



# Minutes for Regularly Scheduled Board Meeting

To Be Held in the District Board Room

1055 Griffiths Lane

Ashwaubenon WI 54304

(Phone: 920.492.2900)

Wednesday, October 26, 2022

6:30 pm

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**A. Call to order:** President VanLaanen called the meeting to order at 6:30 pm

**B. Roll call:**

Board Members Present: VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke

Board Members Excused: all present

School Choice Advisory Representative: Matthew Rotter

Other Present: Kurt Weyers, Keith Lucius, Tammy Nicholson, Andy Bake, Dirk Ribbens, Pete Marto, Brian Carter, Doug Pieschek, Heidi Lassila, Nick Senger, Kris Hucek, Michael Heim, Marc Jimos, Kate Williams, Andrea Pasqualucci

**C. Declaration of quorum:** Quorum present

**D. Pledge of allegiance:** The pledge was recited

**E. Adoption of Agenda:** Moved Vyskocil, seconded by VanDeKreeke to adopt the agenda as presented. Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0

**F. Citizens and/or delegations:** No topics presented

**G. Consent Agenda:** Moved by VanDeKreeke seconded by Garrigan to approve Consent Agenda items 1-5 as presented. Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0

1. Minutes of the regular meeting held on Wednesday, September 14, 2022
2. The schedule of checks written 09/07/22 to 10/17/22
3. The schedule of referendum checks written 09/07/22 to 10/17/22
4. Staffing: hirings, resignations, retirements, leave of absences
5. There were 16 co-curriculars approved

**H. Superintendent's Report:**

- **Ashwaubenon High School Homecoming Week 2022:** Recently AHS celebrated homecoming week. There were different activities happening all week and our students competed and acted in a very classy manner. A highlight on Wednesday night was the annual football team vs. the swim team in the pool and powder puff football games. On Friday, AHS ended the week with a Pep Assembly and Parade. On Saturday evening the AHS staff hosted the Homecoming Dance.
- **ASD Inservice on October 28<sup>th</sup>:** ASD staff will be participating in an all-day in-service.
  - Teams will be meeting in their Professional Learning Community Team to interpret the academic data at the classroom level and the individual student level. Staff will also review specific strategies to address needs of students at the tier 1, tier 2, and tier 3 levels. The guiding coalition at each building will be able to review the building level data and create a plan for how the building can address student needs at each tier.

- Elementary math teachers will work with Dr. Bake on the math standards. The teachers will spend time aligning assessments to the math standards.
- Mental Health coach will be working with staff at the high school on the ongoing process of interpreting data and establishing strategies to address the mental health needs of our students.
- **Ashwaubenon High School AP award:** Ashwaubenon High School has again won an award through the Wisconsin AP Advisory Council - they have won the Level II Pacesetter award, based on the percentage of students taking AP tests, and the scores they received on their tests. Ashwaubenon High School is one of just 36 high schools in the state out of over 500 to win this award.
- **Jaguar Excellence Awards:** From the month of September 162 staff received Jaguar Excellence awards. This was a great way to start our school year with so many staff members being recognized by their colleagues.
- **AHS Football Team:** Recently, our AHS Football team has been recognized with some academic all-state honors. Individually, Boone Kirst, Rhett Mehlberg, and Adam Newell were all recognized at Wisconsin Football Coaches Association Academic All State. Also, as a senior group of 15 athletes, the 2023 Class of football players have been recognized by the WFCA as Academic All State with a 3.33 GPA average. Well done.
- **AHS Tennis Team:** Congratulations to Jordan Dominick, Karleigh Conradt, and Mayghan Bongle who represented Ashwaubenon High School at the WIAA State Tennis Championships. They are not only amazing tennis players, but they are even better students in the classroom and community.
- **AHS Girls Swim:** AHS is hosting the Girls FRCC Conference meeting on October 29<sup>th</sup> and November 5.

## I. Discussion Items:

1. **PAC Financials:** Keith Lucius and Kate Williams presented the 21-22 PAC income statements to the board. Every year Williams provides both the school board and the village board with a financial report on the previous year's performance.
  - 19-20 year was the first year the PAC experienced a loss. This was a direct result of COVID and many shows being cancelled. To help cover some of the costs related to the impact of COVID on the PAC, Williams spent hours applying for and being awarded grants.
  - 21-22 was a very good year for the PAC. Besides operating as normal, the PAC also hosted shows that were rescheduled from the previous two years and shows that needed to secure an alternative venue. This resulted in some very busy days for the two employees of the PAC.
  - The PAC has a healthy fund balance. This allows the District to reduce the tax levy for the PAC.
  - In 21-22 the PAC was able to buy ticket scanning equipment, music chairs, and conductor stands.
  - Anticipate that travel for 22-23 will go up due to the ability to attend booking conferences.
  - Anticipate that the net income for 22-23 will level off and even slightly decrease as the grants will go away, new renters will return to their home venue and the leveling out of shows (i.e. most shows that got cancelled due to COVID where rescheduled in 21-22).
  - Williams shared the PAC usage stats for 21-22
  - The high school production of *Guys and Dolls* will start on November 11<sup>th</sup> and run through November 26<sup>th</sup>.
  - The full season of the PAC will be announced on Monday, October 31, 2022.

2. **Elementary Continuous Improvement Plan Updates:** Andy Bake stated that the district's vision is to help all students reach their full potential (not just those that are struggling or those that are high achievers). This year's focus is on qualitative questions versus quantitative questions (what is happening in our schools to lead to student success; what is getting in the way of our desired outcomes; where do we go from here to maintain areas of pride and build on areas of concern; is your focus more cultural or technical). Bake explained that district goals align with building goals that align with team/teacher PLO/PPGs. The district's goals use a "systems approach" to improve "universal instruction" with our "professional learning community". District PLCs worked to develop goals that are collaborative and passionately agreed to by everyone. Staff were asked to commit to the goals or share their concerns with their administrator.

Brian Carter, Doug Pieschek, Heidi Lassila and Pete Marto presented their Elementary CIP updates. They provided an overview of their three goals, where they are in the goal process and the strategies and action steps they are taking to meet these goals.

3. **Early College Credit/Start College Now Program Matrix:** In September, Dirk Ribbens informed the board of the upcoming changes to the Early College Credit and Start College Now Programs. The changes established criteria for streamlining the approval/denial process for applications. The high school student services staff, administrators and Andy Bake created a flowchart with criteria for approval/denial of requested courses. Ribbens shared the flowchart with the board.
  - In some cases, the new criteria requires the student have more financial responsibility for the requested course.
  - ECC requires more criteria are met but SCN costs the district less money.
  - Does the SCN College 101 course count? If it is used as an elective credit.
  - Is there any help for Free/Reduced students? The district does not cover SCN courses however there may be some help for some ECN courses. This would have to be looked into more.

**J. Action Items:**

1. **Early College Credit/Start College Now Requests:** Dirk Ribbens presented the Early College Credit/Start College Now requested for the Spring of 2023. There are fewer requests for spring because the CNA course is a yearlong course that starts in the fall. The new rules discussed earlier in the meeting will not be applied until the 2023-24 school year. Ribbens recommended the board approve the requests as presented. One course request is being denied because the student is able to take a similar course at the high school.

Moved by VanDeKreeke, seconded by Vyskocil to approve the Early College Credit/Start College Now Requests as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

2. **Band/Choir Trip:** Marc Jimos presented the March 2023 band/choir trip.
  - The trip will be from March 22 - 28, 2023. The students will travel to Orlando Florida and spend their time at Disneyland.
  - They will participate in a parade, workshops, and practice sessions.

- Disney was selected because it meets the trip requirements of a safe location, has viable performance opportunities, an educational option and is a fun experience for students.
- Arrangements are being made through Bob Rogers Travel
- This is a student self-funded event. Students have been fundraising for over a year for this trip
- The band/choir program go out of it way to make sure that every student that wants to participate is able.
- There will be approximately 120-140 student participating in the trip.
- The cost is about \$2,200 per student.
- The board asked if Schneider Trucking would be able to help transport the instruments again. They are looking into this option. Vyskocil stated that if the contacts they are using at Schneider so not work out, let her know and she will reach out to her contacts.

Moved by Vyskocil, seconded by VanDeKreeke to approve the band/choir trip to Disney as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0

3. **Parent and Family Engagement in Title I Programs:** Andy Bake presented the Parent and Family Engagement in Title I Program (board policy 2261.01) for annual review by the board. He explained that there are no recommended changed to this policy. The policy must detail the expectations of parent/family involvement in their child's education in Title 1 schools. The district Title 1 schools are Cormier and Valley View. These schools actively engage families. Parents have a voice. Our Literacy Support staff provides Title I information at PTO meetings and at yearly Title I meetings. Bake recommended the board approve the annual review of this policy.

Moved by Vyskocil, seconded by Garrigan to approve the annual review of Policy 2260.01 - Parent and Family Engagement in Title 1 Programs as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

4. **Final Budget Adoption:** Keith Lucius presented the 2022-23 Budget for board approval. Since the preliminary budget was presented at the Annual Meeting in July, the following (most current) information has been included: State Equalization Aid Certification, Final Revenue Limit calculation and student counts for resident and open enrollment. Lucius reviewed all the changes to the budget since approved in July. The following changes will result in an equalized mill rate of \$6.59 (down \$0.24 from the annual meeting).
  - Tax levy is reduced \$670,738 from the amount approved at the meeting (General Fund (10) down \$134,638; Debt Service Fund (39) down \$476,100; Community Service Fund PAC (81) down \$60,000)
  - Total levy of \$15,171,530 - Levy down 12.4% or \$2,149,190 from 2021-22 levy of \$17,320,720
  - Open enrollment revenue reduced \$210,040 based on actual 3rd Friday student count
  - Open Enrollment outgoing decrease \$178,212 based on actual student counts
  - Equalization Aid increased \$739,516 based on State aid certification
  - Tax Exempt aid reduced \$3,738 based State allocation
  - Per Pupil Aid increased \$16,324 based on State allocation
  - Total General Fund Revenue increase of \$407,424
  - Staff salaries increase \$95,000 for positions added based on student counts and addition of some high needs students

- Benefits increase \$225,475 for added staff and increase in Health insurance to cover possible increase in cost
- Purchased services increase \$30,000 to cover cost of strategic planning process
- Private School Vouchers increase \$64,439 to bring total budget up to \$428,876 based on State allocation
- Technology equipment increase \$10,000 for large printer replacement
- Total General Fund expenditures increase \$246,702. Total General Fund expenditures are up \$840,042 from the 2021-22 budgeted amount
- Debt Service Fund levy decrease \$476,100
- Community Service Fund levy decrease \$60,000 reduce the levy needed for the PAC
- Lucius spoke about sharing this information as well as other facts prior to the referendum. We need to the correct message out to the community and clear up any misunderstandings. The survey results will be coming back next week and presented at the November board meeting.

Moved by Garrigan, seconded by Vyskocil to approve the 2022-23 budget as proposed with the total Fund 10 revenue of \$37,496,156 as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

5. **Final Levy Certification:** Lucius is recommending a total proposed levy for 2022-23 of \$15,171, 530. As he stated earlier in the meeting, the 2022-23 equalized mill rate will be \$6.59 which is down \$1.03 from the 2021-22 mill rate of \$7.62. The levy is made up of the following:
- Fund 10           \$13,936,530
  - Fund 39           \$600,000
  - Fund 80           \$635,000
  - Total Levy       \$15,171,530
- Lucius stated that the current equalized property value is \$2,302,886,210. This is up 1.25% from last year. He stated that Ashwaubenon property values are going up at a much slower rate than the state average.
  - He recommended the board approve the levy of \$15,171, 530 which is down \$2,149,190 from last year.

Moved by Garrigan, seconded by Vyskocil to approve the levy of \$15,171,530 as presented. Aye 5 (VanLaanen, Vyskocil, VanDeKreeke, VandeWalle, Garrigan), Nay 0. Motion carried 5:0.

**K. Board & Superintendent Communications:**

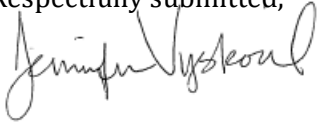
- Garrigan shared a story about a parent not being able to purchase a ticket for his son to attend a football game. He was trying to pay with cash at the Anderson Drive gate. This gate does not accept cash. When he was unable to purchase the ticket with cash, the student and his father ended up leaving. The group discussed the reason for moving toward a Ticket Spicket system and for selecting the main gate as the only gate to allow cash purchasing of tickets. A couple reminders: middle school students must attend with an adult (can't just be dropped off at the game); students are aware that they can pay cash at the main gate; seniors citizens get in free.

**L. Future Board Meetings & Topics:**

- The next board meeting is scheduled for **Wednesday, November 9, 2022**, at 6:30 pm in the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

**M. Adjournment:** Moved by Vyskocil, seconded by VanDeKreeke to adjourn the meeting at 8:09 p.m.  
Aye 5 (VanLaanen, Vyskocil, Garrigan, VandeWalle, VanDeKreeke) Nay 0. Motion carried 5:0

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Vyskocil". The signature is written in black ink and is positioned above the printed name.

Jennifer Vyskocil