



# Minutes for Regularly Scheduled Board Meeting

To Be Held in the District Board Room

1055 Griffiths Lane

Ashwaubenon WI 54304

(Phone: 920.492.2900)

Wednesday, October 26, 2022

6:30 pm

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**A. Call to order:** President VanLaanen called the meeting to order at 6:30 pm

**B. Roll call:**

Board Members Present: VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke

Board Members Excused: all present

School Choice Advisory Representative: Matthew Rotter

Other Present: Kurt Weyers, Keith Lucius, Tammy Nicholson, Andy Bake, Dirk Ribbens, Pete Marto, Brian Carter, Doug Pieschek, Heidi Lassila, Nick Senger, Kris Hucek, Michael Heim, Marc Jimos, Kate Williams, Andrea Pasqualucci

**C. Declaration of quorum:** Quorum present

**D. Pledge of allegiance:** The pledge was recited

**E. Adoption of Agenda:** Moved Vyskocil, seconded by VanDeKreeke to adopt the agenda as presented. Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0

**F. Citizens and/or delegations:** No topics presented

**G. Consent Agenda:** Moved by VanDeKreeke seconded by Garrigan to approve Consent Agenda items 1-5 as presented. Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0

1. Minutes of the regular meeting held on Wednesday, September 14, 2022
2. The schedule of checks written 09/07/22 to 10/17/22
3. The schedule of referendum checks written 09/07/22 to 10/17/22
4. Staffing: hirings, resignations, retirements, leave of absences
5. There were 16 co-curriculars approved

**H. Superintendent's Report:**

- **Ashwaubenon High School Homecoming Week 2022:** Recently AHS celebrated homecoming week. There were different activities happening all week and our students competed and acted in a very classy manner. A highlight on Wednesday night was the annual football team vs. the swim team in the pool and powder puff football games. On Friday, AHS ended the week with a Pep Assembly and Parade. On Saturday evening the AHS staff hosted the Homecoming Dance.
- **ASD Inservice on October 28<sup>th</sup>:** ASD staff will be participating in an all-day in-service.
  - Teams will be meeting in their Professional Learning Community Team to interpret the academic data at the classroom level and the individual student level. Staff will also review specific strategies to address needs of students at the tier 1, tier 2, and tier 3 levels. The guiding coalition at each building will be able to review the building level data and create a plan for how the building can address student needs at each tier.

- Elementary math teachers will work with Dr. Bake on the math standards. The teachers will spend time aligning assessments to the math standards.
- Mental Health coach will be working with staff at the high school on the ongoing process of interpreting data and establishing strategies to address the mental health needs of our students.
- **Ashwaubenon High School AP award:** Ashwaubenon High School has again won an award through the Wisconsin AP Advisory Council - they have won the Level II Pacesetter award, based on the percentage of students taking AP tests, and the scores they received on their tests. Ashwaubenon High School is one of just 36 high schools in the state out of over 500 to win this award.
- **Jaguar Excellence Awards:** From the month of September 162 staff received Jaguar Excellence awards. This was a great way to start our school year with so many staff members being recognized by their colleagues.
- **AHS Football Team:** Recently, our AHS Football team has been recognized with some academic all-state honors. Individually, Boone Kirst, Rhett Mehlberg, and Adam Newell were all recognized at Wisconsin Football Coaches Association Academic All State. Also, as a senior group of 15 athletes, the 2023 Class of football players have been recognized by the WFCA as Academic All State with a 3.33 GPA average. Well done.
- **AHS Tennis Team:** Congratulations to Jordan Dominick, Karleigh Conradt, and Mayghan Bongle who represented Ashwaubenon High School at the WIAA State Tennis Championships. They are not only amazing tennis players, but they are even better students in the classroom and community.
- **AHS Girls Swim:** AHS is hosting the Girls FRCC Conference meeting on October 29<sup>th</sup> and November 5.

## I. Discussion Items:

1. **PAC Financials:** Keith Lucius and Kate Williams presented the 21-22 PAC income statements to the board. Every year Williams provides both the school board and the village board with a financial report on the previous year's performance.
  - 19-20 year was the first year the PAC experienced a loss. This was a direct result of COVID and many shows being cancelled. To help cover some of the costs related to the impact of COVID on the PAC, Williams spent hours applying for and being awarded grants.
  - 21-22 was a very good year for the PAC. Besides operating as normal, the PAC also hosted shows that were rescheduled from the previous two years and shows that needed to secure an alternative venue. This resulted in some very busy days for the two employees of the PAC.
  - The PAC has a healthy fund balance. This allows the District to reduce the tax levy for the PAC.
  - In 21-22 the PAC was able to buy ticket scanning equipment, music chairs, and conductor stands.
  - Anticipate that travel for 22-23 will go up due to the ability to attend booking conferences.
  - Anticipate that the net income for 22-23 will level off and even slightly decrease as the grants will go away, new renters will return to their home venue and the leveling out of shows (i.e. most shows that got cancelled due to COVID where rescheduled in 21-22).
  - Williams shared the PAC usage stats for 21-22
  - The high school production of *Guys and Dolls* will start on November 11<sup>th</sup> and run through November 26<sup>th</sup>.
  - The full season of the PAC will be announced on Monday, October 31, 2022.

2. **Elementary Continuous Improvement Plan Updates:** Andy Bake stated that the district's vision is to help all students reach their full potential (not just those that are struggling or those that are high achievers). This year's focus is on qualitative questions versus quantitative questions (what is happening in our schools to lead to student success; what is getting in the way of our desired outcomes; where do we go from here to maintain areas of pride and build on areas of concern; is your focus more cultural or technical). Bake explained that district goals align with building goals that align with team/teacher PLO/PPGs. The district's goals use a "systems approach" to improve "universal instruction" with our "professional learning community". District PLCs worked to develop goals that are collaborative and passionately agreed to by everyone. Staff were asked to commit to the goals or share their concerns with their administrator.

Brian Carter, Doug Pieschek, Heidi Lassila and Pete Marto presented their Elementary CIP updates. They provided an overview of their three goals, where they are in the goal process and the strategies and action steps they are taking to meet these goals.

3. **Early College Credit/Start College Now Program Matrix:** In September, Dirk Ribbens informed the board of the upcoming changes to the Early College Credit and Start College Now Programs. The changes established criteria for streamlining the approval/denial process for applications. The high school student services staff, administrators and Andy Bake created a flowchart with criteria for approval/denial of requested courses. Ribbens shared the flowchart with the board.
  - In some cases, the new criteria requires the student have more financial responsibility for the requested course.
  - ECC requires more criteria are met but SCN costs the district less money.
  - Does the SCN College 101 course count? If it is used as an elective credit.
  - Is there any help for Free/Reduced students? The district does not cover SCN courses however there may be some help for some ECN courses. This would have to be looked into more.

**J. Action Items:**

1. **Early College Credit/Start College Now Requests:** Dirk Ribbens presented the Early College Credit/Start College Now requested for the Spring of 2023. There are fewer requests for spring because the CNA course is a yearlong course that starts in the fall. The new rules discussed earlier in the meeting will not be applied until the 2023-24 school year. Ribbens recommended the board approve the requests as presented. One course request is being denied because the student is able to take a similar course at the high school.

Moved by VanDeKreeke, seconded by Vyskocil to approve the Early College Credit/Start College Now Requests as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

2. **Band/Choir Trip:** Marc Jimos presented the March 2023 band/choir trip.
  - The trip will be from March 22 - 28, 2023. The students will travel to Orlando Florida and spend their time at Disneyland.
  - They will participate in a parade, workshops, and practice sessions.

- Disney was selected because it meets the trip requirements of a safe location, has viable performance opportunities, an educational option and is a fun experience for students.
- Arrangements are being made through Bob Rogers Travel
- This is a student self-funded event. Students have been fundraising for over a year for this trip
- The band/choir program go out of it way to make sure that every student that wants to participate is able.
- There will be approximately 120-140 student participating in the trip.
- The cost is about \$2,200 per student.
- The board asked if Schneider Trucking would be able to help transport the instruments again. They are looking into this option. Vyskocil stated that if the contacts they are using at Schneider so not work out, let her know and she will reach out to her contacts.

Moved by Vyskocil, seconded by VanDeKreeke to approve the band/choir trip to Disney as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0

3. **Parent and Family Engagement in Title I Programs:** Andy Bake presented the Parent and Family Engagement in Title I Program (board policy 2261.01) for annual review by the board. He explained that there are no recommended changed to this policy. The policy must detail the expectations of parent/family involvement in their child's education in Title 1 schools. The district Title 1 schools are Cormier and Valley View. These schools actively engage families. Parents have a voice. Our Literacy Support staff provides Title I information at PTO meetings and at yearly Title I meetings. Bake recommended the board approve the annual review of this policy.

Moved by Vyskocil, seconded by Garrigan to approve the annual review of Policy 2260.01 - Parent and Family Engagement in Title 1 Programs as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

4. **Final Budget Adoption:** Keith Lucius presented the 2022-23 Budget for board approval. Since the preliminary budget was presented at the Annual Meeting in July, the following (most current) information has been included: State Equalization Aid Certification, Final Revenue Limit calculation and student counts for resident and open enrollment. Lucius reviewed all the changes to the budget since approved in July. The following changes will result in an equalized mill rate of \$6.59 (down \$0.24 from the annual meeting).
  - Tax levy is reduced \$670,738 from the amount approved at the meeting (General Fund (10) down \$134,638; Debt Service Fund (39) down \$476,100; Community Service Fund PAC (81) down \$60,000)
  - Total levy of \$15,171,530 - Levy down 12.4% or \$2,149,190 from 2021-22 levy of \$17,320,720
  - Open enrollment revenue reduced \$210,040 based on actual 3rd Friday student count
  - Open Enrollment outgoing decrease \$178,212 based on actual student counts
  - Equalization Aid increased \$739,516 based on State aid certification
  - Tax Exempt aid reduced \$3,738 based State allocation
  - Per Pupil Aid increased \$16,324 based on State allocation
  - Total General Fund Revenue increase of \$407,424
  - Staff salaries increase \$95,000 for positions added based on student counts and addition of some high needs students

- Benefits increase \$225,475 for added staff and increase in Health insurance to cover possible increase in cost
- Purchased services increase \$30,000 to cover cost of strategic planning process
- Private School Vouchers increase \$64,439 to bring total budget up to \$428,876 based on State allocation
- Technology equipment increase \$10,000 for large printer replacement
- Total General Fund expenditures increase \$246,702. Total General Fund expenditures are up \$840,042 from the 2021-22 budgeted amount
- Debt Service Fund levy decrease \$476,100
- Community Service Fund levy decrease \$60,000 reduce the levy needed for the PAC
- Lucius spoke about sharing this information as well as other facts prior to the referendum. We need to the correct message out to the community and clear up any misunderstandings. The survey results will be coming back next week and presented at the November board meeting.

Moved by Garrigan, seconded by Vyskocil to approve the 2022-23 budget as proposed with the total Fund 10 revenue of \$37,496,156 as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

5. **Final Levy Certification:** Lucius is recommending a total proposed levy for 2022-23 of \$15,171, 530. As he stated earlier in the meeting, the 2022-23 equalized mill rate will be \$6.59 which is down \$1.03 from the 2021-22 mill rate of \$7.62. The levy is made up of the following:
- Fund 10           \$13,936,530
  - Fund 39           \$600,000
  - Fund 80           \$635,000
  - Total Levy       \$15,171,530
- Lucius stated that the current equalized property value is \$2,302,886,210. This is up 1.25% from last year. He stated that Ashwaubenon property values are going up at a much slower rate than the state average.
  - He recommended the board approve the levy of \$15,171, 530 which is down \$2,149,190 from last year.

Moved by Garrigan, seconded by Vyskocil to approve the levy of \$15,171,530 as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

**K. Board & Superintendent Communications:**

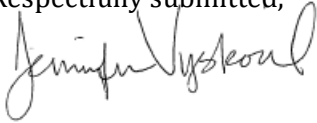
- Garrigan shared a story about a parent not being able to purchase a ticket for his son to attend a football game. He was trying to pay with cash at the Anderson Drive gate. This gate does not accept cash. When he was unable to purchase the ticket with cash, the student and his father ended up leaving. The group discussed the reason for moving toward a Ticket Spicket system and for selecting the main gate as the only gate to allow cash purchasing of tickets. A couple reminders: middle school students must attend with an adult (can't just be dropped off at the game); students are aware that they can pay cash at the main gate; seniors citizens get in free.

**L. Future Board Meetings & Topics:**

- The next board meeting is scheduled for **Wednesday, November 9, 2022**, at 6:30 pm in the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

**M. Adjournment:** Moved by Vyskocil, seconded by VanDeKreeke to adjourn the meeting at 8:09 p.m.  
Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke) Nay 0. Motion carried 5:0

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jennifer Vyskocil".

Jennifer Vyskocil

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
0		10/19/2022		ASSETGENIE INC	-49.00
283		10/12/2022		CORP MASTERCARD	0.00
283		10/12/2022		CORP MASTERCARD	0.00
2261		10/20/2022		BANK FIRST	210,748.63
2262		10/20/2022		WI DEPT OF REVENUE	34,594.36
2263		10/20/2022		WI DEPT OF REVENUE	482.20
2266		10/26/2022		WI RETIREMENT SYSTEM	238,637.18
2267		10/26/2022		VISION SERVICE PLAN	2,722.68
18176		10/31/2022		VANG, HOUA	-120.00
18195		10/18/2022		KAUFMAN JEFF	80.00
18196		10/18/2022		KOHRELL, MARK	80.00
18197		10/24/2022		DE PERE HIGH SCHOOL	130.00
18198		10/24/2022		PREBLE HIGH SCHOOL	200.00
18199		10/24/2022		SEYMOUR HIGH SCHOOL	160.00
31025		10/12/2022		NEAL, KEVIN	-20.00
31387		10/18/2022		ELITE SPORTSWEAR	283.81
31388		10/18/2022		ENGEBOSE, MARY ANN OR JASON	379.10
31389		10/18/2022		FOX CITIES EMBROIDERY INC	4,134.00
31390		10/18/2022		NEAL, KEVIN	20.00
31391		10/18/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	200.00
31392		10/18/2022		PETTY CASH ASHWAUBENON HIGH SCHOOL	1,300.00
31393		10/18/2022		SAM'S CLUB/SYCHRONY BANK	1,488.55
31394		10/18/2022		WI CHORAL DIRECTORS ASSN	1,520.00
31395		10/19/2022		JOHNSON, STEVE	1,181.22
31396		10/19/2022		JT IMAGING	752.00
31397		10/19/2022		MID VALLEE GOLF COURSE	4,727.45
31398		10/19/2022		RYCZKOWSKI, BRIAN	507.69
31399		10/26/2022		ACTIVE NETWORK INC	539.00
31400		10/26/2022		DAKTRONICS	100.00
31401		10/26/2022		DANCE SOPHISTICATES, INC	1,556.00
31402		10/26/2022		FISHER ATHLETIC	431.34
31403		10/26/2022		FOLKMAN INC	790.00
31404		10/26/2022		GREEN BAY PACKERS	35.00
31405		10/26/2022		HIGHLAND RIDGE GOLF CLUB INC	1,559.00
31406		10/26/2022		MANITOWOC LINCOLN HIGH SCHOOL	50.00
31407		10/26/2022		MONAHAN, LISA	61.10
31408		10/26/2022		MOON, ELLEN	230.10
31409		10/26/2022		PENALTY BOX	825.52
31410		10/26/2022		QUALI T	662.40
31411		10/26/2022		ROCHELEAU, BERNARD	415.41
31412		10/26/2022		WACPC INC	650.00
31413		10/26/2022		WI CHORAL DIRECTORS ASSN	108.00
31414		10/26/2022		WOUNDED WARRIOR PROJECT	631.53
108665		10/18/2022		SAM'S CLUB/SYCHRONY BANK	342.08
108666		10/18/2022		ASHWAUBENON EDUCATION FOUNDATION	10.00
108667		10/18/2022		UNITED WAY OF BROWN COUNTY INC	99.00
108668		10/18/2022		WI SUPPORT COLLECTION TRUST FUND	1,317.43
108669		10/20/2022		LITTLE CHUTE DANCE	402.00
108670		10/21/2022		PETTY CASH / DISTRICT OFFICE	272.00
108671		10/21/2022		PETTY CASH / DISTRICT OFFICE	300.00
108672		10/21/2022		PETTY CASH / DISTRICT OFFICE	300.00
108673		10/21/2022		WHSFA SECTION 2	180.00
108674		10/24/2022		ASHWAUBENON WATER & SEWER UTILITY	2,832.99
108675		10/24/2022		BOILED SWEETS LLC	85.00
108676		10/24/2022		CEMAN MICHAEL	72.00
108677		10/24/2022		CLEMENT, JESSICA	12.00

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
108678		10/24/2022		CORPUS, NICO	500.00
108679		10/24/2022		DIAMOND BUSINESS GRAPHICS	575.47
108680		10/24/2022		GRAINGER INC	436.92
108681		10/24/2022		GREEN BAY CITY TREASURER	417.00
108682		10/24/2022		HODGE PRODUCTS INC	3,620.00
108683		10/24/2022		LITERACY RESOURCES LLC	437.40
108684		10/24/2022		NASSCO INC	242.76
108685		10/24/2022		OVERDRIVE INC	9.99
108686		10/24/2022		PRAIRIE FARMS DAIRY, INC	13,665.58
108686		10/24/2022		PRAIRIE FARMS DAIRY, INC	0.00
108686		10/24/2022		PRAIRIE FARMS DAIRY, INC	0.00
108687		10/24/2022		RGM ENTERPRISES LLC	2,096.00
108688		10/24/2022		ROUTE 41 PIZZA LLC - DOMINO'S	1,206.00
108689		10/24/2022		SCHALLER, SARAH	837.50
108690		10/24/2022		SCHILLING, KIA	244.75
108691		10/24/2022		T-MOBILE	243.56
108692		10/24/2022		ZIMONICK BROTHERS PRODUCE INC	1,083.40
108693		10/25/2022		TREML, JUDY	88.31
108694		10/25/2022		PETTY CASH / DISTRICT OFFICE	100.00
108695		10/26/2022		MADISON NATL LIFE INSURANCE CO	1,806.89
108696		10/26/2022		MADISON NATL LIFE INSURANCE CO	8,541.08
108697		10/26/2022		METLIFE	11,156.98
108698		10/27/2022		PETTY CASH / DISTRICT OFFICE	100.00
108699		10/27/2022		PETTY CASH / DISTRICT OFFICE	252.00
108700		10/31/2022		BUREAU OF EDUCATION & RESEARCH INC	279.00
108701		10/31/2022		CB PROMOTIONS LLC	4,530.00
108702		10/31/2022		DOMNICK, RAY	250.00
108703		10/31/2022		GENTRY, KATIE	20.40
108704		10/31/2022		GRAINGER INC	524.57
108705		10/31/2022		LARSEN, JENNIFER	400.00
108706		10/31/2022		LIGHTHOUSE PRODUCTIONS	750.00
108707		10/31/2022		NATIONAL RAILROAD MUSEUM INC	550.00
108708		10/31/2022		NEW PRECISION TECHNOLOGY LLC	296.34
108709		10/31/2022		NSIGHT TELSERVICES	1,393.63
108710		10/31/2022		OCLC INC (ONLINE COMPUTER LIBRARY CENTER	26.35
108711		10/31/2022		ODP BUSINESS SOLUTIONS LLC	326.34
108712		10/31/2022		ONEIDA PUBLIC TRANSIT	18.00
108713		10/31/2022		OVERDRIVE INC	169.86
108714		10/31/2022		PARKS, MICHELLE	1,750.00
108715		10/31/2022		REINHEIMER, JESSICA	20.25
108716		10/31/2022		ROUTE 41 PIZZA LLC - DOMINO'S	1,230.75
108717		10/31/2022		SCHOLASTIC INC	261.80
108718		10/31/2022		SCHOOL HOUSE	1,136.47
108718		10/31/2022		SCHOOL HOUSE	0.00
108719		10/31/2022		SDE INC	138.00
108720		10/31/2022		SEASONAL HARVEST LLC	276.50
108721		10/31/2022		TL PROMOTIONAL PRODUCTS	616.00
108722		10/31/2022		TWISTED BRANCH DESIGN LLC	605.80
108723		10/31/2022		VAZQUEZ, LORNA T	1,750.00
108724		10/31/2022		YMCA CAMP U-NAH-LI-YA	6,082.50
108725		10/31/2022		ZIMONICK BROTHERS PRODUCE INC	894.35
222300489		10/18/2022		BICOASTAL PRODUCTIONS LLC	8,500.00
222300490		10/18/2022		LAMERS BUS LINES INC	2,345.00
222300491		10/18/2022		SENGER, KATHYRN	34.88
222300492		10/18/2022		STEUCK, EMILY	25.00
222300493		10/18/2022		STROUD, DAVID	328.36



CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
222300494		10/18/2022		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	214.76
222300495		10/18/2022		RELIANCE TRUST COMPANY - 403B	12,709.48
222300496		10/18/2022		RELIANCE TRUST COMPANY - 457	8,128.68
222300497		10/18/2022		WEA TSA TRUST	72,774.88
222300498		10/19/2022		AMAZON CAPITAL SERVICES	93.70
222300499		10/24/2022		ALPHA BAKING COMPANY	391.23
222300500		10/24/2022		AMAZON CAPITAL SERVICES	4,584.39
222300501		10/24/2022		AMERICAN WELDING & GAS INC	318.57
222300502		10/24/2022		BAER PERFORMANCE MARKETING	1,400.00
222300503		10/24/2022		BIRDSEYE DAIRY INC	418.23
222300504		10/24/2022		CAMERA CORNER INC	1,283.00
222300505		10/24/2022		CARRICO AQUATIC RESOURCES INC	4,296.38
222300506		10/24/2022		CESA 7	36,207.25
222300507		10/24/2022		CINTAS CORPORATION	181.18
222300508		10/24/2022		COMPASS GROUP	69,491.00
222300509		10/24/2022		CONRADT, BRENDA	185.00
222300510		10/24/2022		ENTERPRISE RENT-A-CAR	1,189.44
222300511		10/24/2022		FOLLETT CONTENT SOLUTIONS LLC	499.01
222300512		10/24/2022		FOX SPECIALTY CO LLC	154.13
222300513		10/24/2022		GEHRING, LORI	347.50
222300514		10/24/2022		GILLESPIE, BRACK	12.50
222300515		10/24/2022		GREEN BAY AREA PUBLIC SCHOOLS	940.33
222300516		10/24/2022		HEINEMANN EDUCATIONAL BOOKS	100.00
222300517		10/24/2022		HERALD, KATHERINE	315.50
222300518		10/24/2022		HUCEK, KRISTINE	17.98
222300519		10/24/2022		INFO MART INC	312.00
222300520		10/24/2022		JOHNSON, ANIKA	36.00
222300521		10/24/2022		JW PEPPER & SONS INC	169.58
222300522		10/24/2022		KELLY, ANGELA	121.21
222300523		10/24/2022		LAMERS BUS LINES INC	1,429.29
222300524		10/24/2022		LYNC ACADEMY LLC	5,500.00
222300525		10/24/2022		MENARDS INC	827.62
222300526		10/24/2022		MILLER, ERIC	145.97
222300527		10/24/2022		MULTI MEDIA CHANNELS LLC	1,675.00
222300528		10/24/2022		PEPSI COLA OF GREEN BAY	1,033.99
222300529		10/24/2022		PERFORMANCE FOODSERVICE	11,472.42
222300530		10/24/2022		QUILL CORP	68.39
222300531		10/24/2022		RIEDERER, SHARON	12.74
222300532		10/24/2022		RIO GRANDE	733.88
222300533		10/24/2022		ROCKSTROH, JOY	28.74
222300534		10/24/2022		SCHABOW, STACIE	80.00
222300535		10/24/2022		SCHOOL SPECIALTY LLC	34.44
222300536		10/24/2022		SMITS, JODY	1,041.16
222300537		10/24/2022		TREML, AMANDA	45.29
222300538		10/24/2022		UNITED MAILING SERVICES INC	295.38
222300539		10/24/2022		USIC LOCATING SERVICES INC	112.28
222300540		10/24/2022		VAN'S FIRE AND SAFETY INC	59.00
222300541		10/24/2022		VANNIEUWENHOVEN, FALINE	15.96
222300542		10/24/2022		VILLAGE OF ASHWAUBENON	647.70
222300543		10/24/2022		WI COUNCIL OF ADMIN OF SPEC SRV LTD	600.00
222300544		10/25/2022		ST JOHN THE BAPTIST	182.00
222300545		10/26/2022		BSN SPORTS LLC	2,341.00
222300546		10/26/2022		JIMOS, MARC	617.83
222300547		10/26/2022		MATHU, NADINE	26.28
222300548		10/26/2022		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	3,192.84
222300549		10/27/2022		RELIANCE TRUST COMPANY - 403B	5,900.00

CHECK COMMENT	CHECK	COMMENT		
NUMBER	DATE	VENDOR		AMOUNT
222300550	10/27/2022	WEA TSA TRUST		29,500.00
222300551	10/31/2022	A1 ELEVATOR INC		135.75
222300552	10/31/2022	ALPHA BAKING COMPANY		332.39
222300553	10/31/2022	AMA HEATING & AIR CONDITIONING INC		558.99
222300554	10/31/2022	AMAZON CAPITAL SERVICES		279.09
222300555	10/31/2022	BIRDSEYE DAIRY INC		447.14
222300556	10/31/2022	CDW GOVERNMENT		318.31
222300557	10/31/2022	CESA 6		5,052.12
222300558	10/31/2022	CINTAS CORPORATION		26.25
222300559	10/31/2022	CONRADT, BRENDA		333.80
222300560	10/31/2022	CONSTELLATION NEWENERGY-GAS DIV LLC		4,529.98
222300561	10/31/2022	DEMCO INC		127.24
222300562	10/31/2022	H J MARTIN & SON INC		289.00
222300563	10/31/2022	HERALD, KATHERINE		65.38
222300564	10/31/2022	LAMERS BUS LINES INC		17,000.00
222300565	10/31/2022	MARCO		379.75
222300566	10/31/2022	MENARDS INC		436.95
222300567	10/31/2022	PERFORMANCE FOODSERVICE		9,491.78
222300568	10/31/2022	QUILL CORP		136.97
222300569	10/31/2022	STATHAS, SHERYL		32.38
222300570	10/31/2022	TAURIAINEN, KAITLIN		97.19
222300571	10/31/2022	VAN'S FIRE AND SAFETY INC		216.00
		Totals for checks		926,999.08

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	General Fund	461,343.75	0.00	196,538.53	657,882.28
21	Gifts & Donations	0.00	0.00	60,908.34	60,908.34
27	Special Education	83,212.25	0.00	40,246.77	123,459.02
50	Food Service	10,334.99	385.40	42,478.93	53,199.32
80	Community Service Fund	1,039.38	0.00	11,183.74	12,223.12
81	Ashwaubenon PAC	3,703.82	0.00	15,623.18	19,327.00
***	Fund Summary Totals ***	559,634.19	385.40	366,979.49	926,999.08

\*\*\*\*\* End of report \*\*\*\*\*

## APPOINTMENTS

### NON-TEACHING STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective	Reason for request
Jacob, Colleen	.71 FTE	Educational Associate – Special Education Aide	Valley View	Entry level of the 9 mos. Educational Associate – Special Education Aide classification on the Support Staff Hourly Rate of Pay Schedule	November 1, 2022	The position is due to student needs.

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>Position</b>	<b>Board Approval</b>
Lasee	Annika	AHS	Performing Arts Club Advisor	9-Nov
Reynolds	George	AHS	Talent Show Advisor	9-Nov
Clawson	Greg	AHS	Weight Training (Winter) Advisor	9-Nov
Brunette	Lauren	PI	Choir - Intermediate Spring Choir	9-Nov
Folkman	Heather	VV	Spring Musical co-choreographer	9-Nov
Steele	Christen	VV	Spring Musical co-choreographer	9-Nov
Folkman	Heather	VV	Spring Musical Director	9-Nov
Steele	Christen	VV	Spring Musical Director	9-Nov
Severson	Barry	VV	Spring Musical Scenery/Props	9-Nov

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**Discussion Item: 1**

Ashwaubenon School Board

Meeting Date:	November 9, 2022
Issue:	Referendum Survey Results
Requested By:	Keith Lucius
Attachments:	
Financial and/or Staffing Implications:	
Funding Source:	
Explanation:	<p>At the Board meeting we will have the results from the Community Survey. Bill Foster from School Perceptions will be in attendance to answer your questions.</p> <p>After reviewing the results we need Board direction on the amount the Board would like the referendum question to ask. We will work with an attorney to write the question for the April 4<sup>th</sup> ballot. We are planning to have the Board approve the question at the December meeting.</p>
Recommendation:	No action needed at this time



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**Discussion Item: 2**

## Ashwaubenon School Board

Meeting Date:	November 9, 2022
Issue:	Presentation of Middle and High School Continuous Improvement Plans
Requested By:	Kurt Weyers and Andy Bake
Attachments:	Building Continuous Improvement Plans
Financial and/or Staffing Implications:	None
Funding Source:	NA
Explanation:	The Continuous Improvement Retreat took place on August 11-12, 2022 and during that time each building created Continuous Improvement Plans (CIP) for the 2022-23 School Year. The middle and high school principals will be providing an overview to the buildings' CIPs and action steps.
Recommendation:	This is a discussion item. No action is necessary.



## Parkview Middle School Continuous Improvement Plan 2022-23 School Year

Strategic and SMART Goals - Achievement		
<b>District Strategic Goal:</b> Using a systems approach, we will increase student achievement by improving universal instruction within our professional learning community.		
School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our Current Reality:</b></p> <p>In 2021-2022, students reached 90% proficiency on 68% of our summative assessments. (347 of 514 assessments recorded were green, meaning that 90% of the students reached the proficiency level set.)</p> <p><b>Our Smart Goal:</b></p> <p><b>During the 2022-2023 school year, 90% of students will perform at a C level of proficiency (80-81%) on each summative assessment focused on essential standards.</b></p> <p><a href="#">LINK</a></p>	Define meaning of CFA's as a staff, define application within each PLT curriculum area, and share with all staff CFA tools in order to learn from each other. (part of instruction, provide timely feedback, intentional instruction & practice opportunities)	September - Padlet definition, share ideas of CFAs & assignment to try <2 before Oct. staff mtg. [CFA - not a testing event; it's a modification in instruction (or gap in instruction); kids needs practice before evaluation]  October - Staff meeting share CFA tools and strategies used in the past month  For singleton courses, FA's not necessarily CFA's
	Confirm and unpack essential standards, align with curriculum standards.	Work w/ Dr. Bake - October 28, 2022 Work with Schimmer 2022-23 school year <ul style="list-style-type: none"> <li>● November 3rd</li> <li>● February 17th</li> </ul> Finish in the 2023-24 school year
	Within each unit for one required course, PLTs collaborate to implement one CFA, share and analyze Common Formative Assessments (CFA's) in order to guide instruction to meet proficiency on summative assessment.  <a href="#">EXAMPLE</a> CFA Protocol <a href="#">LINK</a> - Data	<ul style="list-style-type: none"> <li>● By end of each unit, teams document CFA protocol and summative assessment proficiency percentages on Data Warehouse</li> <li>● Share updates to spreadsheet at staff meeting</li> </ul> Hard deadlines: <ul style="list-style-type: none"> <li>- November 2nd</li> <li>- February 16th</li> <li>- April 13th</li> </ul>



## Strategic and SMART Goals - Achievement

**District Strategic Goal:**

Using a systems approach, we will close the achievement gap for (*enter priority student group here*) by improving universal instruction and providing targeted supports within our professional learning community.

School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our Current Reality:</b></p> <p>Currently, Fall of 2022 _____ scored below proficient on the STAR Math.</p> <p>Currently, Fall of 2022 _____ scored below proficient on the STAR ELA.</p> <p><b>Our Smart Goal:</b></p> <p>Fifty percent of students who measured below basic on the fall STAR assessment in Math will increase a band to at least basic from fall to spring.</p> <p>Fifty percent of students who measured below basic on the fall STAR assessment in ELA will increase a band to at least basic from fall to spring.</p>	<p>Student ownership and staff support of the importance and mindset for upcoming STAR</p> <ul style="list-style-type: none"> <li>● Data tracking sticker in student planner</li> <li>● ELA and Math teachers discuss scores and promote growth goals with students</li> </ul>	<p>Approximately two days before each STAR assessment, <u>all</u> staff share the importance of student performance and use of data during all classes.</p> <p>Students record their individual scores in their planner, after each STAR assessment.</p>
	<p>Grade level teams will analyze STAR data through eduCLIMBER</p>	<p>At Grade Level mtg. following the Fall (9/23/22), Winter (1/27/23), Spring (5/19/23) STAR windows</p> <p>Identify ways that this data can be used to differentiate instruction.</p>
	<p>Identify instructional strategies - differentiation for all students</p> <p>Identify supports/modification strategies in order to meet Individual Education Plans (IEP's)</p>	<p>October - Watch Google Read/Write video from Jen Layden on district website <a href="#">Video Website</a></p> <p>November - Staff share differentiation and modification strategies</p>
	<p>Math and ELA teachers identify Below Basic number and percentage of students after each STAR window closes.</p>	<p>Identified students take an additional assessment between Fall and Winter and between Winter and Spring scheduled assessment dates.</p>

## Strategic and SMART Goals - Mental Wellness

**District Strategic Goal:** Working as a professional learning community, we will develop a systemic and responsive approach to Mental Wellness designed to remove barriers to student success.

School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our reality:</b> School climate has the lowest percentage of 34% of students answering favorably in our data from last school year (behavior of other students affecting learning = 19% responded favorably)</p> <p><b>Our SMART goal:</b> According to the Panorama Student Survey, student responses will indicate ___% or higher in the targeted topic of school climate.</p> <p>We want ___ % of students to report they have a positive connection to other students as measured by the Panorama Survey question, “ “ on the spring assessment.</p>	Administer Fall & Spring Panorama Survey	October 24th - November 11th <ul style="list-style-type: none"> <li>• Anika/Tammy information/script for all teachers</li> </ul>
	DBT family lesson implementation	Twice a month for the entire 2022-23 school year
	Mentor/Mentee program - attendance and behavior	<ul style="list-style-type: none"> <li>• Daily throughout school year</li> <li>• Review at SST meeting monthly</li> <li>• Survey teachers/students quarterly</li> </ul>
	Check In/Check Out (CICO)	
	Mindfulness area for 4th, 5th, 6th hours	Daily throughout school year <ul style="list-style-type: none"> <li>• Data is reviewed at monthly SST meetings</li> </ul>
	Parkview Pulse - Student focus groups via Student Council	This will be completed the last week of every month <ul style="list-style-type: none"> <li>• Parkview Student Council will be on the advisory committee for this monthly</li> </ul>
	Review Response to Intervention: Parkview Behaviors 2022-23	At grade-level meetings 2x a month <ul style="list-style-type: none"> <li>• Interventions added as behaviors occur</li> </ul>



## Ashwaubenon High School Continuous Improvement Plan 2022-23 School Year

### Strategic and SMART Goals - Achievement

**District Strategic Goal:**

Using a systems approach, we will increase student achievement by improving universal instruction within our professional learning community.

School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our Current Reality:</b></p> <p>Current grading and assessment practices are not as consistent as we would like. We don't have a shared assessment philosophy among all teachers building wide.</p> <p><b>Our Smart Goal:</b></p> <p>Teachers will provide students with quality grading practices and timely, meaningful feedback from common, formative assessments so that 90% of students will achieve proficiency with grades of C- or better.</p>	<p>Establish staff agreement and expectations around letter grades vs feedback for formative assessments.</p> <p>Interim steps - Department discretion for SLO goals around feedback vs. grades</p> <p>Interim steps - Staff feedback and questions regarding letter grades vs. feedback.</p>	<p>Establish a timeline after our meetings with Tom Schimmer.</p>
	<p>Establish staff agreement and expectations around building/and teaching effective rubrics to use with students for feedback.</p>	
	<p>Create systems for periodic student self-evaluation as part of the formative assessment process.</p> <p>Interim steps - some departments may create goals or processes for self-evaluation.</p>	<p>Second semester - but teachers may need to identify what makes sense per course. Emphasis on meaningful not number.</p>
	<p>Create a simple, focused vehicle for staff feedback to record their results per term.</p>	<p>End of term 1, end of term 2, end of term 3, end of term 4.</p>
	<p>Staff share-out regarding strategies and activities that were helpful for improving student engagement and learning.</p>	<p>Dept chair meetings, End of each term.</p>

## Strategic and SMART Goals - Achievement

**District Strategic Goal:**

Using a systems approach, we will close the achievement gap for (*enter priority student group here*) by improving universal instruction and providing targeted supports within our professional learning community.

School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our Current Reality:</b> We have a population of students who are significantly behind in skills and credit achievement.</p> <p>We need to increase our communication around students who are under-performing to help staff target help for those students. (Awareness and acknowledgement.)</p> <p><b>Our Smart Goal:</b> We will improve Student Services Team (SST) and staff/teacher/student communication practices and data sharing so that all students identified as at risk of not graduating will reduce the gap in credit deficiency as measured by end of semester grade attainment.</p>	<p>Student Services will share lists of students at risk of not graduating, along with skills or credits needed and point(s) of contact.</p>	<p>Beginning of each term. T1 list sent to staff Aug 31.</p>
	<p>One-to-one contact with students to help them understand the impacts of credit-deficiency.</p>	<p>Ongoing, by teacher and/or SST</p>
	<p>Explore and train staff on Educlimber and/or other data resources for students, including historical data and interventions.</p>	<p>September or October staff meeting Cassie, Mandy, Jamie??? SmartPass - August and September faculty meetings</p>
	<p>Inform AHS staff about alternative routes for graduation – being very clear that there are eligibility factors/requirements.</p>	
	<p>Explore and create venues for staff to share successes and leverage points for students.</p>	
	<p>Create Student Success AF group, comprised of students behind in work completion</p>	<p>Ongoing teacher Powerschool data - updated 3X per week for Tuesday, Wednesday, Thursday AF periods. Report out to Dept Chairs and faculty on monthly basis.</p>

## Strategic and SMART Goals - Mental Wellness

**District Strategic Goal:** Working as a professional learning community, we will develop a systemic and responsive approach to Mental Wellness designed to remove barriers to student success.

School SMART Goals	Strategies and Action Steps	Timeline for Monitoring of Effectiveness /Local Data Sources Used
<p><b>Our reality:</b></p> <p>There seems a direct correlation between mental wellness and refusal to engage.</p> <p>For some struggling students, dis-engagement is resulting in or evidenced by refusal to participate in classroom learning activities and tasks.</p> <p>Our group of students at risk of not graduating is characterized by students who are failing more than one (often all or 3 of four) classes per term.</p> <p>Staff does not know how to effectively impact or change student engagement for highly detached students even once it is clear who they are.</p> <p><b>Our SMART goal:</b> We will use professional development to increase staff capacity to address root causes of mental wellness and engagement barriers for students, so that 80% of students will report positive connection to school based on student surveys by the end of term 4.</p>	Administer self-reflection surveys.	Oct 13, middle of term 3, end of term 4
	Pursue staff development opportunities in Mental Health, proactive discipline practices, poverty, trauma-sensitive instruction, culturally sensitive instruction, designed to impact engagement.	
	<p><b>Request concrete strategies via district staff development (as opposed to theory or simulations) for teachers to implement in order to impact refusal behaviors.</b></p>	
	Develop a progression of strategies or protocol to make things more systematic and consistent.	
	Administer Ecsell survey to varsity student-athletes to understand their feelings of the coaching and experience they are having. This will be done in the fall season, winter season and spring season.	
	Complete SHAPE assessment of current systemic approach within building	

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**Action Item: 1**

Ashwaubenon School Board

Meeting Date:	November 9, 2022
Issue:	Designation of Clerk of Elections
Requested By:	Kurt Weyers
Attachments:	NA
Financial and/or Staffing Implications:	NA
Funding Source:	NA
Explanation:	The school board is being requested to designate a person to assume the role of “school district clerk” for the upcoming school board elections. This person would assume all responsibilities of “school district clerk” during the Spring and Primary Elections. These responsibilities include but are not limited to the processing all paperwork for those seeking election to the school board, drawing lots of ballot order, verifying the declarations of candidacy, choosing the board of canvassers to assist in the canvassing of ballots and all other follow-up activities resulting from the election.
Recommendation:	It is being recommended the board approve Jennifer Bower for this role.

**Action Item: 2**

Ashwaubenon School Board

Meeting Date:	November 9, 2022												
Issue:	Local Control Budget Carryover												
Requested By:	Keith Lucius												
Attachments:													
Financial and/or Staffing Implications:													
Funding Source:													
Explanation:	<p>Every year we ask the Board to allow the principals to carryover unused Local Control budget from the previous school year. We do this to prevent a use it or lose it mentality in their building, and to allow principals to plan larger projects than their local control budget would normally allow. Based on actual 2021-22 expenditures, the following carryover amounts are requested:</p> <table data-bbox="511 997 795 1218"> <tr> <td>Cormier</td> <td>15,106</td> </tr> <tr> <td>Pioneer</td> <td>12,601</td> </tr> <tr> <td>Valley View</td> <td>27,419</td> </tr> <tr> <td>Parkview</td> <td>32,773</td> </tr> <tr> <td>High School</td> <td><u>12,455</u></td> </tr> <tr> <td>Total</td> <td>\$100,354</td> </tr> </table> <p>This amount is less than the carryover amount approved last year. I support carryover because allows principals/buildings to plan for the purchase of larger items that would not normally fit into their budgets.</p> <p>Please feel free to contact Keith with any questions about carryover budget.</p>	Cormier	15,106	Pioneer	12,601	Valley View	27,419	Parkview	32,773	High School	<u>12,455</u>	Total	\$100,354
Cormier	15,106												
Pioneer	12,601												
Valley View	27,419												
Parkview	32,773												
High School	<u>12,455</u>												
Total	\$100,354												
Recommendation:	I recommend that the Board approve the carryover budget amounts as presented.												