

Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Wednesday, November 9, 2022

6:30 pm

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- A. Call to order:** Vice President VanDeKreeke called the meeting to order at 6:30 pm
- B. Roll call:**
Board Members Present: VanDeKreeke, Vyskocil, Garrigan, VandeWalle
Board Members Excused: VanLaanen
School Choice Advisory Representative: Matthew Rotter
Other Present: Kurt Weyers, Keith Lucius, Tammy Nicholson, Andy Bake, Dirk Ribbens, Kris Hucek, Michael Heim, Cassie Schneider, Nick Senger, Doug Pieschek, Pete Marto, Andrea Pasqualucci
- C. Declaration of quorum:** Quorum present
- D. Pledge of allegiance:** The pledge was recited
- E. Adoption of Agenda:** Moved Vyskocil, seconded by Garrigan to adopt the agenda as presented. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle), Nay 0. Motion carried 4:0
- F. Announcement of Executive Session:**
In accordance with W.S. 19.85(1) (c) an executive session is being held for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility. *(Compensation)*
- F. Citizens and/or delegations:** no issues
- G. Consent Agenda:** Moved by Vyskocil seconded by Garrigan to approve Consent Agenda items 1-4 as presented. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle), Nay 0. Motion carried 4:0
 1. Minutes of the regular meeting held on Wednesday, October 26, 2022
 2. The schedule of checks written 10/18/22 to 10/31/22
 3. Staffing: hirings, resignations, retirements, leave of absences
 4. There were 9 co-curriculars approved
- H. Superintendent's Report**
 - **Strategic Plan Process - Design Team:** The Design Team has been set for our Strategic Planning process. It was great to hear the genuine enthusiasm and excitement about being a member of the Design Team. Our first meeting of the Design Team will take place on Wednesday, November 16th.
 - **Parkview Middle School's Find Your Inspiration Event:** Each year Parkview Middle School's 8th grade students participate in an event at the KI Center called, "Finding Your Inspiration". This event is closely connected to our careers class and our Academic and Career Planning program. Finding Your Inspiration is hosted by the Green Bay Area Chamber with the goal of giving 8th grade students around the area the opportunity to explore different careers. Kris Hucek and Michael Heim received a comment back from one of the vendors saying, "Roughly 2000 8th grade students that came through

the event that day and the Parkview students were very respectful, polite, and they were dressed appropriately. Congratulations to Parkview on the positive feedback and a great event.

- **AHS Musical:** We are very excited to announce the upcoming fall 2023 AHS Musical, Guys and Dolls. Show dates are November 18 and 19 at 7 pm, Sunday, November 20 at 2 pm, November 25 and 26 at 7 pm. Use the Ticketstar site to purchase show tickets.
- **Jaguar Excellence Awards:** 139 Jaguar Excellence Awards were handed out for the month of October. We have already 301 Jaguar Excellence awards winners this school year. The month of November which closes on Monday has already 101 staff members being recognized.
- **Fall Co-curriculars - Nick Senger:** Senger provided an update on the fall co-curricular activities and sports. He recognized the individuals, teams and clubs for their accomplishments. 33% of AHS students participate in a sport. 115 students took the coaching effectiveness survey with all 10 varsity coaches falling in the top percentage of the survey results. Senger thanked the 25 students that participated in the packing of food for Feed Our Starving Children. He also thanked Mr. Ribbens for completing his bus driving CDL. He ability to drive the bus as made many of these activities possible for our students.

I. Discussion Items:

1. **Survey Results:** Bill Foster presented the results for the 2022 Community Survey. The community was surveyed to determine their support for an operational referendum. Foster went through the respondent data collected from the survey. 987 people took the survey. When reviewing the data to determine whether or not the community would support a referendum, all nonresident and staff responses will be removed. The key things learned in the survey were:
 - A majority of all subgroups support the District pursuing a \$3.9 million operational referendum to maintain current programs and services.
 - None of the cost cutting options tested were supported by a majority of any of the subgroups.
 - The top four planning priorities for all respondents:
 1. Prepare students for life after high school
 2. Career and technical education ("shop") program
 3. Social/emotional/mental health services for students
 4. Recruit/retain high-quality staff
 - The District enjoys a high level of overall satisfaction compared to similar school districtsThe group discussed the community results supporting a \$3.9 million operational referendum.
 - The survey shows about 57.25% support for a \$3.9 million operation referendum. What would the support be for a \$4.9 million operational referendum? 43% of the community would support the \$4.9 million option. Research shows that the success rate of a referendum with less than 50% support is low. Most people that marked "not sure/undecided" will vote no on election day.
 - How have other referendums fared in the recent election? November election showed one of the highest success rates (70/30) of referendums on the ballots throughout the state. People are hearing that school districts need help.
 - It is felt that people who took the survey may not remember the exact dollar figures in the options but instead will vote to support a referendum or not support a referendum.
 - It is important that we share with the community that we listened to them and their feedback provided on the survey.
 - It is interesting the those that took the survey were not in favor of cutting anything but they also were not in favor of supporting a \$4.9 million referendum.
 - Some community members did not feel it was a true survey because it seemed to be a lot about cutting things.
 - Lucius spoke about the subject of cuts. If the district does not have a referendum and the referendum does not pass, the reality is there will need to be cuts. This is shared as reality and not for shock value.
 - Many people do not realize that the school district has not received funding from the state. People will also not support something they do not understand.

- People need to be reminded that the district will only use what they need.
- Lucius asked the board what they would like brought back. They would like to follow the guidance from the survey with the option for a \$3.9 million operational referendum. They also would like to reserve the right to change their mind in December.

2. **Middle and High School Continuous Improvement Plan Updates:** Andy Bake reminded the group that district goals align with building goals that align with team/teacher PLO/PPGs. The district’s goals use a “systems approach” to improve “universal instruction” with our “professional learning community”. PLCs have worked to develop goals that are collaborative and agreed to by everyone. Kris Hucek and Michael Heim presented Parkview’s CIP updates. They provided an overview of their three goals, where they are in the goal process and the strategies and action steps they are taking to meet these goals. They explained how they turned the Tier 1, 2 and 3 triangle into a diamond and the purpose of this new process. They shared all the positive ways they are recognizing and helping students with coping methods. Dirk Ribbens, Cassie Schneider and Nick Senger presented their three goals and explained how their goals, strategies and action steps all overlap. Nick, Cassie and Dirk have begun working with small groups of students in need of homework help or guidance. They spoke about the student successes coming from these groups.

J. Action Items:

1. **Designation of Election Clerk:** Weyers recommended the designation of Jennifer Bower as elections’ clerk for the 2023 elections. Moved by Vyskocil, seconded by VandeWalle to approve the designation of Jennifer Bower as the elections’ clerk as presented. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle), Nay 0. Motion carried 4:0.
2. **Local Control Budget Carryover:** Lucius provided an updated on the local control budget carryover amounts for each building. He stated that carryover budgets allow buildings to save to make bigger purchases (i.e. equipment and furniture) they typically would not be able to make. Allowing some carryover prevents the “use it or lose it” mentality. Having the ability to carry over this money and plan, also provides for staff buy in on the plan.

Below is the breakdown of carryover money per building:

Cormier	\$15,106
Pioneer	\$12,601
Valley View	\$27,419
Parkview	\$32,773
<u>High School</u>	<u>\$12,455</u>
Total Local Carryover	\$100,354

Lucius recommended the board approved the local carryover budget as described above.

Moved by Vyskocil, seconded by Garrigan to approve the local control budget carryover of \$100,354 as presented. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle), Nay 0. Motion carried 4:0.

K Board & Superintendent Communications:

L. Future Board Meetings & Topics:

The next board meeting is scheduled for **Wednesday, December 14, 2022**, at 6:30 pm in the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

N. Adjournment to executive session:

In accordance with W.S. 19.85(1) (c) an executive session is being held for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility. *(Compensation)*

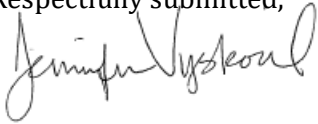
Moved by Vyskocil, seconded by Garrigan to adjourn to executive session at 8:32 pm. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle) Nay 0. Motion carried 4:0

O. Adjournment to open session:

Moved by VandeWalle, seconded by Garrigan to adjourn to open session at 8:57 p.m. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle) Nay 0. Motion carried 4:0

P. Adjournment: Moved by VandeWalle, seconded by Garrigan to adjourn the meeting at 8:58 p.m. Aye 4 (VanDeKreeke, Vyskocil, Garrigan, VandeWalle) Nay 0. Motion carried 4:0

Respectfully submitted,



Jennifer Vyskocil

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
284		11/12/2022		CORP MASTERCARD	44,093.35
284		11/12/2022		CORP MASTERCARD	0.00
284		11/12/2022		CORP MASTERCARD	0.00
284		11/12/2022		CORP MASTERCARD	0.00
2268		11/05/2022		BANK FIRST	209,741.36
2269		11/05/2022		WI DEPT OF REVENUE	34,498.94
2270		11/20/2022		BANK FIRST	226,831.96
2271		11/20/2022		WI DEPT OF REVENUE	34,349.99
2272		11/20/2022		WI DEPT OF REVENUE	482.20
2275		11/28/2022		WI RETIREMENT SYSTEM	237,470.91
2276		11/28/2022		VISION SERVICE PLAN	2,720.70
2277		12/05/2022		BANK FIRST	211,031.35
2278		12/05/2022		WI DEPT OF REVENUE	36,062.98
18200		11/15/2022		BOIVIN, TODD	80.00
18201		11/15/2022		DIECK BENJAMIN	80.00
18202		11/15/2022		LEE JEE	80.00
18203		11/18/2022		HARRIS, BARRY	55.00
18204		11/18/2022		KASSNER, STEVEN	55.00
18205		11/18/2022		LLOYD JOHN	80.00
18206		11/18/2022		LLOYD, TIMOTHY	80.00
18207		11/18/2022		MERTEN, DAN	80.00
18208		11/21/2022		UNIFIED SCHOOL DISTRICT OF DE PERE	70.00
18209		11/29/2022		CHAMPION MARK	80.00
18210		11/29/2022		HEIDNER, CHARLES	80.00
18211		11/29/2022		KASSNER, STEVEN	55.00
18212		11/29/2022		LINSTAD, AMY	80.00
18213		11/29/2022		OURADA ALEX	80.00
18214		11/29/2022		WILLIAMS, TOMMIE	80.00
18215		11/29/2022		WORKENTINE, BENJAMIN	55.00
31285		11/14/2022		TEAM APPAREL & SPECIALTIES INC	-160.00
31405		10/26/2022		HIGHLAND RIDGE GOLF CLUB INC	-1,559.00
31415		11/02/2022		ANDERSON, RODNEY	999.96
31416		11/02/2022		ASHWAUBENON PARK & REC	4,581.24
31417		11/02/2022		FRANKLIN HIGH SCHOOL DANCE TEAM	190.00
31418		11/02/2022		GLOBAL RECOGNITION INC	70.45
31419		11/02/2022		HEIER, ROBERT	291.00
31420		11/02/2022		HIGHLAND RIDGE GOLF CLUB INC	1,559.00
31421		11/02/2022		KRUEGER, JAY	5,319.05
31422		11/02/2022		LIGHTHOUSE PRODUCTIONS	418.56
31423		11/02/2022		LINKAGE FITNESS	500.00
31424		11/02/2022		MELOTTE-SKALESKI DIST INC	4,547.33
31425		11/02/2022		NEW LONDON HIGH SCHOOL	300.00
31426		11/02/2022		PHILLIPS, KEVIN	12,000.00
31427		11/02/2022		REDBIRD VOCAL MUSIC BOOSTERS	300.00
31428		11/02/2022		SOUTHWEST MUSIC PARENTS ASSOCIATION	475.00
31429		11/02/2022		SPIELBAUER FIREWORKS	1,150.00
31430		11/02/2022		TILLY, MADISON	503.25
31431		11/02/2022		VAUGHN, KENNETH	70.44
31432		11/02/2022		VOLK, MICHELLE	639.70
31433		11/03/2022		CAPELLE, THOMAS	80.85
31434		11/03/2022		HEIDNER, CHARLES	89.40
31435		11/03/2022		HERNANDEZ-NAGREEN, ROBYN	94.80
31436		11/03/2022		LINSTAD, AMY	127.20
31437		11/09/2022		AMBROSE, KRISTEN	10.79
31438		11/09/2022		ANDERSON, RODNEY	249.48
31439		11/09/2022		CONRAD, JAMIE	43.43

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
31440		11/09/2022		DECA	304.00
31441		11/09/2022		DNR PROCESSING CENTER	10.00
31442		11/09/2022		EARLY, MEGAN	357.08
31443		11/09/2022		ELSMORE SWIM SHOP	1,167.95
31444		11/09/2022		EQUAL RIGHTS DIVISION	82.50
31445		11/09/2022		FOX CITIES EMBROIDERY INC	200.00
31446		11/09/2022		GILSOUL, LISA	70.98
31447		11/09/2022		JAKEL, STEPHANIE	255.37
31448		11/09/2022		KIEWIZ, PATTY	86.90
31449		11/09/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	1,100.00
31450		11/09/2022		ROCHELEAU, BERNARD	39.19
31451		11/09/2022		TEAM APPAREL & SPECIALTIES INC	1,372.00
31452		11/09/2022		VYSKOCIL, JENNIE	57.57
31453		11/10/2022		KLECZKA, KARI	198.00
31454		11/11/2022		AUSMAN, JOSEPH	75.00
31455		11/11/2022		BAINER, LESTER	75.00
31456		11/11/2022		FISCHER, CHRIS	75.00
31457		11/11/2022		HOHL, RICHARD	189.30
31458		11/11/2022		KLEIN, MIKE	75.00
31459		11/14/2022		BAY PORT HIGH SCHOOL	225.00
31460		11/16/2022		COUNTRY MEATS	236.00
31461		11/16/2022		DECA	224.00
31462		11/16/2022		FOX CITIES EMBROIDERY INC	835.00
31463		11/16/2022		FRANKLIN HIGH SCHOOL DANCE TEAM	40.00
31464		11/16/2022		GERARDEN FABRICATION & DESIGN LLC	220.82
31465		11/16/2022		GOAL-LINE, INC	4,704.00
31466		11/16/2022		MAKE-A-WISH WISCONSIN	50.00
31467		11/16/2022		MG SINGS, INC	425.00
31468		11/16/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	500.00
31469		11/16/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	800.00
31470		11/16/2022		POWER OF DANCE LLC	1,117.00
31471		11/16/2022		TEAM APPAREL & SPECIALTIES INC	1,523.00
31472		11/16/2022		WACPC - REGISTRATION	650.00
31473		11/16/2022		WIAA	12,043.21
31474		11/22/2022		ANDERSON, RODNEY	253.97
31475		11/22/2022		ASSET BUILDERS OF AMERICA INC	50.00
31476		11/22/2022		BENMAR FABRICATION LLC	126.00
31477		11/22/2022		BOB ROGERS TRAVEL	2,199.00
31478		11/22/2022		BORCHARDT, MORGAN	452.90
31479		11/22/2022		BROWN COUNTY GRAPHICS INC	1,300.07
31480		11/22/2022		CLUB'S CHOICE FUNDRAISING	19.64
31481		11/22/2022		KIEWIZ, PATTY	279.60
31482		11/22/2022		KRUEGER, JAY	154.75
31483		11/22/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	7,900.00
31484		11/22/2022		REBEL ATHLETIC INC	276.64
31485		11/22/2022		ROCHELEAU, BERNARD	51.66
31486		11/22/2022		SAM'S CLUB/SYCHRONY BANK	344.60
31487		11/22/2022		SNELLING, CHRISTY	104.40
31488		11/22/2022		VARSITY SPIRIT FASHIONS	1,861.45
31489		11/22/2022		VAUGHN, KENNETH	648.98
31490		11/22/2022		WEDDLE, BRENDA	78.99
31491		11/22/2022		WI DECA	2,290.00
31492		11/22/2022		HOME TEAM SPORTS & APPAREL INC	4,625.84
31493		11/30/2022		ANDERSON, RODNEY	614.92
31494		11/30/2022		APPLETON NORTH HIGH SCHOOL	135.00
31495		11/30/2022		BERNIER, ABBEY	286.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
31496		11/30/2022		BERTH, ROGER	100.00
31497		11/30/2022		BOHL, KATHRYN	429.00
31498		11/30/2022		BOWERS, BETHANY	325.00
31499		11/30/2022		CRONE, KATE	89.67
31500		11/30/2022		DAWSON, DANIELLE	468.00
31501		11/30/2022		EARLY, MEGAN	546.15
31502		11/30/2022		EXPLORICA BY WORLDSTRIDES	1,915.00
31503		11/30/2022		FARR, ASHLEY	468.00
31504		11/30/2022		FEDIE, MARI	286.00
31505		11/30/2022		GEGARE, LOIS	235.34
31506		11/30/2022		HITTMAN, BONNIE	325.00
31507		11/30/2022		HUGHES, CAILEEN	325.00
31508		11/30/2022		JENTZ, MACKENZIE	468.00
31509		11/30/2022		JERSEY MIKE'S	3,292.75
31510		11/30/2022		KECKENDORF, CARLY	468.00
31511		11/30/2022		KING, DAVID	140.00
31512		11/30/2022		KOSTREVA, LAURA	429.00
31513		11/30/2022		KRIESEL, KELLY	468.00
31514		11/30/2022		LIESCH, KYLE	2,500.00
31515		11/30/2022		LIGHTHOUSE PRODUCTIONS	6,000.00
31516		11/30/2022		LYGHT, MEGAN	325.00
31517		11/30/2022		MADSON, NATALIE	325.00
31518		11/30/2022		MARCO'S PIZZA	259.80
31519		11/30/2022		MARGARITA'S	910.00
31519		11/30/2022		MARGARITA'S	-910.00
31520		11/30/2022		MARTINEZ, JAVIER	100.00
31521		11/30/2022		MULLOY, GARY	100.00
31522		11/30/2022		POWERS, ELIZABETH	325.00
31523		11/30/2022		REICHENBACHER, DAVE	140.00
31524		11/30/2022		ROCHELEAU, BERNARD	1,401.30
31525		11/30/2022		SEEFELDT, HOLLY	143.00
31526		11/30/2022		STEWART, HALEE	468.00
31527		11/30/2022		SURA, AMANDA	300.00
31528		11/30/2022		THORPE, ALEX	429.00
31529		11/30/2022		TOMPKINS, JENN	219.11
31530		11/30/2022		VANDER HEIDEN, DAN	130.00
31531		11/30/2022		VILLAGE OF ASHWAUBENON	912.50
31532		11/30/2022		WARNER, KERRINGTON	286.00
31533		11/30/2022		ZIEHL, NICOLE	468.00
31534		11/30/2022		MARGARITA'S	910.00
108678		11/10/2022		CORPUS, NICO	-500.00
108726		11/01/2022		AURORA CATERING	537.50
108727		11/02/2022		WI SUPPORT COLLECTION TRUST FUND	1,161.93
108728		11/07/2022		BRASS BELL MUSIC STORE	115.86
108728		12/02/2022		BRASS BELL MUSIC STORE	-115.86
108729		11/07/2022		CB PROMOTIONS LLC	1,791.00
108730		11/07/2022		CELLCOM GREEN BAY MSA	3,285.81
108731		11/07/2022		CLUB'S CHOICE FUNDRAISING	810.40
108732		11/07/2022		DOHERTY VERNE T	70.84
108733		11/07/2022		FIRE-PIXEL	30.00
108734		11/07/2022		FLY ME FLAG CO	30.00
108735		11/07/2022		HILL, WILLIAM	100.00
108736		11/07/2022		HOUGHTON MIFFLIN HARCOURT	5,511.17
108737		11/07/2022		HOWICK, DREW	10,000.00
108738		11/07/2022		LAYDEN, JENNIFER	359.90
108739		11/07/2022		LERNER PUBLISHING	93.94

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
108740		11/07/2022		LINDEMAN'S CLEANING INC	418.94
108741		11/07/2022		MARCIA BRENNER ASSOCIATES LLC	450.00
108742		11/07/2022		NATL ELEVATOR INSPECTION SERVICES INC	410.00
108743		11/07/2022		OVERDRIVE INC	967.12
108744		11/07/2022		SCHOLASTIC INC	85.50
108745		11/07/2022		SCHOLASTIC INC	851.76
108746		11/07/2022		SCHOOL HOUSE	6.30
108747		11/07/2022		SCHOOL OUTFITTERS	1,410.69
108748		11/07/2022		SLAYTON, NICOLE	12.50
108749		11/07/2022		STAPLES BUSINESS CREDIT	184.30
108750		11/07/2022		STUDENT SUPPLY	587.86
108751		11/07/2022		SUPREME SCHOOL SUPPLY	246.25
108752		11/07/2022		TOMCHECK, MELANIE	75.00
108753		11/07/2022		TROPHIES ETC	125.00
108754		11/07/2022		ZIMONICK BROTHERS PRODUCE INC	884.45
108755		11/10/2022		CORPUS, NICO	250.00
108756		11/10/2022		PRINTABLES INK LLC	398.40
108757		11/14/2022		BAENEN, MATT	2,200.00
108758		11/14/2022		COMMUNITY INSURANCE CORP	25.00
108759		11/14/2022		COOK, LISA	409.13
108760		11/14/2022		DELL MARKETING LP	246.22
108761		11/14/2022		GARRIGAN, JOHANNA	480.32
108762		11/14/2022		GMACK APPLIANCE INC	12,732.00
108763		11/14/2022		HOGUE, VALERIE	50.00
108764		11/14/2022		HOUGHTON MIFFLIN HARCOURT	471.09
108765		11/14/2022		IMIG, DAVE	100.00
108766		11/14/2022		JUELICH, STEPHANIE	50.00
108767		11/14/2022		KLAPPER, TONY	100.00
108768		11/14/2022		KOEHLER, ELLA	156.50
108769		11/14/2022		KONYN, PATRICK	610.00
108770		11/14/2022		KUROWSKI, ANDREW	100.00
108771		11/14/2022		KURZ INDUSTRIAL SOLUTIONS, INC	1,140.23
108772		11/14/2022		MARCIA BRENNER ASSOCIATES LLC	450.00
108773		11/14/2022		MATHIAS, DAISIE	10.00
108774		11/14/2022		MCNICOLL, TAMMY	50.00
108775		11/14/2022		MULLOY, PAULA	530.00
108776		11/14/2022		ODP BUSINESS SOLUTIONS LLC	61.56
108777		11/14/2022		PRIMEX WIRELESS INC	630.00
108778		11/14/2022		PRITZL, DR LEE	171.93
108779		11/14/2022		QUADIENT LEASING USA INC	468.63
108780		11/14/2022		ROUTE 41 PIZZA LLC - DOMINO'S	2,220.75
108781		11/14/2022		SAM'S CLUB/SYCHRONY BANK	443.47
108782		11/14/2022		SAVEAROUND	135.00
108783		11/14/2022		SCHALLER, SARAH	3,100.00
108784		11/14/2022		SCHOOL OUTFITTERS	1,795.27
108785		11/14/2022		SCHOOL PERCEPTIONS LLC	2,700.00
108786		11/14/2022		SCHOOLIQ	7,125.00
108787		11/14/2022		SOQUET, CAL	225.00
108788		11/14/2022		SOQUET, MARLENE	330.00
108789		11/14/2022		SPRINKLER COMPANY INC	903.31
108790		11/14/2022		STEAVPACK, DAVE	60.00
108791		11/14/2022		STOCKS, JOHN	107.50
108792		11/14/2022		US POSTAL SERVICE - BMEU	1,100.00
108793		11/14/2022		US POSTAL SERVICE - BMEU	300.00
108794		11/14/2022		ZIMONICK BROTHERS PRODUCE INC	793.70
108795		11/16/2022		PETTY CASH / DISTRICT OFFICE	200.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
108796		11/16/2022		ASHWAUBENON EDUCATION FOUNDATION	10.00
108797		11/16/2022		UNITED WAY OF BROWN COUNTY INC	99.00
108798		11/16/2022		WI SUPPORT COLLECTION TRUST FUND	1,161.93
108799		11/18/2022		FLOGEL, KEVIN	923.50
108800		11/21/2022		BOOKSOURCE	121.56
108801		11/21/2022		BRASS BELL MUSIC STORE	115.86
108802		11/21/2022		CB PROMOTIONS LLC	120.00
108803		11/21/2022		CENTRAL RESTAURANT PRODUCTS	3,080.00
108804		11/21/2022		CLUB'S CHOICE FUNDRAISING	3.75
108805		11/21/2022		DE ROECK, BARBARA	173.75
108806		11/21/2022		FROELICH, MARY ANNE	11.92
108807		11/21/2022		HEYRMAN & GREEN BAY BLUE	360.00
108808		11/21/2022		JUNIOR LIBRARY GUILD	274.96
108809		11/21/2022		LAYDEN, JENNIFER	302.35
108810		11/21/2022		MARCO'S PIZZA	30.00
108811		11/21/2022		PRAIRIE FARMS DAIRY, INC	11,002.35
108811		11/21/2022		PRAIRIE FARMS DAIRY, INC	0.00
108811		11/21/2022		PRAIRIE FARMS DAIRY, INC	0.00
108812		11/21/2022		QUALI T	2,365.76
108813		11/21/2022		SEASONAL HARVEST LLC	900.00
108814		11/21/2022		SOLUTION TREE	6,800.00
108815		11/21/2022		STAPLES BUSINESS CREDIT	50.79
108816		11/21/2022		TREML, JUDY	61.99
108817		11/21/2022		UHLIG, CARRIE	100.00
108818		11/21/2022		UW STEVENS POINT	500.00
108819		11/21/2022		VILLA REAL	94.00
108820		11/21/2022		VILLAGE ROASTERS	529.00
108821		11/21/2022		WACPC - REGISTRATION	675.00
108822		11/21/2022		WI DEPT OF JUSTICE	91.00
108823		11/21/2022		ZIMONICK BROTHERS PRODUCE INC	559.50
108824		11/28/2022		APPERSON	107.27
108825		11/28/2022		BAYCOM INC	2,129.41
108826		11/28/2022		CELLCOM GREEN BAY MSA	1,734.46
108827		11/28/2022		CESA 8	14,439.00
108828		11/28/2022		ELEVATE 97	662.81
108829		11/28/2022		GI GO FUND	200.00
108830		11/28/2022		GREEN BAY CITY TREASURER	417.00
108831		11/28/2022		INLAND FINANCE COMPANY	269.20
108832		11/28/2022		LIEBGOTT, ELIZABETH	250.00
108833		11/28/2022		NSIGHT TELS SERVICES	1,385.71
108834		11/28/2022		QUALI T	1,291.07
108835		11/28/2022		RETTLER CORPORATION	1,800.00
108836		11/28/2022		RGM ENTERPRISES LLC	1,583.00
108837		11/28/2022		SAGE PUBLICATIONS INC	505.31
108838		11/28/2022		SCHOLASTIC BOOK FAIRS	3,346.18
108839		11/28/2022		STEAVPACK, DAVE	60.00
108840		11/28/2022		STOCKS, JOHN	54.25
108841		11/28/2022		T-MOBILE	24.00
108842		11/28/2022		WHSFA	45.00
108843		11/29/2022		MADISON NATL LIFE INSURANCE CO	1,806.89
108844		11/29/2022		MADISON NATL LIFE INSURANCE CO	8,454.08
108845		11/29/2022		METLIFE	11,086.02
108846		12/01/2022		WI SUPPORT COLLECTION TRUST FUND	1,161.93
108847		12/05/2022		AMBROSIUS SALES & SERVICE INC	26.25
108848		12/05/2022		ASHWAUBENON OPTIMISTS CLUB	9.00
108849		12/05/2022		ASHWAUBENON OPTIMISTS CLUB	25.00

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108850		12/05/2022		ASHWAUBENON WATER & SEWER UTILITY	17,665.07
108851		12/05/2022		CEMAN MICHAEL	21.98
108852		12/05/2022		CENTRAL RESTAURANT PRODUCTS	2,291.92
108853		12/05/2022		CMI ENTERTAINMENT INC	1,125.00
108854		12/05/2022		FIRE-PIXEL	60.00
108855		12/05/2022		G & O THERMAL SUPPLY COMPANY	454.00
108856		12/05/2022		GENERAL MAINTENANCE CORP	1,835.00
108857		12/05/2022		GRAINGER INC	635.07
108858		12/05/2022		HEARTLAND BUSINESS SYSTEMS LLC	158.50
108859		12/05/2022		HEYRMAN & GREEN BAY BLUE	437.00
108860		12/05/2022		HOUGHTON MIFFLIN CO	682.95
108861		12/05/2022		JOHNSON & JONET MECHANICAL CONTRACTORS I	1,738.56
108862		12/05/2022		KLAPPER, TONY	25.00
108863		12/05/2022		KONYN, PATRICK	30.00
108864		12/05/2022		KUROWSKI, ANDREW	25.00
108865		12/05/2022		MARCKS, JAY	25.00
108866		12/05/2022		NATIONAL RAILROAD MUSEUM INC	285.00
108867		12/05/2022		NCS PEARSON INC	840.00
108868		12/05/2022		OCLC INC (ONLINE COMPUTER LIBRARY CENTER	27.00
108869		12/05/2022		PAHL, JAMES	25.00
108870		12/05/2022		PRIMEX WIRELESS INC	1,192.50
108871		12/05/2022		REGISTRATION FEE TRUST	53.00
108872		12/05/2022		RIEMER MICHELLE	362.50
108873		12/05/2022		RMHS MUSIC BOOSTERS	750.00
108874		12/05/2022		ROUTE 41 PIZZA LLC - DOMINO'S	3,584.50
108875		12/05/2022		SCHALLER, SARAH	3,600.00
108876		12/05/2022		SCHOOL PERCEPTIONS LLC	3,175.24
108877		12/05/2022		SEROOGYS CHOCOLATES	344.25
108878		12/05/2022		SOQUET, CAL	45.00
108879		12/05/2022		SOQUET, MARLENE	45.00
108880		12/05/2022		ST NORBERT COLLEGE	1,495.25
108881		12/05/2022		STAPLES BUSINESS CREDIT	51.30
108882		12/05/2022		TEACHTOWN INC	1,214.00
108883		12/05/2022		TWEET GAROT MECHANICAL INC	347.50
108884		12/05/2022		UWSP JAZZ FESTIVAL	675.00
108885		12/05/2022		WELL-HOUSE AIR DUCT CLEANING	2,225.00
108886		12/05/2022		WILSON LANGUAGE TRAINING	1,033.56
108887		12/05/2022		ZIMONICK BROTHERS PRODUCE INC	2,387.20
222300572		11/01/2022		TRUE NORTH ENERGY	10,260.00
222300573		11/02/2022		ALBRENT, DANIEL	54.99
222300574		11/02/2022		GLOBAL RECOGNITION INC	85.00
222300575		11/02/2022		MATHU, NADINE	85.75
222300576		11/02/2022		PENZA, KEVIN	187.90
222300577		11/02/2022		PFLUGER, KRISTEN	82.88
222300578		11/02/2022		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	413.00
222300579		11/07/2022		ALPHA BAKING COMPANY	482.10
222300580		11/07/2022		AMA HEATING & AIR CONDITIONING INC	917.39
222300581		11/07/2022		BAKE, ANDREW	193.35
222300582		11/07/2022		BELLIN HEALTH	16,947.81
222300583		11/07/2022		BIRDSEYE DAIRY INC	382.61
222300584		11/07/2022		BLICK ART MATERIALS	46.80
222300585		11/07/2022		CINTAS CORPORATION	414.86
222300586		11/07/2022		DAVIS AND KUELTHAU	142.50
222300587		11/07/2022		ENTERPRISE RENT-A-CAR	207.18
222300588		11/07/2022		FOLLETT CONTENT SOLUTIONS LLC	1,303.53
222300589		11/07/2022		FOX SPECIALTY CO LLC	99.00

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222300590		11/07/2022		HEID MUSIC CO	76.17
222300591		11/07/2022		INFO MART INC	130.00
222300592		11/07/2022		INSTRUMENTAL MUSIC CO INC	440.99
222300593		11/07/2022		JW PEPPER & SONS INC	829.37
222300594		11/07/2022		KUROWSKI, KATHRYN	22.47
222300595		11/07/2022		LYNC ACADEMY LLC	4,640.00
222300596		11/07/2022		MARCO	231.57
222300597		11/07/2022		MATHU, NADINE	39.93
222300598		11/07/2022		MENARDS INC	1,025.99
222300599		11/07/2022		NICHOLSON, TAMMY	484.73
222300600		11/07/2022		PEPSI COLA OF GREEN BAY	1,154.74
222300601		11/07/2022		PERFORMANCE FOODSERVICE	12,022.61
222300602		11/07/2022		REYNOLDS, GEORGE	703.00
222300603		11/07/2022		SCHOOL SPECIALTY LLC	372.70
222300604		11/07/2022		STATHAS, SHERYL	42.00
222300605		11/07/2022		WI DOCUMENT IMAGING LLC	1,798.15
222300606		11/07/2022		WI PUBLIC SERVICE CORP	39,675.85
222300607		11/07/2022		WI SCHOOL MUSIC ASSN INC	114.50
222300609		11/08/2022		TRUE NORTH ENERGY	14,197.50
222300610		11/09/2022		BSN SPORTS LLC	1,614.00
222300611		11/09/2022		MENARDS INC	261.39
222300612		11/09/2022		SENGER, KATHYRN	86.16
222300613		11/09/2022		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	714.80
222300614		11/14/2022		ALBRENT, DANIEL	462.93
222300615		11/14/2022		ALPHA BAKING COMPANY	140.86
222300616		11/14/2022		AMERICAN WELDING & GAS INC	1,054.59
222300617		11/14/2022		BIRDSEYE DAIRY INC	984.10
222300618		11/14/2022		BLICK ART MATERIALS	374.85
222300619		11/14/2022		BRANDER ENGINEERING INC	1,492.00
222300620		11/14/2022		CARRICO AQUATIC RESOURCES INC	350.00
222300621		11/14/2022		CDW GOVERNMENT	3,875.00
222300622		11/14/2022		CESA 7	1,200.00
222300623		11/14/2022		CINTAS CORPORATION	233.68
222300624		11/14/2022		DEMCO INC	408.92
222300625		11/14/2022		GFL ENVIRONMENTAL USA INC	2,717.21
222300626		11/14/2022		JW PEPPER & SONS INC	165.53
222300627		11/14/2022		LAFORCE HARDWARE INC	1,767.36
222300628		11/14/2022		LAMERS BUS LINES INC	15,879.90
222300629		11/14/2022		LASEE, MELANIE	211.84
222300630		11/14/2022		LOTTO, PAUL	18.99
222300631		11/14/2022		LYNC ACADEMY LLC	4,120.00
222300632		11/14/2022		MARCO	280.00
222300633		11/14/2022		MENARDS INC	1,391.40
222300634		11/14/2022		MULTI MEDIA CHANNELS LLC	140.83
222300635		11/14/2022		NASSCO INC	175.88
222300636		11/14/2022		OBERSTADT, MEGAN	86.52
222300637		11/14/2022		PEPSI COLA OF GREEN BAY	3,503.75
222300638		11/14/2022		PERFORMANCE FOODSERVICE	16,898.34
222300638		11/14/2022		PERFORMANCE FOODSERVICE	0.00
222300639		11/14/2022		PIONEER VALLEY BOOKS	46.18
222300640		11/14/2022		PRUNTY, DARIEN	26.60
222300641		11/14/2022		QUILL CORP	71.36
222300642		11/14/2022		SAGE PUBLICATIONS INC	505.31
222300643		11/14/2022		SCHOOL SPECIALTY LLC	785.20
222300644		11/14/2022		SEVEN UP BOTTLING CO INC	88.00
222300645		11/14/2022		SHERWIN WILLIAMS COMPANY	27.35

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222300646		11/14/2022		SWANSON, MISHELLE	50.00
222300647		11/14/2022		VOS ELECTRIC INC	721.99
222300648		11/14/2022		WI PUBLIC SERVICE CORP	1,591.17
222300649		11/15/2022		ST JOHN THE BAPTIST	484.50
222300650		11/16/2022		BSN SPORTS LLC	1,433.00
222300651		11/16/2022		HERZOG, DAVID	139.98
222300652		11/16/2022		HOME TEAM SPORTS & APPAREL INC	1,097.41
222300653		11/16/2022		MENARDS INC	88.43
222300654		11/16/2022		PHILLIPS, KEVIN	93.00
222300655		11/16/2022		STEUCK, EMILY	25.00
222300656		11/16/2022		RELIANCE TRUST COMPANY - ASHWAUBNEON 403	12,683.24
222300657		11/16/2022		RELIANCE TRUST COMPANY - ASHWAUBENON 457	8,228.68
222300658		11/16/2022		WEA TSA TRUST	73,768.36
222300659		11/17/2022		AUTOMATED LOGIC CONTRACTING SERVICES	19,747.10
222300660		11/17/2022		IEI GENERAL CONTRACTORS INC	207,122.11
222300661		11/21/2022		ALPHA BAKING COMPANY	237.74
222300662		11/21/2022		AMAZON CAPITAL SERVICES	1,078.10
222300663		11/21/2022		BIRDSEYE DAIRY INC	30.82
222300664		11/21/2022		CDW GOVERNMENT	165.54
222300665		11/21/2022		CESA 6	5,052.12
222300666		11/21/2022		CESA 7	200.00
222300667		11/21/2022		CINTAS CORPORATION	207.43
222300668		11/21/2022		HANSEN, COREY	233.22
222300669		11/21/2022		HUCEK, KRISTINE	119.76
222300670		11/21/2022		IMIG, JAKE	136.03
222300671		11/21/2022		INFO MART INC	380.00
222300672		11/21/2022		KALLIES, JAMIE	16.99
222300673		11/21/2022		LAMERS BUS LINES INC	781.87
222300674		11/21/2022		LAYDEN, PHILIP	217.25
222300675		11/21/2022		LYNC ACADEMY LLC	3,320.00
222300676		11/21/2022		MACHT VILLAGE PROGRAMS LLC	9,431.25
222300677		11/21/2022		MADISON, JODIE	40.44
222300678		11/21/2022		MENARDS INC	197.51
222300679		11/21/2022		MILLER, DANA	37.22
222300680		11/21/2022		MILLER, ERIC	16.49
222300681		11/21/2022		NEOLA INC	1,295.00
222300682		11/21/2022		PERFORMANCE FOODSERVICE	6,505.03
222300683		11/21/2022		QUILL CORP	120.25
222300684		11/21/2022		RIBBENS, DIRK	146.25
222300685		11/21/2022		RIO GRANDE	340.96
222300686		11/21/2022		SAGE PUBLICATIONS INC	505.31
222300687		11/21/2022		SCHOOL SPECIALTY LLC	126.86
222300688		11/21/2022		SMITS, JODY	364.31
222300689		11/21/2022		STATHAS, SHERYL	70.00
222300690		11/21/2022		SULLIVAN, EVAN	62.75
222300691		11/21/2022		SUTRICK, KRISTY	130.10
222300692		11/21/2022		UNITED MAILING SERVICES INC	464.64
222300693		11/21/2022		VOS ELECTRIC INC	1,217.67
222300694		11/21/2022		WEX BANK	748.57
222300695		11/21/2022		TRUE NORTH ENERGY	13,860.00
222300696		11/22/2022		MEINEL, ANDREW	215.72
222300697		11/22/2022		MENARDS INC	100.60
222300698		11/22/2022		RETTLER CORPORATION	1,800.00
222300699		11/28/2022		AMBROSIUS STUDIOS INC	360.75
222300700		11/28/2022		ARMSTRONG, MICHELLE	18.35
222300701		11/28/2022		ASBESTOS REMOVAL INC	2,041.62

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222300702		11/28/2022		DEMCO INC	141.36
222300703		11/28/2022		FOLLETT CONTENT SOLUTIONS LLC	984.17
222300704		11/28/2022		JW PEPPER & SONS INC	899.49
222300705		11/28/2022		KASTER, MEEGAN	50.64
222300706		11/28/2022		LAMERS BUS LINES INC	92,488.22
222300707		11/28/2022		LASEE, MELANIE	43.76
222300708		11/28/2022		LYNC ACADEMY LLC	2,680.00
222300709		11/28/2022		MENARDS INC	7.98
222300710		11/28/2022		MULTI MEDIA CHANNELS LLC	356.37
222300711		11/28/2022		PERFORMANCE FOODSERVICE	168.57
222300712		11/28/2022		SCHOOL SPECIALTY LLC	823.09
222300713		11/28/2022		SCHWECHLER, ANGELA	279.38
222300714		11/28/2022		SENGER, NICHOLAS	175.63
222300715		11/28/2022		SUTRICK, KRISTY	28.13
222300716		11/28/2022		TWAROSKI, KATHY	11.98
222300717		11/30/2022		LAMERS BUS LINES INC	450.00
222300718		11/30/2022		VILLAGE OF ASHWAUBENON	205.72
222300719		12/05/2022		ALPHA BAKING COMPANY	726.81
222300720		12/05/2022		AMA HEATING & AIR CONDITIONING INC	456.13
222300721		12/05/2022		AMERICAN WELDING & GAS INC	1,444.26
222300722		12/05/2022		BAER PERFORMANCE MARKETING	750.00
222300723		12/05/2022		BATTERIES PLUS LLC	34.08
222300724		12/05/2022		BIRDSEYE DAIRY INC	803.88
222300725		12/05/2022		BRANDER ENGINEERING INC	297.25
222300726		12/05/2022		CARRICO AQUATIC RESOURCES INC	1,172.96
222300727		12/05/2022		CESA 7	1,704.00
222300728		12/05/2022		CINTAS CORPORATION	406.94
222300729		12/05/2022		COMPASS GROUP	69,491.00
222300730		12/05/2022		DAVIS AND KUELTHAU	85.50
222300731		12/05/2022		ENTERPRISE RENT-A-CAR	448.26
222300732		12/05/2022		INFO MART INC	76.00
222300733		12/05/2022		JOHNSON, BRIDGET	21.37
222300734		12/05/2022		JW PEPPER & SONS INC	239.99
222300735		12/05/2022		KASTEN, LISA	100.00
222300736		12/05/2022		LAFORCE HARDWARE INC	490.88
222300737		12/05/2022		LAMERS BUS LINES INC	23,576.98
222300737		12/05/2022		LAMERS BUS LINES INC	0.00
222300738		12/05/2022		LASEE, ANNIKA	107.38
222300739		12/05/2022		LYNC ACADEMY LLC	5,060.00
222300740		12/05/2022		MACHT VILLAGE PROGRAMS LLC	282.50
222300741		12/05/2022		MARCKS, HELEN	25.00
222300742		12/05/2022		MARCO	2,546.75
222300743		12/05/2022		MATHU, NADINE	94.00
222300744		12/05/2022		MENARDS INC	963.14
222300745		12/05/2022		MILLER, ERIC	70.14
222300746		12/05/2022		OBERSTADT, MEGAN	213.23
222300747		12/05/2022		PEPSI COLA OF GREEN BAY	4,330.72
222300748		12/05/2022		PERFORMANCE FOODSERVICE	27,386.64
222300748		12/05/2022		PERFORMANCE FOODSERVICE	0.00
222300749		12/05/2022		QUILL CORP	489.94
222300750		12/05/2022		RIEDERER, SHARON	16.04
222300751		12/05/2022		SCHOOL SPECIALTY LLC	3.37
222300752		12/05/2022		STATHAS, SHERYL	31.94
222300753		12/05/2022		USIC LOCATING SERVICES INC	224.56
222300754		12/05/2022		WI PUBLIC SERVICE CORP	167.47
222300755		12/05/2022		WISCNET	6,864.00

<u>CHECK</u>	<u>COMMENT</u>	<u>CHECK</u>	<u>COMMENT</u>	<u>AMOUNT</u>
<u>NUMBER</u>		<u>DATE</u>	<u>VENDOR</u>	
Totals for checks				2,162,226.24

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	General Fund	936,461.29	432.50	654,250.27	1,591,144.06
21	Gifts & Donations	500.00	601.10	189,181.55	190,282.65
27	Special Education	152,664.19	0.00	63,278.92	215,943.11
50	Food Service	19,311.21	66.75	107,625.01	127,002.97
80	Community Service Fund	6,141.95	0.00	24,013.51	30,155.46
81	Ashwaubenon PAC	5,381.08	0.00	2,316.91	7,697.99
***	Fund Summary Totals ***	1,120,459.72	1,100.35	1,040,666.17	2,162,226.24

***** End of report *****

<u>CHECK</u>	<u>COMMENT</u>	<u>CHECK</u>	<u>COMMENT</u>	<u>AMOUNT</u>
<u>NUMBER</u>		<u>DATE</u>	<u>VENDOR</u>	
222300608		11/10/2022	IEI GENERAL CONTRACTORS INC	404,874.45
			Totals for checks	404,874.45

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
49	Referendum 2020	0.00	0.00	404,874.45	404,874.45
***	Fund Summary Totals ***	0.00	0.00	404,874.45	404,874.45

***** End of report *****

APPOINTMENTS

NON-TEACHING STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective	Reason for request
Heesaker, Kari	.64 FTE	Educational Associate – Health Aide	Pioneer	Entry level of the 9 mos. Educational Associate – Health Aide classification on the Support Staff Hourly Rate of Pay Schedule	December 19, 2022	The position is due to student needs.

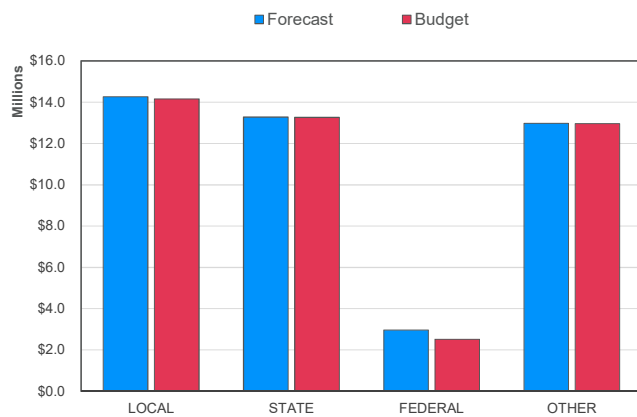
Last Name	First Name	School	Position	Board Approval
Anthony	Guarascio	AHS	Basketball (Boys JV Assistant) - ABA funded	14-Dec
Haluska	Steve	AHS	Destination Imagination Coach	14-Dec
Vogels	Scott	AHS	Destination Imagination Coach	14-Dec
Haapala	Michelle	AHS	Destination Imagination Coordinator	14-Dec
Merner	Jim	AHS	Swim - Boys Assistant Coach	14-Dec
Conradt	Scott	PV	Basketball - Boys Grade 6	14-Dec
Janquart	Kerry	PV	Basketball - Girls Grade 6	14-Dec
Fergeson	Shayne	PV	Destination Imagination CO-Coach	14-Dec

General and Special Education Funds | Financial Forecast

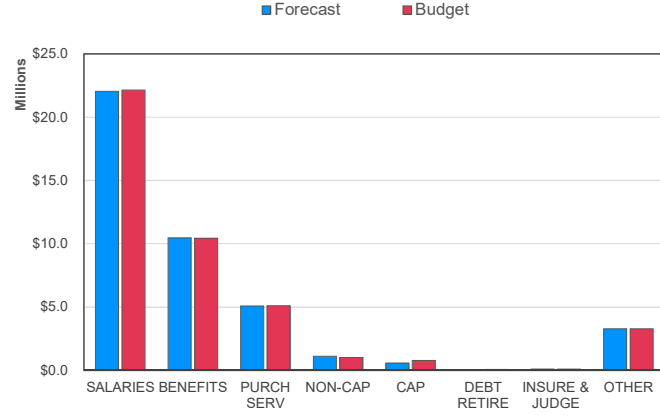
For the Period Ending October 31, 2022

	Prior YTD	Current YTD	Add: Anticipated Revenues / Expenses	Annual Forecast	Annual Budget	Variance Favorable / (Unfavorable)
REVENUES						
Local	\$152,206	\$171,839	\$14,086,425	\$14,258,264	\$14,166,340	\$91,924
State	\$1,268,579	\$1,342,649	\$11,938,982	\$13,281,631	\$13,263,543	\$18,087
Federal	\$68,738	\$567,855	\$2,393,013	\$2,960,868	\$2,520,240	\$440,628
Other	\$18,186	\$20,288	\$12,958,245	\$12,978,533	\$12,962,083	\$16,449
TOTAL REVENUE	\$1,507,710	\$2,102,631	\$41,376,665	\$43,479,296	\$42,912,207	\$567,089
EXPENDITURES						
Salaries	\$4,299,390	\$4,375,078	\$17,663,355	\$22,038,434	\$22,140,893	\$102,459
Benefits	\$2,405,341	\$2,215,523	\$8,261,441	\$10,476,964	\$10,442,078	(\$34,886)
Purchased Services	\$1,075,562	\$1,106,701	\$3,976,661	\$5,083,361	\$5,095,317	\$11,956
Non-Cap Objects	\$240,392	\$401,965	\$707,215	\$1,109,180	\$1,015,651	(\$93,528)
Capital Objects	\$116,146	\$36,098	\$535,456	\$571,554	\$783,567	\$212,013
Debt Retirement	\$0	\$0	\$43,623	\$43,623	\$58,500	\$14,877
Insurance and Judgements	\$83,279	\$87,673	\$11,517	\$99,190	\$95,000	(\$4,190)
Other Objects/Transfers	\$40,620	\$37,863	\$3,237,539	\$3,275,402	\$3,279,064	\$3,662
TOTAL EXPENDITURES	\$8,260,728	\$8,260,902	\$34,436,805	\$42,697,707	\$42,910,070	\$212,363
SURPLUS / (DEFICIT)	(\$6,753,019)	(\$6,158,271)	\$6,939,860	\$781,589	\$2,137	\$779,452
ENDING FUND BALANCE	(\$1,650,748)	(\$2,371,460)		\$4,568,400	\$3,788,948	\$779,452

Revenues by Source | Forecast vs. Budget



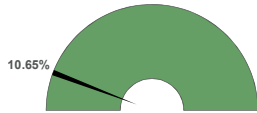
Expenditures by Object | Forecast vs. Budget



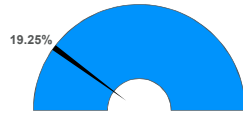
General and Special Education Funds | Expenditure Dashboard

For the Period Ending October 31, 2022

Projected Year End Fund Balance as % of Budgeted Expenditures



Actual YTD Total Expenditures



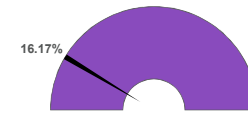
Projected YTD Total Expenditures
19.40%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits
19.97%

Actual YTD Other Objects

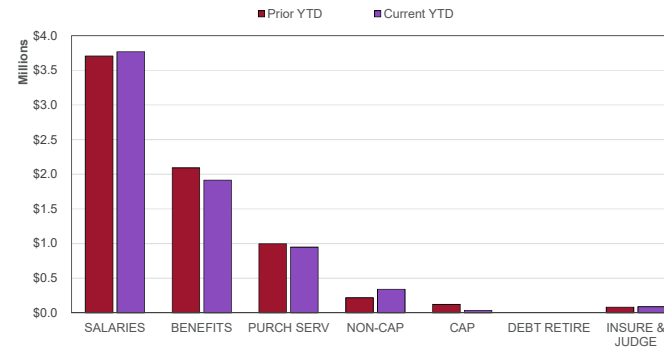


Projected YTD Other Objects
17.58%

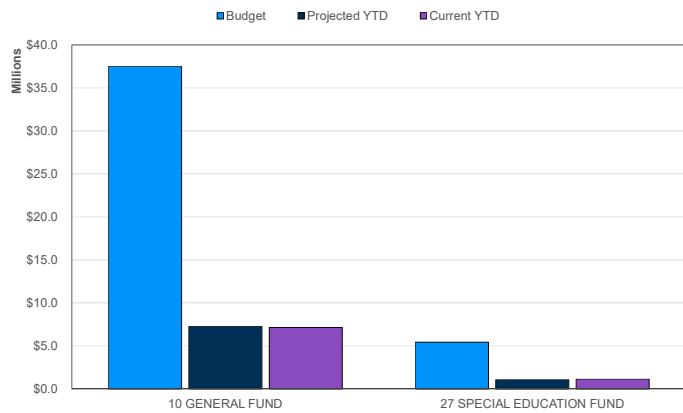
Top 10 Expenditures by Function (Year-to-Date)

Undifferentiated Curriculum	\$1,939,773.62
Regular Curriculum	\$1,221,673.64
Business Administration	\$1,194,598.17
Special Education Curriculum	\$752,273.51
School Building Administration	\$698,614.93
Other Support Services	\$545,734.18
Pupil Services	\$413,979.88
Instructional Staff Services	\$401,717.17
Vocational Curriculum	\$261,151.24
Physical Curriculum	\$185,150.90
Percent of Total Expenditures Year-to-Date	92.18%

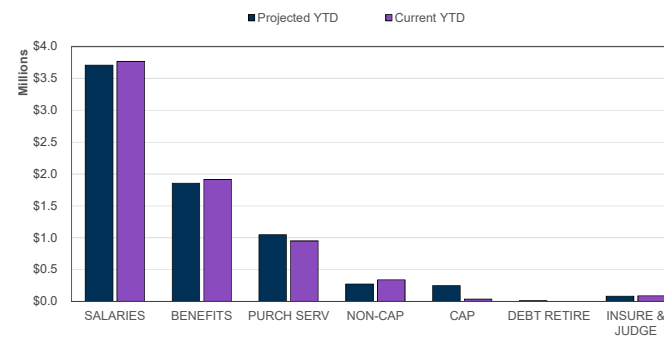
Expenditures by Object



Total Expenditures



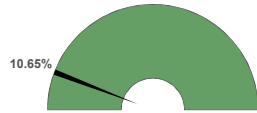
Expenditures By Object



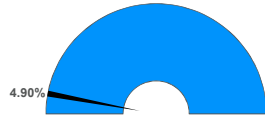
General and Special Education Funds | Revenue Dashboard

For the Period Ending October 31, 2022

Projected Year End Fund Balance as % of Budgeted Revenues

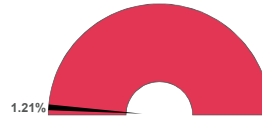


Actual YTD Total Revenues



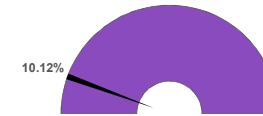
Projected YTD Total Revenues
3.87%

Actual YTD Local Sources



Projected YTD Local Sources
0.56%

Actual YTD State Sources

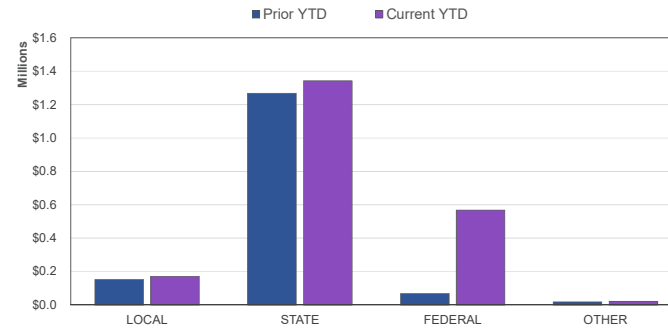


Projected YTD State Sources
10.93%

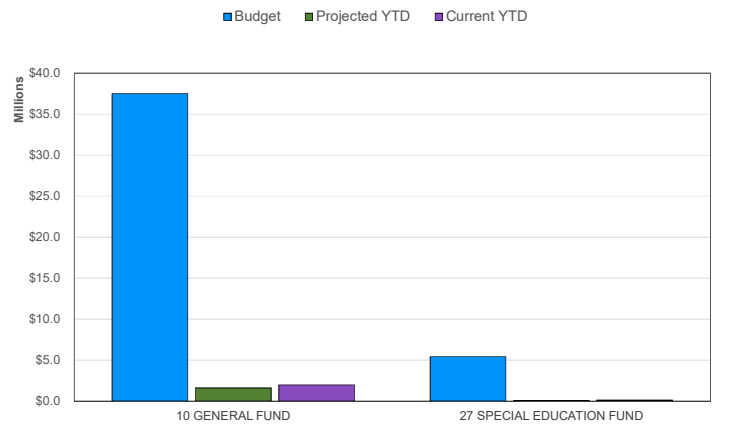
Top 10 Sources of Revenue (Year-to-Date)

State Equalization Aid	\$1,319,528.00
Federal Spec Project Grants	\$367,044.27
Fed Aid Fr Non Dpi State Agency	\$198,889.00
Student Fees	\$88,634.57
Admissions	\$38,929.00
Interest On Investments	\$35,316.80
Other State Revenue	\$21,274.09
Prior Year Adjustment	\$14,419.00
Sale Of Materials For Resale	\$5,559.51
State Transit Of Aids	\$3,046.70
Percent of Total Revenues Year-to-Date	99.52%

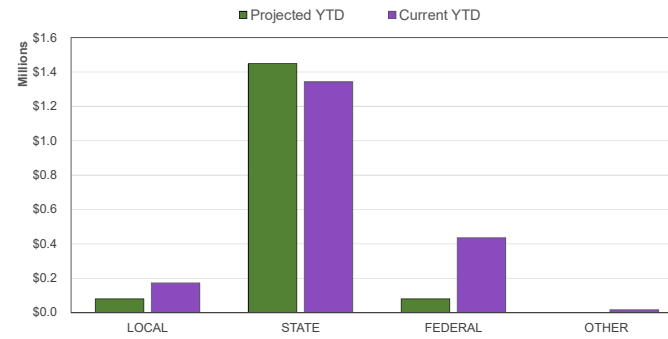
Revenues by Source



Total Revenues



Revenues by Source



Discussion Item: 1

Ashwaubenon School Board

Meeting Date:	December 14, 2022
Issue:	First reading of policies pertaining to open enrollment
Requested By:	Kurt Weyers
Attachments:	
Financial and/or Staffing Implications:	None at this time
Funding Source:	None at this time
Explanation:	<p><u>Policy 2370, 5111, 5112, 5113, 5113.01 and 5200</u>– Yearly review of policy prior to the start of the open enrollment application period. With the exception of policy 5112 and 5113, no changes recommended.</p> <p>Policy 2370 - "Youth Apprenticeship Program" was added as an option to meet the requirements of 118.57 (1). <i>School boards and schools that offer youth apprenticeships must add "the youth apprenticeship program" to the list of educational opportunities the board publishes as a class 1 notice and on its internet site and the high school provides to parents and guardians with its annual accountability report.</i></p> <p>Policy 5113 - This policy has been reorganized to make it easier for District's to use when evaluating open enrollment applications and to include clarification regarding preferential processing of applications for siblings of any student selected in the random selection process, provided that there is space in the sibling's grade level. Adoption of the revision is recommended.</p>
Recommendation:	Review and bring back to January meeting for final approval.



Book	Policy Manual
Section	2000 Program
Title	EDUCATIONAL OPTIONS PROVIDED BY THE DISTRICT
Code	po2370
Status	
Adopted	August 12, 2020
Last Revised	January 12, 2022
Last Reviewed	January 12, 2022

2370 - **EDUCATIONAL OPTIONS PROVIDED BY THE DISTRICT**

The Board recognizes that students learn in different ways and therefore provides a variety of educational programs and options to students developed and approved through the Board and the administration.

The District program includes a variety of opportunities using both on-site and distance learning. The availability of educational options vary depending on the school of attendance and individual student circumstances, and the District is frequently evaluating and updating its programs. Students and parents are encouraged to consult with the school administration to discuss programs best suited for them. The following contains brief descriptions of the educational options available through the District's program, but is not intended to be an exhaustive list:

Early College Credit Program

High school students may take college courses for high school and/or college credit in accordance with Policy 2271 - Early College Credit Program.

Start College Now Program

Students enrolled in grades 11 and 12 may take technical college courses for high school and/or college credit in accordance with Policy 2271.01 - Start College Now Program.

Advanced Placement (AP) Courses

Students may enroll in AP courses that prepare students for the College Board's annual AP Exams offered in the spring. Students may earn college credit based on their AP Exam score.

Dual Credit Programs

Students enrolled in grades 11 and 12 may take approved dual credit programs with Technical College in accordance with State law and District procedures.

Independent Study

Independent study provides the opportunity for students to explore career options or to take a course not available as an offered course. Independent studies may also take the student into the greater school community for experience under the co-sponsorship of people in other professions, businesses, government, or industry.

Online Courses

Students may enroll in online courses when such course is not otherwise available or as an educational alternative better suited to the diverse learning needs of students.

Work-Study Programs

Students may enroll in the District's cooperative education program offered with a course or in a work-study program designed to the individual needs of the student.

Summer School

The District offers a summer school program that includes both enrichment and credit recovery options.

Youth Apprenticeship Program

The District offers a Youth Apprenticeship program as part of the Statewide School-to-Work initiative.

Full-Time Open Enrollment Program

The District offers a full-time open enrollment opportunity to students in accordance with Policy 5113 - **Full-Time** Open Enrollment Program (Inter-District).

Part-Time Open Enrollment Program

The District offers a part-time open enrollment opportunity to students in accordance with Policy 5113.01 - Part-Time Open Enrollment.

Courses for Home-Based Private Education Students

Students enrolled in home-based private education programs may take up to two (2) courses per semester in the District in accordance with Policy 9270 - Home-Based, Private, or Tribal Schooling.

Notification of Educational Options

Annually, the District shall provide a list of educational options to parents in accordance with Policy 8146 - Notification of Educational Options.

Reviewed 1/12/22

Revised 1/11/2023

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Last Modified by Jennifer Bower on December 6, 2022



Book	Policy Manual
Section	5000 Students
Title	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
Code	po5111
Status	Active
Adopted	June 1, 2008
Last Revised	January 12, 2022

5111 - **ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS**

The Board establishes the following policy for determining the eligibility of students to attend the schools of this District.

- A. The Board will educate, tuition-free, students who are residents of the District. Proof of residency will be required for registration in the District. If residency is with individuals other than a parent, the living arrangement may not be solely for purposes of attending the District's schools.
- B. The District shall not make residency determinations on the basis of an individual's alienage.
- C. The District shall consider those students who are homeless or in foster placement to be residents unless residency is determined to be in another district.
- D. Upon request of a student's parent, or the request of an adult student, students who have gained twelfth-grade status and who no longer reside within the District shall be permitted to complete their high school education tuition-free.
- E. Resident students in grades nine (9) through twelve(12) who attend a tribal school, private school, or home-based private educational program shall be accepted into the District's educational programs for up to two (2) classes if the student satisfies the high school admission standards and sufficient space is available in the classes.
- F. Students enrolled in a home-based private educational program in grades kindergarten through eight (8) who meet the minimum standards for admission to a course offered by the District shall be accepted into the District's educational programs for up to two (2) classes if the Board determines there is sufficient space in the classes.
- G. A high school student who now resides in a different school district as a result of a reorganization under Chapter 117 and who has completed 9th and 10th grade at his/her former school district shall be allowed to complete his/her education at the former school district. The school board of residence shall pay the student's tuition, and if the parent has paid such tuition, the resident board shall reimburse the parent, upon request of the parent, within three (3) years. The school of attendance shall count the student in its membership.
- H. If a parent (or adult student) presents information to the District certifying that the parent (or adult student), his/her child, or a member of the parent's household is a participant in the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice, the Board shall use the address designated by the Department of Justice to serve as the student's address for enrollment purposes. The District shall place a copy of any certification provided by the parent in the enrollment files.
- I. Children of joint custody orders may attend school without payment of tuition if the student otherwise meets residency requirements, unless a court order specifies a different District of attendance.
- J. Foreign students, participating in a bona fide, foreign-exchange program, may be admitted consistent with Federal law.
- K. Students whose parents reside in the State but do not reside within the District, but who present evidence that they will move into the District within nine (9) school weeks, may enroll in the schools of this District as tuition students for the time not in residence. Tuition will be refunded in accordance with State law.

- L. Minor students residing in the District, but not living with a parent, may be required to provide information sufficient to allow the administration to properly determine resident status under law.
- M. Tuition students may be accepted in accordance with State law and the approval of the Superintendent.
- N. Nonresidents may be accepted into the District's Adult Education classes upon payment of the appropriate fees.
- O. Nonresident students may be accepted into the District's Summer or Interim Session School Program upon payment of appropriate fees.
- P. Nonresident students may be accepted into the District's program under the Part-Time or Full-Time Open Enrollment Programs. Nonresident students accepted into the District's Part-Time Open Enrollment Program may attend no more than two (2) courses at any time if the Board determines there is sufficient space in the classroom.
- Q. Students who have begun the school year as residents and who no longer reside in the District may be permitted to complete the school year tuition-free.
- R. The Superintendent, at his/her discretion, may deny admission to a student who has been expelled from another Wisconsin public school district, for the period of the unexpired term of the expulsion. When the expulsion from the other district has expired, the student is to be admitted providing all other eligibility requirements have been met.

Conditional Enrollment

The Board may specify in a written order one (1) or more enrollment conditions instead of or in addition to any early reinstatement conditions, if any, imposed by the school board that expelled the student or instead of or in addition to any conditions imposed, if any, by the out-of-state public school that expelled the student. Any enrollment conditions must relate to the reasons for the student's expulsion and may not extend the term of expulsion specified in the expulsion order. The School District Clerk shall mail two (2) copies of the order to the student or, if the student is a minor, to the student's parent. The expelled student or, if the student is a minor, the student's parent shall sign and return one (1) copy of the order to the Board. Within fifteen (15) days after the date on which the order is issued, the expelled student or, if the student is a minor, the student's parent may appeal the determination regarding whether an enrollment condition specified in the order is related to the reasons for the student's expulsion to the Board. The decision of the Board regarding that determination is final and not subject to appeal. If the Superintendent determines that the student has met the enrollment conditions established in a written order, the Superintendent may grant the student conditional enrollment in a school in the District. The determination of the Superintendent is final.

1. If a student granted conditional enrollment violates an enrollment condition that the student was required to meet after his/her conditional enrollment but before the expiration of the term of expulsion, the Superintendent may revoke the student's conditional enrollment. Before revoking the student's conditional enrollment, the Superintendent shall advise the student of the reason for the proposed revocation, including the enrollment condition alleged to have been violated, provide the student an opportunity to present his/her explanation of the alleged violation, and make a determination that the student violated the enrollment condition and that revocation of the student's conditional enrollment is appropriate. If the Superintendent revokes the student's conditional enrollment, the Superintendent shall give prompt written notice of the revocation and the reason for the revocation, including the enrollment condition violated, to the student and, if the student is a minor, to the student's parent. Within five (5) school days after the revocation of a student's conditional enrollment, the student or, if the student is a minor, the student's parent may request a conference with the Superintendent who shall be someone other than a principal, administrator, or teacher in the student's school. If a conference is requested, it shall be held within five (5) school days following the request. If, after the conference, the Superintendent finds that the student did not violate an enrollment condition or that the revocation was inappropriate, the student shall be enrolled in school under the same enrollment conditions under the order previously issued and the conditional enrollment revocation shall be expunged from the student's record. If the Superintendent finds that the student violated an enrollment condition and that the revocation was appropriate, s/he shall mail separate copies of the decision to the student and, if the student is a minor, to the student's parent. The decision of the Superintendent is final.
2. If a student's conditional enrollment is revoked, the student's expulsion shall continue to the expiration of the term of the expulsion specified in the expulsion order unless the student or, if the student is a minor, the student's parent and the school board that expelled the student, or the independent hearing panel or independent hearing officer, or the out-of-state public school, agree, in writing, to modify the expulsion order.

Revised 3/10/14

Revised 4/25/16

Revised 1/10/18

Revised 11/14/18

Revised 7/10/19

Revised 11/13/19
Revised 12/9/20
Reviewed 1/12/22

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Legal

- 118.51, Wis. Stats.
- 118.52, Wis. Stats.
- 120.13(1), Wis. Stats.
- 121.77, Wis. Stats.
- 121.78(2)(a), Wis. Stats.
- 121.81, Wis. Stats.
- 121.84, Wis. Stats.
- McKinney-Vento Act (42 U.S.C. 11431, et. seq.)
- 118.53, Wis. Stats.

Last Modified by Tamela Moody on February 15, 2022



Book	Policy Manual
Section	5000 Students
Title	ENTRANCE AGE
Code	po5112
Status	Active
Adopted	June 9, 2008
Last Revised	January 12, 2022

5112 - **ENTRANCE AGE**

The Board of Education shall establish student entrance age requirements which are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

A. **Kindergarten**

1. A child is eligible for entrance into four (4) year old kindergarten if s/he attains the age of four (4) on or before September 1st of the year in which s/he applies for entrance and meets the residency requirements.
2. A child is eligible for five (5) year old kindergarten when s/he attains the age of five (5) on or before September 1st of the year in which s/he applies for entrance and meets the residency requirements. The child may not be placed in an alternative program without the permission of the parent.

B. **First Grade**

A child must be six (6) years of age on or before September 1st in the year in which s/he enrolls. A student must have completed a kindergarten program or must receive a waiver of this requirement.

Any student who has not completed a five (5)-year old kindergarten program, but seeks to enroll into first grade must receive a waiver of the requirement. The following students are eligible to receive a waiver:

1. Any student who has moved to the District from another state or country where completion of a five (5)-year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in his or her prior state or country.
2. Any student who has moved to the District from another state or country that does not require the completion of five (5)-year old kindergarten prior to enrollment in first grade.
3. Any student who, at the discretion of the building principal, in consultation with the first-grade teacher(s) of the District, determines that, notwithstanding that the student has not completed a five (5)-year old kindergarten program, the student has demonstrated sufficient aptitude in all core competencies normally required of kindergarten students in the District upon completion of the kindergarten program.

The Principal shall perform any required testing to establish the student's academic capabilities and shall prepare a written evaluation that either grants or denies the waiver and provides an explanation as to the decision.

C. **Appeal of Denial of Waiver**

The parents of any student denied a waiver under this section by the building principal may appeal that decision to the Superintendent by submitting a written request to the Superintendent within ten (10) days of the decision of the principal.

The decision of the Superintendent is final.

D. Initial Entry

Children entering the District for the first time must comply with State law. Students must have an immunization record on file at the school. Any student who does not have the proper immunization may be excluded or permitted to remain in school pursuant to Policy 5320 - Immunization.

Each child who is entitled to admittance into a public school in the District must have a school-entry health examination. The school health services plan shall contain provisions to assist students in obtaining health examinations. Such examinations shall be conducted consistent with Policy 5310 - Health Services.

Any student and/or his/her parent(s) who enters the District for the first time must disclose prior or pending school expulsions at the time of enrollment.

E. Verification of Residence

Verification of a parent's residence shall be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the Superintendent.

F. Early Admission

The District shall prescribe procedures, conditions, and standards for early admission to five (5)-year old kindergarten, and first grade.

The District does not allow early entrance to four (4)-year old kindergarten.

G. Older Students

A person who is a resident of the District and over twenty (20) years of age may enroll providing the Superintendent does not think his/her enrollment will interfere with the education of the other students.

Revised 7/11/11

Revised 7/10/19

Revised 11/13/19

Revised 1/13/21

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Legal 118.14, 118.15, 120.12(25), Wis. Stats.

Last Modified by Tamela Moody on February 15, 2022



Book	Policy Manual
Section	5000 Students
Title	Copy of OPEN ENROLLMENT PROGRAM (Inter-District)
Code	po5113
Status	
Adopted	June 9, 2008
Last Revised	June 8, 2022

5113 - **OPEN ENROLLMENT PROGRAM (Inter-District)**

The School District ("District") will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time-to-time.

DEFINITIONS

The following definitions will apply to the District's Open Enrollment Program.

A. Non-Resident District

A school district located in Wisconsin which is not a student's district of residence.

B. Non-Resident Student

A student who does not reside within the geographic boundaries of the District and who seeks admission to this District under the Open Enrollment Program.

C. Tuition Student

A non-resident student who attends school in the District and pays tuition in accordance with State law.

D. Full-Time Enrollment

A student is enrolled for the entire school day and receives all required education in this District.

E. Class Size

The District's determination of the maximum number of students who can be accommodated properly in a particular classroom without jeopardizing the quality of the instructional program and mitigating circumstances for a particular school, class, or program, including enrollment projections established by the Superintendent.

F. Program Size

The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to properly allocate available resources, create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.

G. Resident Student

A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with Policy 5111 - Eligibility of Resident/Non-resident Students.

FULL-TIME OPEN ENROLLMENT

A. **Annual Space Determinations**

During a January meeting, the Board shall establish the availability of space by determining the number of regular education and special education spaces in the schools, programs, classes, or grades. In setting space availability, the Board may choose to set no limitations or may set limits on availability using the following criteria:

- a. District practices, policies, procedures or other factors regarding class size ranges for particular programs or classes.
- b. District practices, policies, procedures or other factors regarding faculty-student ratio ranges for particular programs, classes or buildings.
- c. Enrollment projections, which account for factors that include but are not necessarily limited to, likely short and long term economic development in the community, housing starts, current and future needs for special programs, laboratories, or other initiatives. **for the schools of the District which include, but are not limited to, the following factors: the likely short and long-term economic development in the community, projected student transfers in and out of the District, preference requirements for siblings of non-resident open enrollment students, the required length of K-12 attendance opportunities for open enrollment student and current and future space needs for special programs, laboratories (e.g. in technology or foreign languages) or similar District educational initiatives.**
- d. In determining the amount of space available, the District will count resident students, students attending the District for whom tuition is paid under 121.78(1)(a), Wis. Stats., and may include in its counted occupied spaces students and siblings of students who have applied under Section 118.51(3)(a) or 118.51(3m)(a) and are already attending public school in the District.

B. **Procedures for Processing of Open Enrollment Applications**

A parent of a nonresident student may submit an application to attend school in the District during the applicable regular open enrollment period or through the alternative open enrollment process. The application must be submitted using the form designated by the Wisconsin Department of Public Instruction.

Upon receipt of an application, the Superintendent shall confirm that the application is complete or request that it be completed before being further considered.

Parents shall be notified of the determination on their applications on or before the first Friday following the first Monday in June following receipt of the application, or within the timeframe otherwise established by law. If approved, the parent shall be notified of the approval and the specific assignment within the District. If, upon enrollment, the student is appropriately placed in a different grade level, the student shall be so assigned unless applications for that grade level have been denied or there is no longer space available at that grade level.

Any notice of a decision to deny shall include the following:

1. Specific reason(s) for denial. **A parent notifies the nonresident school board that the student will not attend the nonresident school district.**
2. Notice of the parents' right to appeal, the address to send the appeal, and information on where to locate the form required for appeal. **A parent fails to provide the notification required in s. 118.51(3)(a)6., Wis. Stats.**
3. **The Board determines that additional spaces have become available since its determination at the January Board meeting.**

Application of Space Determinations and Random Selection Process:

If there are more applications than spaces, the Board will fill the available spaces by random selection, provided that first priority will be given to non-resident students already attending District schools and their siblings. If the District determines that space is not otherwise available for open enrollment students in the grade or program to which an individual has applied, the District may nevertheless accept a student or the sibling of a student who is already attending in the District. Random selection shall be conducted among the student applications for each grade level. The order of grade level selection shall also be randomly determined. The following considerations will be included in the random selection process:

1. **Preferences**

- a. **If the Board has not guaranteed approval in its determination of space availability to currently attending students, it shall grant preference to such students in the random selection process.**
- b. **If the Board has not guaranteed approval in its determination of space availability to the siblings of currently attending students, it shall grant preference to such students in the random selection process.**
- c. **If in any selection process there are more students eligible for preferred treatment than there are spaces available, the Board shall conduct random selection from among the students granted preference.**

2. **The sibling of a student selected in the random selection process shall be granted preference to any spaces available that the sibling has applied for, but the sibling may not be approved if there are no remaining spaces for the sibling.**
3. **After the date specified in 118.51(3)(a)3., Wis. Stats., the nonresident school board may approve applications it had initially denied if any of the following cause spaces to become available:**
 - a. **A parent notifies the nonresident school board that the student will not attend the nonresident school district.**
 - b. **A parent fails to provide the notification accepting open enrollment as required in 118.51(3)(a)6., Wis. Stats.**
 - c. **The Board determines that additional spaces have become available since its determination at the January Board meeting.**

The District shall notify the parent of a student accepted from the waiting list of that student's eligibility to attend the District, unless the student has already enrolled in a different non-resident school district or has since become a resident of the District. The notice shall state the following:

1. **the school or program the student has been assigned to;**
2. **a date, at least ten (10) calendar days from the date of the notice, by which the parent must accept the open enrollment approval. Failure to timely accept shall be considered rejection and the approval shall be considered rescinded.**

After the date specified in s. 118.51(3)(a)3., Wis. Stats., the nonresident school board may approve applications it had initially denied if any of the following cause spaces to become available: In accordance with 118.51(3)(a)3, Wis. Stats., except as provided under sub. (5)(d)1., on or before the first Friday following the first Monday in June following receipt of the application, the nonresident school board shall notify the applicant, in writing, whether it has accepted the application.

C. Decisional Criteria for Non-Resident Applications

Decisions on non-resident open enrollment applications will be based only on the following criteria:

1. Space availability as defined in this policy. Whether the Board has determined that there is space in the schools, programs, classes, or grades within the District for non-resident students. The Board shall determine during a regular meeting each January the number of regular education and special education spaces available at each level, each building, and in each program, or shall determine that it will not set space limitations for open enrollment at any building, level, or program.
2. Whether an applicant for a pre-kindergarten, four (4) year old kindergarten, early childhood or school-operated daycare program resides in a district which offers the program for which application is made.
3. Whether the non-resident student has been expelled from any school district within the current school year or the two (2) preceding school years, or is pending any disciplinary proceeding, based on any of the following activities:
 - a. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.
 - b. Engaging in conduct while at school or under school supervision that endangered the health, safety or property of others.
 - c. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any school employee or Board member.
 - d. Possessing a dangerous weapon (as defined in Section 939.22(10), Wis. Stats.) while on school property or under school supervision.

Notwithstanding the Board's acceptance of a non-resident student's application, the Board may withdraw acceptance if, prior to the beginning of the first school year in which the non-resident student will attend a school in the District, the student is determined to fall under paragraph BC. 3.

The Board may request a copy of a non-resident student's disciplinary records from the resident school board.

The resident board shall provide to the nonresident board a copy of any expulsion order or findings, a copy of any pending disciplinary proceedings, a written explanation of said proceeding, the length of the expulsion or possible

outcomes of a pending proceeding, and/or such records as permitted by law.

4. Whether the special education program or related services described in the non-resident student's individualized education program ("IEP") are available in the District. Whether a service is available depends on whether existing staff in the District are qualified to provide the service or whether the District has facilities and/or equipment required for the service. A service is not available in the District if that service is currently provided to resident students through contract with a third party. Whether a service is available is not a function of whether there is space available in any program or service. A service may be unavailable even if no space limitations have been established.
5. Whether there is space available in the District to provide the special education or related services identified in the non-resident student's IEP, after consideration of class size limits, student-teacher ratios, and enrollment projections.
6. Whether the non-resident student has been referred to the non-resident student's resident board under 115.777(1) Wis. Stats. or identified by the non-resident student's resident school board under 115.77(1m)(a) Wis. Stats., but not yet evaluated by an individualized education program team.

If a non-resident student's IEP is developed or changed after starting in the District, and it is then discovered that the District does not have necessary programs available or does not have space in the special education program, the District may notify the student's parent and the student's resident board. If such notice is provided, the non-resident may be transferred to his/her resident school district.

7. If the Board has made a determination that a non-resident student attending the District under the open enrollment program is habitually truant from the District during either semester of the current school year, the Board may prohibit the student from attending in the succeeding semester or school year, after complying with the requirements of PI 36.09(2).

The habitual truancy determination shall be made on the sole basis of enrollment in the non-resident district. Open enrollment may not be denied based on the student's truancy from any other district.

D. Reapplication Procedures

The Board will not require accepted non-resident students to reapply under the open enrollment policy as long as the student is continuously enrolled in the District.

E. Transportation

The parents of a student attending a non-resident school district will be solely responsible for providing transportation to and from the school site. The District will provide transportation for a non-resident student with an identified disability for whom transportation is required by the student's IEP.

ALTERNATIVE APPLICATION PROCEDURES

The parent of a non-resident student who wishes to attend a school in the District may apply at any time throughout the year by submitting an application under the alternative application procedure if the student satisfies at least one (1) of the statutory criteria and has not applied to more than three (3) non-resident school districts.

Applications from a non-resident student under the alternative application procedures received after the Board's January meeting, at which it sets open enrollment space availability numbers for the subsequent year, may be approved for the current year if the Board has not imposed a space limitation for the student's current year grade level and also has not imposed a space limitation for in the subsequent school year in the student's subsequent grade level. Alternative applications received prior to the 3rd Friday in September may be approved if the Board has approved all applications for that grade level which were received during the regular period, including the offer of enrollment to applicants placed on the waiting list, if any.

DELEGATION TO SUPERINTENDENT

The Board delegates to the Superintendent the authority to approve or deny open enrollment applications including under the alternative procedures consistent with the criteria in this policy and based on the Board's space determinations approved in January of each year.

ATTENDANCE/HABITUAL TRUANCY

Under 118.51(11) Wis. Stats., if the non-resident Board determines that a student attending the non-resident school district under open enrollment is habitually truant from the non-resident school district during either semester in the current school year, the nonresident Board may prohibit the pupil from attending the non-resident school district under open enrollment in the succeeding semester or school year. When determining habitual truancy, a student's overall attendance is taken into consideration (i.e. any

absence from school without an acceptable excuse for part or all of five (5) or more days, including tardiness, on which school is held during a school semester).

ANNUAL REVIEW

The Board shall review its Open Enrollment Program annually.

General Provisions

- A. A student, who has been accepted under this program, who has not met the academic prerequisites for participation in a particular program in which the student wishes to enroll shall not be placed in that program.
- B. The District's Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability, except as provided for in the statute authorizing this program.

Application of Emergency Orders

All timelines or other procedures described in this policy and in any implementing administrative guidelines are subject to modification in the event that the State or Federal government issues emergency or other temporary orders affecting any of the subject matter of this policy. The policy automatically incorporates the contents of any such order or proclamation, including any discretionary authority provided, and delegates by policy the authority to exercise that discretion to the Superintendent.

Revised 6/9/08
 Revised 7/11/11
 Revised 4/23/12
 Revised 9/22/14
 Revised 1/26/15
 Revised 1/25/16
 Revised 1/10/18
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5113.01 - **PART-TIME OPEN ENROLLMENT**

The Board will provide students enrolled in the District with the ability to take up to two (2) courses at any given time in a non-resident public school district. Likewise, the Board will consider the enrollment of a non-resident student in up to two (2) courses per term under the criteria set forth in this policy and any criteria required by law.

Resident Student Applications for Part-Time Open Enrollment

A. General Procedures

The parent of any student enrolled as a resident of the District who wishes to attend one (1) or two (2) courses at a non-resident school district under this policy shall make a written application to such non-resident district no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the Board at the same time as the application is made to the non-resident school district.

B. Decisional Criteria for Resident Applications

The Board shall review all applications received under this policy to attend courses at a non-resident school district under the criteria below. Both the non-resident school district of proposed attendance and the Board must approve the course.

Acceptance or denial of any resident student's application shall be made no later than one (1) week prior to the start of the course. Rejection of a student's application to attend such courses shall be made in writing and shall provide an explanation of the reason for rejecting the application. One of the following reasons must be the basis for such rejection:

1. Individualized Education Program (IEP). If the Board determines that the proposed course conflicts with the student's IEP, the Board shall reject the course.
2. Undue Financial Burden. The Board may reject an application if the cost of the course would impose an undue financial burden on the District considering the totality of the District's economic circumstances, including applicable revenue limits, ability to pay the cost of tuition, and the per-student cost of educating all District students.

If the District determines that the course does not satisfy the District's high school graduation requirements, it shall notify the student in writing of this determination at least one week prior to the start date of the course. This notice shall be provided whether the application is approved or rejected.

Non-Resident Student Applications for Part-Time Open Enrollment

A. General Procedures

The parent of any non-resident student that wishes to attend one or two courses offered by the District shall make a written

application to the Board no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the student's resident School Board at the same time as the application is made to the non-resident School Board.

B. Decisional Criteria

The Board will determine acceptance or rejection of a non-resident student's application to attend courses in the District using the same criteria and policies for entry into the course that apply to resident students, except that preference for attendance may be given to resident students. Applications from non-resident students that are already accepted into two courses in a particular term will be rejected on that ground. If a particular course has limited enrollment, those spots not taken by resident students will be allocated to non-resident applicants under this policy that otherwise qualify for enrollment on a randomly selected basis.

The parents and the resident school district are to be notified, in writing, no later than one (1) week prior to the commencement of the course whether the application has been accepted or rejected. If accepted, the notification is to include the name of the school the student is to attend and that the enrollment is valid only for the forthcoming semester or school year or special time period during which the course(s) will be offered. If rejected, the notice shall state the reason for the rejection.

General Requirements

A. Notice of Intent to Enroll

The parents of the student must notify both the resident school district and the district in which the student has applied for part-time open enrollment of the student's intent to enroll after receipt of the decision to accept the application but before the beginning of the applicable course.

B. Transportation

By enrolling in a course under this policy either as a resident or non-resident, the parent understands that the parent is responsible for transporting the student to and from any courses attended under this policy, unless the Department of Public Instruction agrees to reimburse the parent directly for such costs.

C. Tuition for Attendance at Another School District

Tuition costs shall be paid for by the resident school district in an amount equal to the cost of the course(s) as determined by the Department of Public Instruction.

D. Appeal of Rejection

Any application that is rejected under this policy may be appealed to the State Superintendent of Public Instruction within thirty (30) days of the decision. The State Superintendent's decision is final and will only reverse the initial decision if that decision was arbitrary or unreasonable.

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5200 - **ATTENDANCE**

State law requires the Board to enforce the regular attendance of students. Further, the Board recognizes that the District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten shall attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

Parent or Guardian Written Excuse Required

The Superintendent shall require, from the parent or guardian of each student or from an adult student, who has been absent for any reason a written, signed, dated statement stating the reason for the absence and the time period covered by the absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

School Attendance Officer

The Superintendent shall designate an administrator at each school to be the School Attendance Officer. The School Attendance Officer shall perform any duties and responsibilities as required by State law, this policy, and any administrative guidelines issued by the school. The duties of the School Attendance Officer shall include, but not be limited to, the following.

- A. Determining daily from attendance reports submitted by teachers which students enrolled in the school are absent from school and whether the absence is excused.
- B. Submitting to the Superintendent, on or before August 1st of each year, a report of the number of students enrolled in the school who were absent in the previous year and whether the absences were excused. The Superintendent shall then submit this information to the State Superintendent.
- C. Providing student attendance information to individuals and agencies for purposes authorized by State law and the Board's Policy 8330 - Student Records.

Excused Absences

As required under State law, a student shall be excused from school for the following reasons:

A. Physical or Mental Condition

The student is temporarily not in proper physical or mental condition to attend a school program.

B. Obtaining Religious Instruction

To enable the student to obtain religious instruction outside the school during the required school period (see Policy 5223 - Absences for Religious Instruction).

C. **Permission of Parent or Guardian**

The student has been excused by their parent or guardian before the absence for any or no reason. A student may not be excused for more than ten (10) days per school year under this paragraph and must complete any course work missed during the absence. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:

1. professional and other necessary appointments (e.g., medical, dental, and legal) that cannot be scheduled outside of the school day
2. to attend the funeral of a relative
3. legal proceedings that require the student's presence
4. college visits
5. vacations

D. **Religious Holiday**

For observance of a religious holiday consistent with the student's creed or belief.

E. **Suspension or Expulsion**

The student has been suspended or expelled.

F. **Program or Curriculum Modification**

The Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.

G. **High School Equivalency – Secured Facilities**

The Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and the student's parent(s) or guardian(s) agree that the student will continue to participate in such a program.

H. **Child at Risk**

The student is a "child at risk" as defined under State law and is participating in a program at a technical college on either a part-time or full-time basis leading to high school graduation, as provided under State law.

I. **Election Day Official**

A high school student, including students enrolled in private schools and students enrolled in home-based private education, age sixteen (16) or seventeen (17) is permitted to be excused to service as an election official provided that the following criteria are met: (1) the student has the permission of their parent to service as an election official on election day; (2) the student has signed up and the municipal clerk has informed the principal that the student has been assigned to service in the capacity; and (3) the student has at least a 3.0 grade point average or equivalent, or has met the alternative criteria established by Board, if any. The principal shall promptly notify the municipal clerk or the board of election commissioners of the municipality that appointed the child as an election official if the child no longer has a least a 3.0 grade point average or the equivalent, or no longer meets the established alternative requirements. A student's absence to service as an election official under this policy shall be treated as an excused absence. Where possible students are encouraged to provide advance notice as much as possible. Students are responsible for completing any missed school work and responsible for making appropriate arrangements to do so.

A student may be excused from school, as determined by the School Attendance Officer, or the School Attendance Officer's designee, for the following reasons:

A. **Quarantine**

Quarantine of the student's home by a public health officer.

B. Illness of an Immediate Family Member

The illness of an immediate family member.

C. Emergency

An emergency that requires the student to be absent because of familial responsibilities or other appropriate reasons.

Unexcused Absences

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. The Superintendent shall develop administrative guidelines to address unexcused absences.

The Board authorizes, but does not encourage the Superintendent, to suspend a student from a particular class or from school if sincere efforts by the staff and parents or guardians cannot rectify the pattern of absence. In keeping with its philosophy, the Board supports efforts to provide for out-of-school alternative educational opportunities for truant students rather than to heighten the effects of absence through suspension.

Late Arrival and Early Dismissal

It is necessary that a student be in attendance throughout the school day in order to benefit fully from the educational program of the District.

The Board recognizes, however, that from time-to-time compelling circumstances require that a student be late to school or dismissed before the end of the school day.

As agent responsible for the education of the children of this District, the Board shall require that the school be notified in advance of such absences by written (including e-mail) or personal (phone or face-to-face) request of the student's parent or guardian, who shall state the reason for the tardiness or early dismissal. Justifiable reasons shall be determined by the principal.

If one (1) parent or guardian has been awarded custody of the student by the courts, the parent or guardian of custody shall provide the school with a copy of the custody order and inform the school in writing of any limitations in the rights of the noncustodial parent or guardian. Absent such notice, the school will presume that the student may be released into the care of either parent or guardian.

No student who has a medical disability which may be incapacitating may be released without a person to accompany him/her.

No student shall be released to anyone who is not authorized such custody by the parents or guardians.

Truancy Plan

The Board will issue a Truancy Plan based upon the recommendations of the County Truancy Committee convened under State law, the Board's policies and procedures, and applicable provisions of State law. The Board will review and, if appropriate, revise the Truancy Plan at least once every two (2) years.

The Truancy Plan will include, at a minimum, the following:

- A. procedures to be followed for notifying the parents or guardians of the unexcused absences of a student who is truant or a habitual truant and for meeting and conferring with such parents or guardians
- B. plans and procedures for identifying truant children of all ages and returning them to school, including the identity of school personnel to whom a truant child shall be returned
- C. methods to increase and maintain public awareness of and involvement in responding to truancy within the school district
- D. a provision addressing the immediate response to be made by school personnel when a truant child is returned to school
- E. the types of truancy cases to be referred to the District Attorney and the time periods within which the District Attorney will respond to and take action on the referrals
- F. plans and procedures to coordinate the responses to the problems of habitual truants, as defined under Sec. 118.16(1)(a), Wis. Stats., with public and private social services agencies

G. methods to involve the truant child's parent or guardian in dealing with and solving the child's truancy problem

A student will be considered truant if s/he is absent part or all of one (1) or more days from school, including tardiness, during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant.

A student will be considered a habitual truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days, including tardiness, on which school is held during a school semester.

Habitual Truancy and students attending under open enrollment

Under 118.51(11) Wis. Stats., if the non-resident Board determines that a student attending the non-resident school district under open enrollment is habitually truant from the non-resident school district during either semester in the current school year, the nonresident Board may prohibit the pupil from attending the non-resident school district under open enrollment in the succeeding semester or school year. When determining habitual truancy, a student's overall attendance is taken into consideration (i.e. any absence from school without an acceptable excuse for part or all of five (5) or more days, including tardiness, on which school is held during a school semester).

Notice of Truancy

The School Attendance Officer shall notify a truant student's parent or guardian of the student's truancy and direct the parent or guardian to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. The notice under this paragraph shall be given before the end of the second school day after receiving a report of an unexcused absence. The notice may be made by electronic communication, personal contact, telephone call, or 1st class mail, and a written record of this notice shall be kept. The School Attendance Officer shall attempt to give notice by personal contact, telephone call, or, unless the parent has refused to receive electronic communication, notice by 1st class mail may be given. This notice must be given every time a student is truant until the student becomes a habitual truant.

Notice of Habitual Truancy

When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent or guardian by 1st class mail. The School Attendance Officer may simultaneously notify the parent of the habitually truant student by an electronic communication. The notice must contain the following:

- A. a statement of the parent's or guardian's responsibility under State law to cause the student to attend school regularly
- B. a statement that the parent, guardian, or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk
- C. a request that the parent or guardian meet with the appropriate school personnel to discuss the student's truancy

The notice shall include the name of the school personnel with whom the parent or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting shall be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent or guardian the date for the meeting may be extended for an additional five (5) school days.

- D. a statement of the penalties, under State law or local ordinances that may be imposed on the parent or guardian upon failure to cause the child to attend school regularly as required by State law

The School Attendance Officer will also continue to notify the parent or guardian of a habitual truant's subsequent unexcused absences.

Referral to the District Attorney

Truancy cases will be referred to the District Attorney as provided in the County Truancy Committee Plan. The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the District Attorney:

- A. met with the student's parent or guardian to discuss the student's truancy or attempted to meet with the student's parent or guardian and received no response or were refused
- B. provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy and have curriculum modifications under State law

- C. evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at grade level
- D. conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals

Note that paragraph A. is not required if the meeting between school personnel, the student, and the student's parent or guardian, which was requested in the Notice of Habitual Truancy to the parent or guardian, did not occur within ten (10) school days after the Notice was sent. Paragraphs B., C., and D. are not required if appropriate school personnel were unable to carry out the activity due to the student's absences from school.

Make-up Course Work and Examinations

Excused Absences

A student whose absence from school was excused, except for an expelled student, shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absences when they return to school. It is the student's responsibility to contact their teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute coursework and examinations. Teachers shall also have the discretion to specify where and when examinations and coursework shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence unless extended by the principal based upon extenuating circumstances.

Unexcused Absences

Credit in a course or subject shall not be denied solely because of a student's unexcused absences from school.

Students with unexcused absences shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absence if the student is at risk of receiving no credit in a course or subject if the work is not made up.

Subject to the immediately preceding two (2) paragraphs, credit may, but is not required to be given for the completion of make-up work. Further, credit for make-up work may be given only after the student has satisfied consequences imposed for unexcused absences. The extent to which make-up credit is given shall be determined on a case-by-case basis by the principal and the respective teachers.

If make-up work has been assigned, it is the student's responsibility to contact their teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute coursework and examinations. Teachers shall also have the discretion to specify where and when examinations and coursework shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence unless extended by the principal based upon extenuating circumstances.

Superintendent Guidelines

The Superintendent shall develop administrative guidelines concerning the attendance of students which:

- A. ensure a school session which is in conformity with the requirement of the law;
- B. ensure that students absent for an excusable reason have an opportunity to make-up work they missed;
- C. govern the keeping of attendance records in accordance with State law;
- D. facilitate implementation of the Truancy Plan;
- E. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
- F. ensure that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and Chapter 115, Wis. Stats.;
- G. provide that a student's grade in any course is based on his/her performance in the instructional setting and is not reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned;

- H. ensure that all parents and students are informed of the District's Attendance Policy and related guidelines;
- I. enable the School Attendance Officer to perform his/her duties under State law and this policy; and
- J. address unexcused absences.

Revised 8/27/12
Revised 4/25/16
Revised 1/9/17
Revised 10/24/18
Revised 1/8/20
Revised 6/10/20
Revised 1/13/21
Reviewed 1/12/22

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Legal	7.30(2)(am), Wis. Stats.
	118.15, Wis. Stats.
	118.153, Wis. Stats.
	118.16, Wis. Stats.
	118.162, Wis. Stats.

Last Modified by Tamela Moody on September 2, 2022

Action Item: 1

Ashwaubenon School Board

Meeting Date:	December 14, 2022
Issue:	Board Certification of District Crisis Plan
Requested By:	Tammy Nicholson and Brian Carter
Attachments:	Updated Crisis Plan
Financial and/or Staffing Implications:	
Funding Source:	
Explanation:	<p>Act 143 requires the District Crisis Plan to be reviewed and approved annually by the school board.</p> <ul style="list-style-type: none"> • <u>Updated</u> <ul style="list-style-type: none"> ○ Child Abuse and Neglect Reporting Procedure (wording update in #2 & #3) page 11 ○ Nursing forms (wording cleanup) <ul style="list-style-type: none"> ▪ Accidents in School - page 16-19 ▪ Allergic Reactions - page 21-22 ▪ Medication Overdose - page 37 ▪ Opioid Overdose - page 38 (<i>new section</i>) ▪ Cardiac Emergency Response Plan - page 39-46 ▪ Poisoning - page 47 ○ School Threat Assessment <ul style="list-style-type: none"> ▪ Threat Level Alerts - page 60-61 (<i>new section</i>) ▪ Caregiver Acknowledgment form - page 64 (<i>new form</i>) ▪ Assessed Level of Suicide Risk - page 65 (<i>new form</i>) ▪ Self-Harm Threat Assessment - Columbia Suicide Severity Rating Scale - addition of disclaimer on form - page 67 ▪ Module Summaries from the Coalition to Support Grieving Students - page 74-86 (<i>new section</i>) ○ Updating of staffing names - page 87-124 ○ Updating of room numbering in buildings - page 93-107 ○ Updating of emails for public safety (i.e. from .com to .gov) - page 112-113 ○ Reunification Information - page 154 (<i>new form</i>) • <u>New Information</u> <ul style="list-style-type: none"> ○ Magnets ○ Go Bags
Recommendation:	Approval of 2022-23 ASD Crisis Plan

Action Item: 2

Ashwaubenon School Board

Meeting Date:	December 14, 2022
Issue:	DPI Resolution Waiver for the 2023-2024 School Year
Requested By:	Kurt Weyers
Attachments:	
Financial and/or Staffing Implications:	No
Funding Source:	NA
Explanation:	<p>The School Board is being presented with an Ashwaubenon School District Resolution to ask the Department of Public Instruction to start school on Thursday, August 31, 2023, instead of the allowable starting date of Friday, September 1, 2023.</p> <p>Each year required by Wisconsin State Statute, public school districts may not start school until September 1st. This year, September 1st is on a Friday, and because of the reasons we state in the resolution, we strongly feel the Ashwaubenon School District should be granted a waiver to start one day earlier on Thursday, August 31, 2023.</p>
Recommendation:	It is the recommendation of the administrative team that the school board pass the attached resolution to then pass on to the Department of Public Instruction for hopeful approval.

Resolution of the Ashwaubenon School District's Board of Education Concerning a Request to Commence the 2023-2024 School Year Prior to September 1, 2023

Be it resolved that the Ashwaubenon School District's Board of Education (Board) hereby requests that the Wisconsin Department of Public Instruction grant the Board's request to permit the schools of the Ashwaubenon School District (District) to commence the 2023-2024 school year prior to September 1, 2023.

WHEREAS, Wisconsin law requires that public schools not commence each school year prior to September 1, unless a request for an earlier start date is made by the Board to the Department of Public Instruction. Wis. Stat. §118.045.

WHEREAS, the Department of Public Instruction's regulations require that such requests be made in the form of a written resolution adopted by the Board and accompanied by supportive findings of the Board. Wis. Admin Code § PI 27.03(4).

NOW THEREFORE, the Board makes the following findings related to its request for an earlier start date for the 2023-2024 school year:

1. This request is presented well in advance of the upcoming school year. With approval, the district will be able to proactively communicate with district families to allow them to plan properly.
2. In response to the COVID-19 pandemic and in an effort to minimize learning loss, the district has developed a successful 2-day return to school program which provides opportunities for students to get to know their classmates and teachers more effectively and ensures students have learned school/classroom procedures prior to the start of academic instruction on day 3. This program addresses social-emotional learning and provides teachers with an opportunity to better understand the needs of their students. Dividing this 2-day program across 2 weeks with a 3-day weekend between days would have a detrimental impact.
3. The district wants to minimize the impact on our very well-attended summer school programming. Starting the year one day earlier will allow us to start our summer school program on time the following June, while starting on September 1 or later will require the program to start and end midweek.
4. The Board's request is based on extraordinary circumstances as described in Wisconsin Admin Code §PI 27.03(5)(c), specifically, the Force of Nature that was caused by the COVID-19 pandemic that caused the school term to be altered and necessitated an earlier start date for the entire district.

Responding to the need for instructional recovery (including full summer school and less fragmented attendance) are good arguments.

Now, Therefore, Be it Resolved, that the Board finds that extraordinary circumstances exist to permit the District to commence the 2023-2024 school year prior to September 1, 2023, and in

furtherance of which it has been determined the appropriate start date to be Thursday, August 31, 2023, or later in the event that additional orders or restrictions are imposed upon the District that prevents such commencement.

Adopted and recorded, December 14, 2022

Jay VanLaanen, Board President
School District of Ashwaubenon Board of Education

Brian VanDeKreeke, Board Vice President
School District of Ashwaubenon Board of Education

Jennifer Vyskocil, Board Clerk
School District of Ashwaubenon Board of Education

Michelle Garrigan, Board Treasurer
School District of Ashwaubenon Board of Education

Brett VandeWalle, Board Member
School District of Ashwaubenon Board of Education

Action Item: 3 & 4

Ashwaubenon School Board

Meeting Date:	December 14, 2022
Issue:	<p>Referendum resolutions (two separate resolutions)</p> <p>Action 3. Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$4,900,000 Per Year for Five Years for Non-Recurring Purposes</p> <p>Action 4. Resolution Providing for a Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$4,900,000 Per Year for Five Years for Non-Recurring Purposes</p>
Requested By:	Keith Lucius
Attachments:	
Financial and/or Staffing Implications:	
Funding Source:	
Explanation:	<p>We have worked with an attorney to write the referendum question for the April referendum. The amount of the question can be reduced if the Board decides to go with a lesser amount.</p> <p>There was discussion about including language in the question regarding not using the full amount if the State Budget provides additional school funding. This would have added significantly to the length of the question along with making it much more confusing, and increase the possibility of legal challenges.</p> <p>In the end we decided that a question that is easy to understand would have the best chance of passing. If the referendum passes, the School Board has the final decision on how much of the approved referendum to actually use, so we can and will adjust the amount used based on what happens in the State budget.</p>
Recommendation:	<p>Action 3. We recommend that the Board decide on a amount (not exceed \$4.9 million) and vote to put this question on the April ballot.</p> <p>Action 4. In addition, we recommend the Board approve the resolution providing for a referendum election (with the amount approved in the previous item).</p>

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTION OF THE APPROVAL OF A
RESOLUTION AUTHORIZING THE SCHOOL DISTRICT
BUDGET TO EXCEED REVENUE LIMIT BY \$4,900,000 PER
YEAR FOR FIVE YEARS FOR NON-RECURRING PURPOSES

WHEREAS, the School Board of the Ashwaubenon School District, Brown County, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$4,900,000 Per Year for Five Years for Non-Recurring Purposes" (the "Revenue Limit Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Revenue Limit Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 4, 2023.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 4, 2023 for the purpose of submitting to the qualified electors of the District the proposition of whether the Revenue Limit Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice of Election in substantially the form attached hereto as Exhibit A to be published in the Press Times in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (b) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit B to be published in the Press Times in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit B shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit C.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Section 121.91(3), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Revenue Limit Resolution within 10 days after the adoption of the Revenue Limit Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded December 14, 2022.

Jay VanLaanen
District President

ATTEST:

Jennifer Vyskocil
District Clerk

(SEAL)

RESOLUTION AUTHORIZING THE SCHOOL
DISTRICT BUDGET TO EXCEED REVENUE LIMIT
BY \$4,900,000 PER YEAR FOR FIVE YEARS FOR
NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the Ashwaubenon School District, Brown County, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$4,900,000 per year for five years, beginning with the 2023-2024 school year and ending with the 2027-2028 school year, for non-recurring purposes consisting of operational and maintenance expenses.

Adopted and recorded December 14, 2022.

Jay VanLaanen
District President

ATTEST:

Jennifer Vyskocil
District Clerk

(SEAL)

Action Item: 5

Ashwaubenon School Board

Meeting Date:	December 14, 2022
Issue:	NEW Policy - Administration of Naloxone (Narcan) <i>(Use of Narcan on school grounds)</i>
Requested By:	Tammy Nicholson, Director of Pupil Services
Attachments:	NEW Policy - Administration of Naloxone (Narcan) & Standing Orders for Administration of Naloxone
Financial and/or Staffing Implications:	None
Funding Source:	N/A
Explanation:	Opioid overdose deaths are a public health crisis according to the National Institute of Health (NIH) due to increased opioid misuse (NIH, 2019). According to the Centers for Disease Control and Prevention (CDC), drug overdose deaths are the leading cause of injury-related deaths in the United States. It is the position of the National Association of School Nurses (NASN) that the safe and effective management of opioid-related overdoses in schools must be incorporated into the school emergency preparedness and response plans.
Recommendation:	It is being recommended the Board waive a second read of the Administration of Naloxone (Narcan) policy and approve policy as presented.

Book	Policy Manual
Section	
Title	ADMINISTRATION OF NALOXONE (NARCAN)
Code	poTBD
Adopted	December 14, 2022
Last Revised	

Policy Number TBD – **ADMINISTRATION OF NALOXONE (NARCAN)**

The Board wishes to prevent opiate-related overdose deaths by making Naloxone (Narcan) available in the schools. Naloxone (Narcan) is a medication found to reverse the effects of an opiate-related drug overdose. 2017 Wisconsin Act 29 permits trained school bus operators, employees, or volunteers to administer an opioid antagonist (i.e., Naloxone/Narcan) to students and other persons who appear to be undergoing an opioid-related drug overdose.

The School Nurse or designee shall obtain a standing medical order from the medical advisor who will authorize the school district to obtain, store and administer Narcan, by authorized school official, to any individual suspected of experiencing an opiate-related overdose while at school. The standing order shall be maintained in the school's main office and copies of the standing order shall be kept in each location where the Narcan is stored.

All school principals and any willing employee may be authorized to administer Narcan if they:

- Complete the Wisconsin DPI approved medication training program every 4 years.
- Have been sufficiently instructed by the School Nurse:
 - In recognizing opioid- related overdoses signs and symptoms
 - On proper administering Narcan (check off)
 - On proper follow up procedures following administration of Narcan (call 911)

A list of individuals who have successfully completed the training will be maintained by the District.

GUIDELINES FOR ADMINISTRATION OF NALOXONE (NARCAN)

Ashwaubenon School District

Standing Order for Administration of Naloxone <i>(Medical Protocol for Suspected Opioid Overdose)</i>

PURPOSE:

Opioid overdose occurs when the amount of opioid in the body is so great the individual becomes unresponsive to stimuli and breathing becomes inadequate. Lack of oxygen affects vital organs, including the heart and brain, leading to unconsciousness, coma, and eventually death. Naloxone is indicated for the reversal of opioid overdose in the presence of respiratory depression or unresponsiveness. The purpose of this protocol is to provide School Health staff with a standard by which to respond to this life threatening event in the school setting.

AN OPIOID OVERDOSE NEEDS IMMEDIATE MEDICAL ATTENTION

Body System	SIGNS AND SYMPTOMS OF AN OPIOID OVERDOSE
Mouth/Throat	Loud, uneven snoring or gurgling noises (death rattle)
Lungs	Shallow, slow breaths (fewer than 10 per minute) or not breathing at all
Skin	Pale, blue or gray, clammy
Heart	Slow or erratic pulse (heartbeat) Blue lips or fingertips (from lack of oxygen)
Mental	Unresponsive to stimuli such as noise or sternal rub Unconsciousness
Other	Constricted (pinpoint) pupils Very limp body

***FOR UNRESPONSIVE STUDENTS AND ADULTS WHO PRESENT SIGNS AND SYMPTOMS OF OPIOID OVERDOSE:
ADMINISTER INTRANASAL NALOXONE***

NARCAN® (4mg/0.1ml)

1 full spray in 1 nostril (0.1ml total dose)

1. Attempt to rouse and stimulate the student/patient (perform sternal rub by making a fist; rub your knuckles firmly up and down the breast bone).
2. Call 911, Request AED.
3. If possible, monitor and record respirations, heart rate, and note suspected opiate overdose (as evidenced by pinpoint pupils, depressed mental status, etc.).
4. If available, administer naloxone or NARCAN®. If you do not have naloxone or NARCAN®, send someone to get it.

NARCAN® nasal spray

- a. Remove NARCAN® nasal spray from the box by pulling back the tab with the circle.
- b. Hold the NARCAN® nasal spray with your thumb on the bottom of the plunger and your first and middle fingers on either side of the nozzle.
- c. Tilt the person's head back and gently insert the tip of the nozzle into either nostril until your fingers are against the bottom of the person's nose.
- d. Press the plunger firmly to give the dose of NARCAN®.
- e. Place the person on their side in a recovery position.

5. Start rescue breathing if not breathing or CPR if there is no pulse.
6. Notify parents and school administrators.
7. **Allow 1-3 minutes for medication to work.** If there is no change to the person's condition after 2-3 minutes, give another dose of naloxone (if available) as in **Step 4** above and continue rescue breathing or CPR as indicated.
8. Stay with the person until medical help arrives. Notify EMS of naloxone administration.

Physician Signature: _____ Effective Date: _____

Physician Name (printed): _____

Physician Contact Number: _____

Physician Address: _____

Physician State License Number: _____

School Nurses: _____ Effective Date: _____

Lori Cavil, BSN, RN

Kat Herald, BSN, RN