DOUG	645.66
109283		03/20/2023		PRAIRIE FARMS DAIRY, INC	12,019.44
109283		03/20/2023		PRAIRIE FARMS DAIRY, INC	0.00
109283		03/20/2023		PRAIRIE FARMS DAIRY, INC	0.00
109284		03/20/2023		RATZBURG, TAYLOR	37.07
109285		03/20/2023		RIEMER MICHELLE	276.83
109286		03/20/2023		SCHOLASTIC INC	1,357.02
109287		03/20/2023		SOQUET, CAL	90.00
109288		03/20/2023		SOQUET, MARLENE	135.00
109289		03/20/2023		UHLIG, CARRIE	125.00
109290		03/20/2023		VAN STRATEN, DAN	40.00
109291		03/20/2023		WI DECA	2,860.00
109292		03/20/2023		WI DEPT OF JUSTICE	70.00
109293		03/20/2023		WISDAA	70.00
109294		03/20/2023		ZIMONICK BROTHERS PRODUCE INC	778.20
109295		03/23/2023		MUTTS GONE NUTS LLC	5,925.00
109296		03/23/2023		WI DEPT OF REVENUE	450.00
109297		03/27/2023		AMUNDSEN DAVIS	1,431.00
109298		03/27/2023		APPERSON	150.77
109299		03/27/2023		ASHWAUBENON BOWLING ALLEY	849.00
109300		03/27/2023		ASHWAUBENON OPTIMISTS CLUB	50.00
109301		03/27/2023		ASHWAUBENON WATER & SEWER UTILITY	1,866.59
109302		03/27/2023		BOOKSOURCE	1,204.39
109303		03/27/2023		CB PROMOTIONS LLC	578.00
109304		03/27/2023		CESA 5	400.00
109305		03/27/2023		GREATER GREEN BAY CHAMBER FOUNDATION	2,000.00
109306		03/27/2023		INSTRUMENTALIST AWARDS LLC	258.00
109307		03/27/2023		MADISON NATL LIFE INSURANCE CO	1,909.09
109308		03/27/2023		MADISON NATL LIFE INSURANCE CO	8,448.92
109309		03/27/2023		METLIFE	11,060.56
109310		03/27/2023		MFAC LLC	28.95
109311		03/27/2023		MIKE'S POPCORN	1,032.50
109312		03/27/2023		NSIGHT TELSERVICES	1,383.00
109313		03/27/2023		OCLC INC (ONLINE COMPUTER LIBRARY CENTER	4.65
109314		03/27/2023		QUALI T	706.72
109315		03/27/2023		RGM ENTERPRISES LLC	1,015.00
109316		03/27/2023		ROUTE 41 PIZZA LLC - DOMINO'S	2,527.50
109317		03/27/2023		SCHOLASTIC BOOK FAIRS	669.50
109318		03/27/2023		VILLAGE ROASTERS	931.50
109319		03/27/2023		ZIMONICK BROTHERS PRODUCE INC	393.10
109320		04/03/2023		ANDERSEN, MARIA	20.70
109321		04/03/2023		BETHKE, LINDY	125.00
109322		04/03/2023		BIEBELS CATERING & RENTAL	285.38
109323		04/03/2023		BROWN COUNTY TREASURER	61.36
109324		04/03/2023		CESA 7	800.00
109325		04/03/2023		CONTINENTAL PRESS	410.26
109326		04/03/2023		GRAINGER INC	14.00
109327		04/03/2023		HANCOCK, KIM	30.65
109328		04/03/2023		HEYRMAN & GREEN BAY BLUE	268.00
109329		04/03/2023		JACQUES, TRACEY	7.94
109330		04/03/2023		JAKEL, STEPHANIE	10.44
109331		04/03/2023		KIRST, SCOTT	59.97
109332		04/03/2023		NELLIS, MATTHEW OR LISA	7.00
109333		04/03/2023		PARKS, MICHELLE	1,750.00

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
109334		04/03/2023		SEROOGYS CHOCOLATES	459.00
109335		04/03/2023		STAPLES BUSINESS CREDIT	84.91
109336		04/03/2023		VAZQUEZ, LORNA T	1,750.00
109337		04/03/2023		WAYNE CONSULTING INC	26.00
109338		04/03/2023		WI DEPT OF REVENUE	810.00
109339		04/03/2023		ZIMONICK BROTHERS PRODUCE INC	1,062.80
222301202		03/08/2023		CAMERA CORNER INC	62.50
222301203		03/08/2023		LAMERS BUS LINES INC	1,766.90
222301204		03/13/2023		TRUE NORTH ENERGY	900.00
222301205		03/13/2023		ALPHA BAKING COMPANY	488.99
222301206		03/13/2023		AMA HEATING & AIR CONDITIONING INC	22,000.00
222301207		03/13/2023		AMERICAN WELDING & GAS INC	862.32
222301208		03/13/2023		AVERBECK, JAMIE	392.40
222301209		03/13/2023		BAKE, ANDREW	324.50
222301210		03/13/2023		BARNHART, THOMAS	258.07
222301211		03/13/2023		BATTERIES PLUS LLC	134.95
222301212		03/13/2023		BIRDSEYE DAIRY INC	331.13
222301213		03/13/2023		CARRICO AQUATIC RESOURCES INC	3,273.00
222301214		03/13/2023		CAVIL, LORI	29.30
222301215		03/13/2023		CINTAS CORPORATION	204.79
222301216		03/13/2023		CONSTELLATION NEWENERGY-GAS DIV LLC	22,907.29
222301217		03/13/2023		DEMCO INC	194.52
222301218		03/13/2023		ENTERPRISE RENT-A-CAR	633.73
222301219		03/13/2023		FIRST SUPPLY LLC- GREEN BAY	52.26
222301220		03/13/2023		FOLLETT CONTENT SOLUTIONS LLC	3,375.85
222301221		03/13/2023		GFL ENVIRONMENTAL USA INC	2,767.43
222301222		03/13/2023		JOHNSON & JONET MECHANICAL CONTRACTORS I	447.50
222301223		03/13/2023		LAMERS BUS LINES INC	3,925.10
222301224		03/13/2023		LYNC ACADEMY LLC	2,380.00
222301225		03/13/2023		MARCO	51.98
222301226		03/13/2023		MENARDS INC	10.65
222301227		03/13/2023		MILLER, ERIC	36.62
222301228		03/13/2023		PATZKE, JULIE	179.94
222301229		03/13/2023		PERFORMANCE FOODSERVICE	17,660.28
222301230		03/13/2023		QUILL CORP	35.68
222301231		03/13/2023		RUPP-KILGORE, ROBERT	109.45
222301232		03/13/2023		STATHAS, SHERYL	149.40
222301233		03/13/2023		VAN'S FIRE AND SAFETY INC	1,060.00
222301234		03/13/2023		VOS ELECTRIC INC	5,413.74
222301235		03/13/2023		WI PUBLIC SERVICE CORP	42,405.49
222301235		03/13/2023		WI PUBLIC SERVICE CORP	0.00
222301236		03/13/2023		WILS	1,818.95
222301237		03/15/2023		LAMERS BUS LINES INC	316.07
222301238		03/15/2023		PENZA, KEVIN	1,191.88
222301239		03/16/2023		TRUE NORTH ENERGY	675.00
222301240		03/16/2023		RELIANCE TRUST COMPANY - ASHWAUBNEON 403	10,393.59
222301241		03/16/2023		RELIANCE TRUST COMPANY - ASHWAUBENON 457	8,502.60
222301242		03/16/2023		WEA TSA TRUST	69,153.21
222301243		03/20/2023		ALPHA BAKING COMPANY	177.49
222301244		03/20/2023		AMERICAN WELDING & GAS INC	320.37
222301245		03/20/2023		BIRDSEYE DAIRY INC	365.60
222301246		03/20/2023		CAMERA CORNER INC	460.00
222301247		03/20/2023		CARRICO AQUATIC RESOURCES INC	350.00
222301248		03/20/2023		CDW GOVERNMENT	6,478.75
222301249		03/20/2023		CINTAS CORPORATION	204.79
222301250		03/20/2023		COMPASS GROUP	69,491.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
222301251		03/20/2023		COOK, TASHA	248.90
222301252		03/20/2023		ENTERPRISE RENT-A-CAR	456.36
222301253		03/20/2023		HANNA, JENNY	374.70
222301254		03/20/2023		INFO MART INC	68.00
222301255		03/20/2023		JW PEPPER & SONS INC	175.47
222301256		03/20/2023		LAMERS BUS LINES INC	5,057.12
222301257		03/20/2023		LYNC ACADEMY LLC	1,440.00
222301258		03/20/2023		MACHT VILLAGE PROGRAMS LLC	12,949.50
222301259		03/20/2023		MENARDS INC	520.69
222301260		03/20/2023		NICHOLSON, TAMMY	8.00
222301261		03/20/2023		PENZA, KEVIN	2.06
222301262		03/20/2023		PERFORMANCE FOODSERVICE	9,911.77
222301263		03/20/2023		PIONEER VALLEY BOOKS	8,820.00
222301264		03/20/2023		QUILL CORP	64.02
222301265		03/20/2023		TALUS, VANESSA	4.00
222301266		03/20/2023		USIC LOCATING SERVICES INC	28.07
222301267		03/20/2023		VOS ELECTRIC INC	599.86
222301268		03/20/2023		WEX BANK	780.27
222301269		03/20/2023		WI SCHOOL MUSIC ASSN INC	337.00
222301270		03/20/2023		ZIONS BANCORPORATION	499,100.00
222301271		03/20/2023		TRUE NORTH ENERGY	1,147.50
222301272		03/21/2023		TRUE NORTH ENERGY	3,870.00
222301273		03/22/2023		BSN SPORTS LLC	4,725.50
222301274		03/22/2023		MEINEL, ANDREW	94.91
222301275		03/22/2023		MENARDS INC	86.82
222301276		03/27/2023		A1 ELEVATOR INC	173.00
222301277		03/27/2023		ALPHA BAKING COMPANY	158.87
222301278		03/27/2023		BIRDSEYE DAIRY INC	77.42
222301279		03/27/2023		BRANDER ENGINEERING INC	1,019.75
222301280		03/27/2023		CDW GOVERNMENT	2,634.24
222301281		03/27/2023		CINTAS CORPORATION	345.43
222301282		03/27/2023		DEMCO INC	335.99
222301283		03/27/2023		FOX SPECIALTY CO LLC	51.12
222301284		03/27/2023		HEID MUSIC CO	111.89
222301285		03/27/2023		HODGSON, VALERIE	140.90
222301286		03/27/2023		KNUTH, CHRISTOPHER	83.89
222301287		03/27/2023		LAMERS BUS LINES INC	2,378.04
222301288		03/27/2023		LOTTO, PAUL	75.73
222301289		03/27/2023		MATHU, NADINE	58.35
222301290		03/27/2023		MENARDS INC	102.50
222301291		03/27/2023		MULTI MEDIA CHANNELS LLC	34.59
222301292		03/27/2023		PERFORMANCE FOODSERVICE	7,179.67
222301293		03/27/2023		QUILL CORP	151.65
222301294		03/27/2023		SEVEN UP BOTTLING CO INC	46.00
222301295		03/27/2023		SMITS, MICHAEL	320.31
222301296		03/27/2023		THOMPSON, DOULGAS	150.00
222301297		03/27/2023		TREML, AMANDA	36.08
222301298		03/27/2023		UNITED MAILING SERVICES INC	444.33
222301299		03/27/2023		WEIGMAN, CARRI	7.14
222301300		03/27/2023		WEYERS, KURT	976.34
222301301		03/27/2023		BICOASTAL PRODUCTIONS LLC	5,940.00
222301302		04/03/2023		ALPHA BAKING COMPANY	290.87
222301303		04/03/2023		BELLIN HEALTH	16,494.77
222301304		04/03/2023		BIRDSEYE DAIRY INC	545.71
222301305		04/03/2023		CARRICO AQUATIC RESOURCES INC	1,117.96
222301306		04/03/2023		CINTAS CORPORATION	207.43

<u>CHECK</u>	<u>COMMENT</u>	<u>CHECK</u>	<u>COMMENT</u>	<u>AMOUNT</u>
<u>NUMBER</u>		<u>DATE</u>	<u>VENDOR</u>	
222301307		04/03/2023	CONSTELLATION NEWENERGY-GAS DIV LLC	21,682.66
222301308		04/03/2023	DEMCO INC	483.12
222301309		04/03/2023	INFO MART INC	16.00
222301310		04/03/2023	KUCHTA, MICHELLE	83.50
222301311		04/03/2023	KUFALK, MICHELE	9.98
222301312		04/03/2023	LAFORCE HARDWARE INC	100.00
222301313		04/03/2023	LAMERS BUS LINES INC	955.02
222301314		04/03/2023	LYNC ACADEMY LLC	960.00
222301315		04/03/2023	MARCO	3,094.32
222301316		04/03/2023	MENARDS INC	57.03
222301317		04/03/2023	MULTI MEDIA CHANNELS LLC	219.63
222301318		04/03/2023	PATZKE, JULIE	65.54
222301319		04/03/2023	PEPSI COLA OF GREEN BAY	855.70
222301320		04/03/2023	PERFORMANCE FOODSERVICE	12,579.44
222301321		04/03/2023	STATE OF WISCONSIN - DEPT OF ADMIN	19,280.00
222301322		04/03/2023	WI PUBLIC SERVICE CORP	63.72
222301323		04/03/2023	ZARNOTH BRUSH WORKS INC	621.40
222301324		04/03/2023	TRUE NORTH ENERGY	1,395.00
222301325		04/03/2023	TRUE NORTH ENERGY	2,385.00
Totals for checks				1,646,003.57

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	General Fund	485,725.94	22.14	271,357.07	757,105.15
21	Gifts & Donations	284.24	-502.62	90,958.51	90,740.13
27	Special Education	84,002.37	0.00	50,588.20	134,590.57
39	Referendum Approved Debt Srvc	0.00	0.00	499,100.00	499,100.00
50	Food Service	10,584.91	118.95	99,987.45	110,691.31
80	Community Service Fund	5,704.12	0.00	24,773.07	30,477.19
81	Ashwaubenon PAC	1,687.58	0.00	21,611.64	23,299.22
***	Fund Summary Totals ***	587,989.16	-361.53	1,058,375.94	1,646,003.57

***** End of report *****

RESIGNATIONS/RETIREMENTS/LAYOFFS

NON-TEACHING STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

Name	FTE	Position	School	Notes
Hendricks, Elissa	1.0 FTE	Cross Categorical Instructor	Valley View	Resignation is effective the end of the 2022-23 school year.
Schoening, Matthew	1.0 FTE	Cross Categorical Instructor	AHS	Resignation is effective March 23, 2023. The resignation fee that was due has been satisfied.

APPOINTMENTS

PROFESSIONAL / ADMINISTRATION STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective Date	Reason for request
Heitkamp, Emily	1.0 FTE	Cross Categorical Instructor	AHS	Step 4 Lane A Provisional License	Start of the 2023-24 school year	This position is due to a staff vacancy.

RESIGNATIONS/RETIREMENTS/LAYOFFS

NON-TEACHING STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

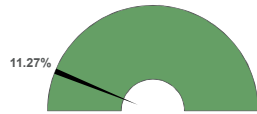
Name	FTE	Position	School	Notes
Wilquet, Thomas	1.0 FTE	Maintenance Technician	Parkview	Retirement after 22 years in the district. Retirement is effective August 18, 2023.

Last Name	First Name	School	Activity	Position	Board Approval
Fonder	Jason	AHS	Tennis	Tennis - Boys Varsity Coach	12-Apr
Neuman	Steve	AHS	Tennis	Tennis - Boys Assistant Coach	12-Apr

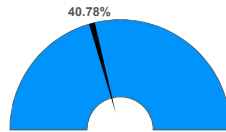
General and Special Education Funds | Revenue Dashboard

For the Period Ending February 28, 2023

Projected Year End Fund Balance as % of Budgeted Revenues

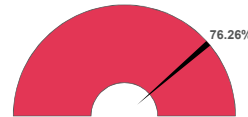


Actual YTD Total Revenues



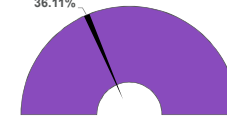
Projected YTD Total Revenues
35.64%

Actual YTD Local Sources



Projected YTD Local Sources
67.60%

Actual YTD State Sources

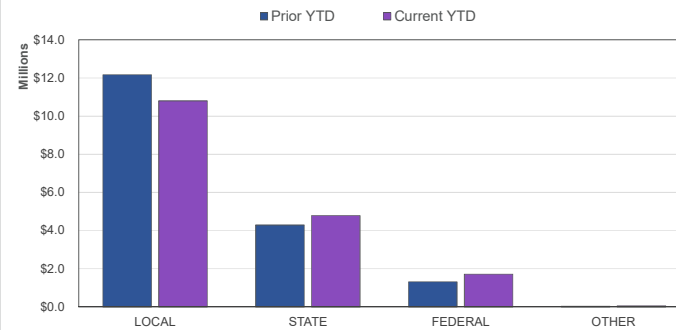


Projected YTD State Sources
35.42%

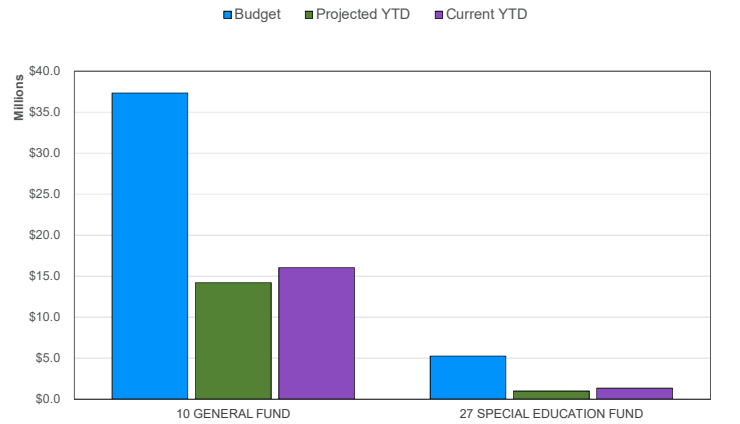
Top 10 Sources of Revenue (Year-to-Date)

Current Property Tax	\$10,553,823.91
State Equalization Aid	\$3,870,202.00
Federal Spec Project Grants	\$1,346,550.04
State Handicapped Aid	\$841,913.96
Fed Aid Fr Non Dpi State Agency	\$241,986.12
Chapter I Ecia - Title I	\$121,410.24
Student Fees	\$101,052.87
Interest On Investments	\$71,076.90
Admissions	\$57,273.61
State Transportation Aid	\$31,475.00
Percent of Total Revenues Year-to-Date	99.23%

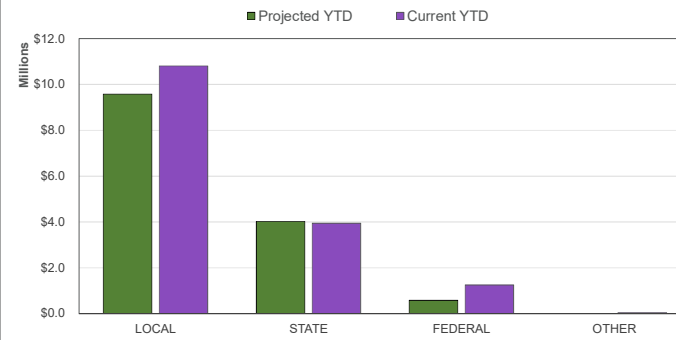
Revenues by Source



Total Revenues



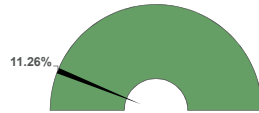
Revenues by Source



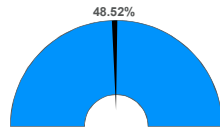
General and Special Education Funds | Expenditure Dashboard

For the Period Ending February 28, 2023

Projected Year End Fund Balance as % of Budgeted Expenditures

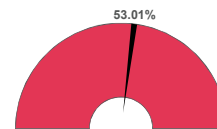


Actual YTD Total Expenditures



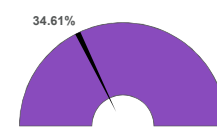
Projected YTD Total Expenditures
48.84%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits
53.14%

Actual YTD Other Objects

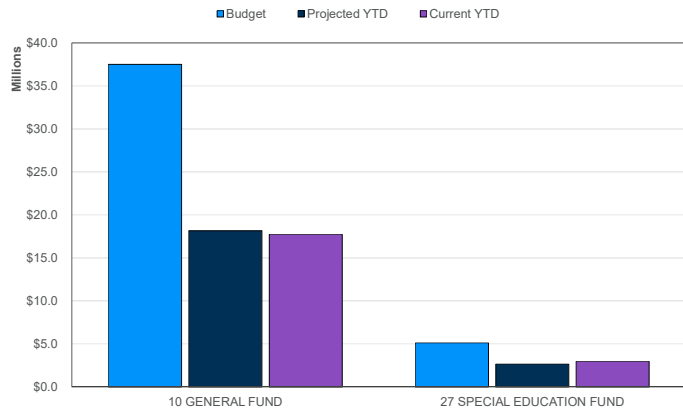


Projected YTD Other Objects
35.52%

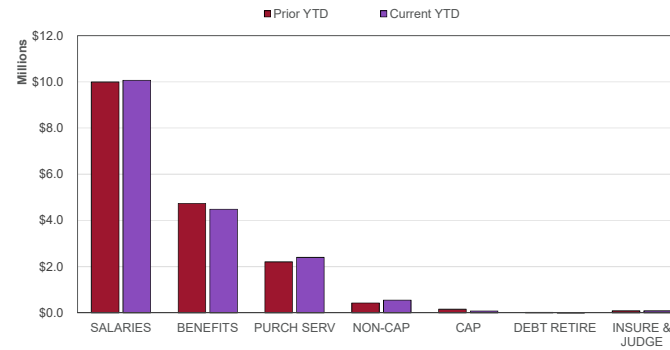
Top 10 Expenditures by Function (Year-to-Date)

Undifferentiated Curriculum	\$5,631,648.05
Regular Curriculum	\$3,225,142.49
Business Administration	\$2,828,655.14
Special Education Curriculum	\$2,086,411.87
School Building Administration	\$1,378,966.60
Pupil Services	\$1,103,527.41
Other Support Services	\$985,968.59
Instructional Staff Services	\$828,596.94
Vocational Curriculum	\$717,092.35
Physical Curriculum	\$511,341.58
Percent of Total Expenditures Year-to-Date	93.31%

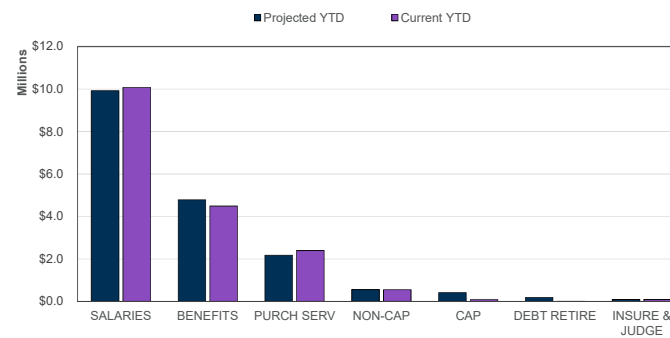
Total Expenditures



Expenditures by Object



Expenditures By Object

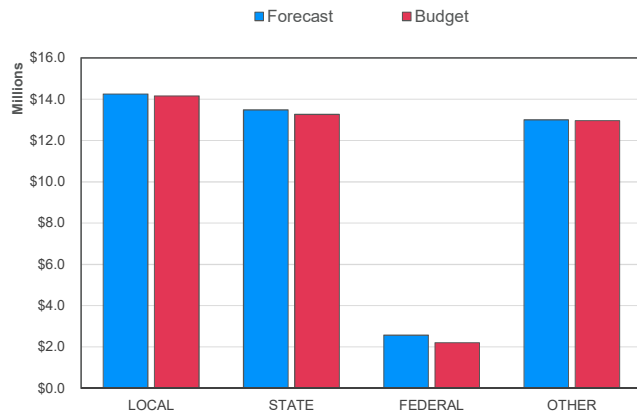


General and Special Education Funds | Financial Forecast

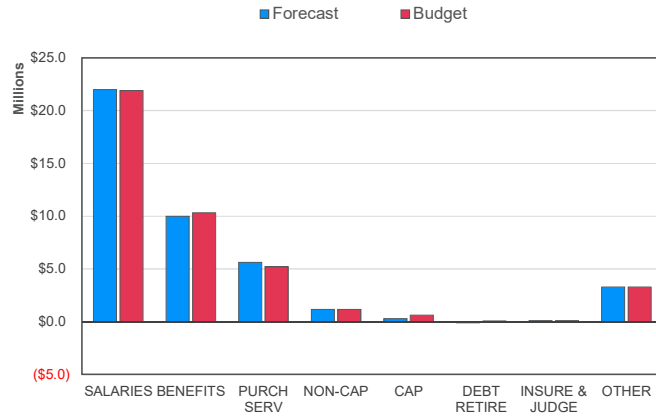
For the Period Ending February 28, 2023

	Prior YTD	Current YTD	Add: Anticipated Revenues / Expenses	Annual Forecast	Annual Budget	Variance Favorable / (Unfavorable)
REVENUES						
Local	\$12,166,444	\$10,803,882	\$3,449,253	\$14,253,135	\$14,166,340	\$86,794
State	\$4,297,130	\$4,789,803	\$8,694,030	\$13,483,833	\$13,263,543	\$220,290
Federal	\$1,311,580	\$1,718,943	\$849,374	\$2,568,318	\$2,201,210	\$367,108
Other	\$44,517	\$57,815	\$12,946,047	\$13,003,861	\$12,962,977	\$40,884
TOTAL REVENUE	\$17,819,671	\$17,370,443	\$25,938,704	\$43,309,147	\$42,594,071	\$715,076
EXPENDITURES						
Salaries	\$11,667,124	\$11,795,522	\$10,196,099	\$21,991,621	\$21,897,742	(\$93,878)
Benefits	\$5,532,962	\$5,285,377	\$4,711,212	\$9,996,589	\$10,322,084	\$325,495
Purchased Services	\$2,388,621	\$2,732,588	\$2,884,551	\$5,617,139	\$5,205,691	(\$411,448)
Non-Cap Objects	\$478,754	\$638,403	\$530,392	\$1,168,796	\$1,165,094	(\$3,702)
Capital Objects	\$154,917	\$82,686	\$194,376	\$277,062	\$608,724	\$331,662
Debt Retirement	\$18,039	\$7,222	(\$130,875)	(\$123,653)	\$58,500	\$182,153
Insurance and Judgements	\$83,379	\$87,723	\$4,577	\$92,300	\$95,000	\$2,701
Other Objects/Transfers	\$45,396	\$51,506	\$3,224,087	\$3,275,594	\$3,269,189	(\$6,405)
TOTAL EXPENDITURES	\$20,369,192	\$20,681,028	\$21,614,419	\$42,295,446	\$42,622,024	\$326,577
SURPLUS / (DEFICIT)	(\$2,549,521)	(\$3,310,585)	\$4,324,285	\$1,013,700	(\$27,953)	\$1,041,653
ENDING FUND BALANCE	\$2,552,750	\$476,227		\$4,800,512	\$3,758,858	\$1,041,653

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



Action Item: 1

Ashwaubenon School Board

Meeting Date:	April 12, 2023
Issue:	Naming of the high school track to the Al Vandenberg Track.
Requested By:	Nick Senger, High School Athletic Department
Attachments:	
Financial and/or Staffing Implications:	Minimal financial implications. Adding “Al Vandenberg Track” painted onto the track, signage in appropriate locations, TBD by Athletic Department.
Funding Source:	Private and Athletic Department
Explanation:	<p>Board Policy 7250: COMMEMORATION OF SCHOOL FACILITIES/NAMING RIGHTS</p> <p>Al Vandenberg was the Ashwaubenon High School Track coach from 1968 to 1994. He taught physical education from 1965-1994 in the Ashwaubenon School District. He led the boys track team to the 1974 State Championship. It was the school’s first state championship in any sport. Al was also Ashwaubenon’s first head football coach and coached from 1967-1972.</p>
Recommendation:	Recommend the board approve the naming of the high school track to Al Vandenberg Track.

Action Item: 2

Ashwaubenon School Board

Meeting Date:	04/12/23
Issue:	Extended Contracts
Requested By:	Jody Smits
Attachments:	Extended Contract cost estimate for the 2023-2024 school year.
Financial and/or Staffing Implications:	The combined estimated financial commitment for the proposed request, based upon the 2022-2023 salary schedule, is \$11490.40.
Funding Source:	
Explanation:	Extended contracts allow for the provision of necessary services for the middle and high school Student Services and the high school Work Experience programs. It also allows the School Nurses time to create and update student health plans, inform staff of those student health plans prior to the beginning of the school year and train staff on administration of medication as needed.
Recommendation:	Approved by Administration.

ASHWAUBENON SCHOOL DISTRICT
 Extended Contract Requests for
 2023-2024

Last Name	First Name	Home School	Assignment	Step	Lane	Paid Days Rqstd	Trade off Days Rqstd	Daily Rate/22-23	Salary/22-23	Apprvd for Pay	Apprvd for Pay	License
Cavil	Lori	District-Wide	School Nurse	57,000		4	0	298.43	1,193.72			RN
Herald	Katherine	District-Wide	School Nurse	52,000		4	0	272.25	1,089.01			RN
Fitzpatrick	Christina	High School	School Counselor	7	F	5	5	336.85	1,684.25			Lifetime
Hilbert	John	High School	School Counselor	9	J	5	5	396.12	1,980.60			Lifetime
Rockstroh	Joy	High School	School Counselor	7	F	5	5	336.85	1,684.25			Lifetime
Mathu	Nadine	High School	Librarian/Media Specialist	14	I	3	0	417.79	1,253.37			Lifetime
Roberts	Greg	High School	Marketing/Business	8	E	1	0	331.99	331.99			Lifetime
Breitenfeldt	Kari	Parkview	School Counselor	6	G	3	0	341.72	1,025.16			Lifetime
Bachman	Lori	Parkview	School Counselor	12	J	3	0	416.02	1,248.06			Lifetime
TOTAL				✓	✓	33	15	\$3,148.02	\$11,490.40	0	\$0.00	✓
Please note, the Step, Daily Rate and Salary are based upon the employee's 2022-2023 current placement.												

Action Item: 3

Ashwaubenon School Board

Meeting Date:	April 12, 2023
Issue:	Staffing – lay-offs
Requested By:	Keith Lucius and Kurt Weyers
Attachments:	
Financial and/or Staffing Implications:	These lay-offs are part of our budget balancing process
Funding Source:	General Fund budget
Explanation:	<p>By State Statute, the School Board is required to approve a preliminary notice of non-renewal by April 30th for any staff member who will not be offered a contract for the upcoming year. This includes non-renewal for lay-off purposes and non-renewal for performance reasons. (All of our recommended non-renewals included in this agenda item are for the purpose of lay-off.) The Board must then also approve a final non-renewal by May 15th to complete the process.</p> <p>Thankfully, the referendum passed which allows us to avoid a long list of lay-offs. Even with the referendum passing we still have some enrollment driven staffing adjustments needed. Most of the reductions related to enrollment we addressed using staff retirements and resignations. Unfortunately, we have two partial lay-offs needed in the music department.</p> <p>We will continue to track student counts for next school year. It is possible that we could recall one or both of these staff members if student counts increase.</p> <p>Here are the recommended staff members for preliminary notice of non-renewal for lay-off purposes</p> <ul style="list-style-type: none"> • Amy Kopp – Partial lay-off of 0.08 FTE from her music teacher position at Valley View and Cormier • Chris Dinse – Partial lay-off of 0.30 from his middle school music teacher position <p>The recommendations are preliminary lay-off notices. At any time we can recall these staff members. This can happen if we receive a resignation from a staff member or if student registrations exceed our projection in a grade level that requires us to add another section.</p>
Recommendation:	We recommend the Board approve the non-renewals for the purpose of lay-off as presented.