
ASHWAUBENON SCHOOL DISTRICT
2013-2014 PUBLIC RELEASE STATEMENT
NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS

RELEASE STATEMENT

The Ashwaubenon School District today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program. Each school office and the central office have a copy of the policy, which may be reviewed by any interested party.

The Federal Income Eligibility Guidelines will be used for determining eligibility. Children from families whose annual income is at or below the Federal Guidelines are eligible for free and reduced price meals.

Application forms are being sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school. Additional copies are available at the principal's office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by school or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals for children for whom households receive FoodShare FDPIR, or Wisconsin Works (W-2) cash benefits, an adult member needs only to list the names of the school children, give FoodShare, FDPIR or W-2 case number for each child, sign his/her name and return the application to the school office.

For the school officials to determine eligibility for free or reduced price meals of households not receiving FoodShare, FDPIR or W-2, the household must provide the following information requested on the application: names of all household members, and the social security number of the adult household member who signs the application. In lieu of a social security number, the household may indicate that the signer does not possess a social security number. Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal policy, Betsy Farah will review applications and determine eligibility. Any parent or guardian who is dissatisfied with the ruling of the official may discuss the decision informally with Betsy. To make a formal appeal, the parent or guardian may make a request either orally or in writing to Keith Lucius, Asst. Superintendent - Business Office, 1055 Griffiths Lane, Green Bay, WI 54304 / (920) 492-2900. If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals if the household income falls at or below the qualifying levels, and they may reapply at that time.

In most cases, foster children are also eligible for these benefits. If a household has foster children living with them and wishes to apply for free or reduced price meals, the household should complete an application for a family of one or contact the school for more information.

The information provided by the household on the application is confidential. Public Law 103-448 does authorize the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

Any questions regarding the application should be directed to Barb Doherty, Determining Official, at (920) 492-2900.
