

**Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon, WI 54304
(Phone: 920.492.2900)**

Wednesday, June 14, 2023

6:30 p.m.

- A. Call to order:** Board President Vyskocil called the meeting to order at 6:31 pm
- B. Roll call:**
 - Board Members Present: Vyskocil, VanLaanen, , Garrigan, VandeWalle, VanDeKreeke
 - Board Members Excused: All present
 - School Choice Advisory Representative: Matthew Rotter
 - Other Present: Kurt Weyers, Keith Lucius, Tammy Nicholson, Andy Bake, Nick Senger, Dirk Ribbens, Brian Carter, Michael Heim, Pete Marto
- C. Declaration of quorum:** Quorum present
- D. Pledge of allegiance:** The pledge was recited
- E. Adoption of Agenda:** Moved VanLaanen, seconded by Garrigan to adopt the agenda as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0
- F. Citizens and/or delegations:**
 - 1. Public Forum** – no topics presented
- G. Consent Agenda:** Moved by VandeWalle, seconded by VanLaanen to approve Consent Agenda items 1-5 as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion Carried 5:0.
 - 1. Minutes of the regular meeting held on Wednesday, May 10, 2023
 - 2. Minutes of the executive session held on Wednesday, May 10, 2023
 - 3. The schedule of checks written 05/02/23 to 06/05/23
 - 4. Staffing: hirings, resignations, retirements, leave of absences
 - 5. Boards financial reports for April
- H. Superintendent’s Report- Special Recognition**
 - **Press Times:** Welcome to Kana Coonce, the district’s new Press Times Reporter
 - **Jaguar Excellence Awards:** Jaguar Excellence awards were awarded in the month of May bringing the 2022-23 total to 1,076.
 - **Graduation Ceremonies:** Weyers spoke about the recent graduations at the high school, Parkview, Pioneer, Valley View and the 5K parade at Cormier. He thanked the board for their participation in these events.
 - **Summer School:** Summer school started this week with 1,350 students enrolled. Thank you to Brian Carter, Michael Heim, Lisa Cook, Cassie Schneider, Kris Hucek, Heidi Lassila, Nick Senger, and all of our staff for everything they do to provide this opportunity for our students.
 - **Truman Thor:** Congratulation to Truman Thor for being recognized as the Sarah Swan Volunteer Award recipient from the Ashwaubenon Performing Arts Center.
 - **Thea Kral Recognition:** Congratulation to Thea Kral for winning the WIAA State Champion in the Discuss.

- **Strategic Plan Update:** Weyers presented to the board the updated Vision, Mission, Core Values, Pillars and shorten version of the action steps. The Vision, Mission, Core Values and Pillars will be shared with the community in the upcoming Jaguar Nation newsletter. Banners of these items will be displayed in each building. Weyers will present more on the Strategic Plan at future board meeting.

I. Discussion/Presentation Items: no topic presented

J. Action Items:

1. **Adoption of Annual Meeting and Budget Hearing Agendas:** Lucius explained the board needs to approved the Annual Meeting and Budget Hearing agenda in June prior to them being posted. Moved VanLaanen, seconded by VanDeKreeke to approve the Adoption of the Annual Meeting and Budget Hearing Agendas as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.
2. **Preliminary Budget Approval:** Lucius review the preliminary budget with the board. He reviewed the main points and areas of concern in the newly proposed State budget. The board would like to see the state legislatures at a future meeting to discuss the proposed budget and answer their questions. Lucius stated that the budget could be updated prior to the Annual Meeting if new information is learned. Moved VanLaanen, seconded by Garrigan to approve the Preliminary Budget as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.
3. **Lamers Contract:** Lucius presented the Lamers contract extension for one year (covering through 2027-28), locking in the bussing rate for 2023-24 with a 6% rate increase and increasing the hourly rate for co-curriculars and other bussing to \$22.26/hr for the 2023-24 school year. Moved VanLaanen, seconded by VandeWalle to approve the Lamers Contract as presented. Aye 4 (Vyskocil, VanLaanen, Garrigan, VandeWalle), Nay 0, Abstain 1 (VanDeKreeke). Motion carried 4:0:1.
4. **Employee Travel Meal Reimbursement:** Lucius stated there has not been an increase for the employee travel meal reimbursement rate in over 10 years. He recommended the board approve the meal limits (both in-state and out-of-state) to the following: Breakfast - \$13.00, Lunch \$15.00 and Dinner \$26.00. These rates would be effective July 1, 2023. Moved VanDeKreeke, seconded by VanLaanen to approve the Employee Travel Meal Reimbursement as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.
5. **Administrative Handbook:** Weyers presented changes to the Administrative Handbook. The following was recommended: updating the language to the previously approve retirement plans, updating options for closed offices days and the changing Christmas Eve, New Year's Eve and Good Friday from closed office days to paid holidays. Moved Garrigan, seconded by VanDeKreeke to approve the Administrative Handbook updates as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.
6. **General Records Schedule Adoption:** Weyers explained the recent update in the Wisconsin Records Retention Law. The updates to the 2010 schedule resulted in 9 new General Records Schedules along with the 2023 Wisconsin Public School District and Related Records schedule. He explained that board action is needed to opt into the 9 new General Records Schedules. Moved VanLaanen, seconded by Garrigan to approve the General Records Scheduled Adoptions as presented. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.

K. Board & Superintendent Communications:

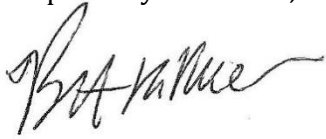
- Weyers shared the positive comments he received from parents and community members around the district's transparency when providing information on the referendum.

L. Future Board Meetings & Topics:

- The Annual Meeting/Budget Hearing is scheduled for Wednesday, July 12, 2023, at 6:00 pm in the District Office.
- The next board meeting is scheduled for Wednesday, July 12, 2023, following the Annual Meeting/Budget Hearing in the District Office.

M. Adjournment: Moved VanLaanen, seconded by VanDeKreeke to adjourn the meeting at 7:50 pm. Aye 5 (Vyskocil, VanLaanen, Garrigan, VandeWalle, VanDeKreeke), Nay 0. Motion carried 5:0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brett VandeWalle", written in a cursive style.

Brett VandeWalle